

CERRO COSO COMMUNITY COLLEGE
EASTERN SIERRA COLLEGE CENTER
HEALTH CAREERS PROGRAMS

ADVISORY MEETING
FALL 2011

Attendees: Yvette Matthiessen, Deanna Campbell, Annette Hodgins, Cheryl Gates, Susan Batchelder, Sharon Brown, Royce Cornett, Ruby Allen, Kathleen Aleo, Debi Earls, Maxine Binn

I. Approval of last semester minutes – minutes were approved as presented

II. Review LVN Program

- a. Clinical Instructors
- b. Clinical facilities
- c. Skills Labs
- d. Equipment/Supplies

Discussed all facilities, and equipment and supplies. Stated that the Sunset Grant does provide for the majority of all supplies and equipment. Discussed with Northern Inyo Hospital the possibility of going in with them on a grant to fund a simulation lab at the hospital.

III. Review of current iTV course offerings

- a. Medical Receptionist
- b. Medical Billing

These courses have not been successful in ESCC, but the current program is being revised and we will be changing the delivery format. Mammoth stresses the need for MA's in all of their clinical settings and will be happy to help advertise and encourage their current employees to enroll in the new CMA program.

IV. Community Needs

Community did not address any new specific needs for the area. Mammoth did state that the need for Physical Therapy Aides/Assistants was growing and still would like us to look into that program. They still want the MA program, the LVN program and would like to see a RN program. I told them that the current program used in Ridgecrest was through Bakersfield College. I also suggested that we look into working with Western University who offers a LVN to BSN program with minimal travel.

CERRO COSO COMMUNITY COLLEGE
IWV
HEALTH CAREERS PROGRAMS

ADVISORY MEETING
FALL 2011

Attendees: Cheryl Gates, Annette Hodgins, Sandy Gilliam, Sharon Britz, Matt Wanta

I. Approval of last semester minutes – minutes were approved as presented

II. Review LVN Program

- a. Clinical Instructors
- b. Clinical facilities
- c. Skills Labs
- d. Equipment/Supplies

Discussed all facilities, and equipment and supplies. Discussed the current changes with the hospital and the availability of some new clinical sites (Rural Health).

III. Review of current Health Career course offerings

- a. Medical Receptionist
- b. Medical Billing

The overall opinion was that there continues to be a need for MA's in the community. They members were excited about the possibility of a Certified MA program. We also discussed the HIT program and the opinion was that each facility would probably only contract out to a consultant for the HIT so the need at the moment was not great.

IV. Community Needs

Community did not address any new specific needs for the area. They still want the MA program, the LVN program and the RN program. Some other areas they suggested we look at were Physical Therapy Aides/Assistants as this seems to be a growing need. I also told them about Western University and the possibility of working with them with the LVN to BSN program that they offer. Several thought that this was a good option for many of our local nurses.

V. Health Care Summit

Since we have not begun planning this summit in conjunction with BHS ROP we felt that this was on hold. We all agreed that we needed more than a few weeks to pull this off.

**HEALTH CAREERS ADVISORY MEETING
IWV CAMPUS
NOVEMBER 6, 2012**

- I. Update on C6 Grant**
 - **New LVN Program at KRV**
 - **CNA – HHA**

- II. New Medical Assisting Program**
 - **AMA**
 - **CMA**
 - **AS Degree – State Certification**

- III. Changes to LVN Program**
 - **Align curriculum with others in Region including BC**
 - **Condense Program**

- IV. LVN Pass Rates**

1st Quarter (July-September 2012) Results

National Average	87%
California Average	74%
Cerro Coso Average	90%

- V. Community Needs**

MINUTES

The meeting was called to order and Introductions were made around the table.

Cheryl provided an update on the C6 Grant and where we were with the new LVN program at KRV, the submission of and approval of 1st semester LVN Program courses from the BVNPT, the new courses and schedule for the AMA and SMA courses, and the new CNA-HHA pathway and schedule of courses for IWV.

The new Medical Assisting Program was brought up and we reviewed the pathways (a handout was provided) for both the AMA and the CMA and then the degree option. We explained that currently the AMA is offered entirely online, and that we were planning on offering the CMA courses once a year onground at IWV starting in either Spring 2013 or Fall 2013. A question was asked regarding the CMA Boards and we explained that to qualify for Boards the student must complete both the AMA and CMA and receive their degree.

We were asked if we would look into offering a Physical Therapy Aide program in the near future.

We discussed the changes to the LVN program effective Spring 2013 and a handout was presented that outlined the changes. There was discussion regarding the selection process (lottery) and if there were any changes that could be made to assist those who had been in several lottery's and not selected.

The LVN Pass rates were shared with the group.

Several of the Advisory Members indicated that they would like to have the clinical instructors make contact with the Managers of the areas prior to bringing the students to discuss the expectations of the students and facilities. They would also like to see more emphasis on

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ADVISORY MEETING
Spring 2012

Attendees: Yvette Matthiessen, Sharon Brown, Cheryl Gates, Deanna Campbell

I. Approval of last semester minutes – minutes were approved as presented

II. Grant with Northern Inyo Hospital
No new information on the grant at this time.,

III. Review of current Health Career courses
Discussed having a HHA course offering this summer as proposed in the TAACCF Grant. Looking at getting Royce approved to teach the course on the Bishop Campus in mid-June before the hard shutdown of the campus. Also discussed running more sections of CNA in ESCC, Deanna will look for qualified applicants for me.

IV. Community Needs
No update on Western University, but I will contact over the summer and present the specifics in the fall. Provided an update on the CMA program.

V. Changes
Bishop Care Center is currently under new management, will be asking the new regimen to join the Advisory Group in the Fall. Have met with the new CEO and DON on the phone they are pleased with the program, but would like to see more hands on training with the students. This was discussed with the instructor. They are also asking for more CNA classes and I explained that we would need to recruit more instructors prior to offering more classes due to a load issue.

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HEALTH CAREERS PROGRAMS

ADVISORY MEETING
Spring 2012

Attendees: Cheryl Gates RN, Lisa Haglin RN, Jo Burdick, Cathy Boomer RN,
Lou Guest RN, Debbie Booth RN

I. Approval of last advisory minutes – minutes were approved as presented

II. Skills USA

Watched a video and presentation on Skills USA and the benefits of the partnership between teachers, students and industry workers. Discussed how students were gaining technical and soft skills for employability in Career Technical Areas.

III. Review of current Health Career courses

Discussed current courses/programs offered at CCCC and updates on the grant. Also discussed the articulation with the ROP Health Career Program at Burroughs High School. Lisa indicated the need more clinical rotations with diversity for the students. Stated that they were being used in many capacities at their rotations with a huge emphasis on the soft skills and front office skills for the medical offices. Explained that we were revamping the CCCC MA program and that these areas were being emphasized in the new program with many opportunities for the students graduating from BHS and attending CCCC in the near future.

IV. Community Needs

Community Member Jo Burdick (Pink Lady volunteer RRH) stated that the need for all medical fields in Ridgecrest is still on the rise. States the wait times in all facilities is increasing. Debbie Booth indicated that it is difficult to find qualified applicants for positions within the medical offices and that they generally end up hiring and then training them themselves.

V. New Business

No action items presented at this time.

supervisor skills, participation in shot clinics, and disaster drills. Cheryl stated that they students would be receiving assessment through Work Keys which would help identify some of the soft skills areas needing remediation and that the new curriculum would take care of the other areas mentioned.

Robert from Ridgecrest Healthcare stated that he would be willing to come up and do seminars with the students on safety and OSHA requirements if needed. He also requested information on the CDC Guidelines for Kern County.

Meeting was adjourned and everyone was reminded of the Spring graduation/pinning.

HCRS Advisory Meeting

ESCC – Bishop

May 8, 2013

- Group has positive feedback for physical therapists are available to teach.
- Cheryl will verify that the selection will meet Open Access and notify the attendees of the outcome. Debbie Maxine Greg will receive the various scenarios by Cheryl,

Updates:

- OVDCDC has completed a NACTEP grant application for clinical medical assisting adding it to Allied Health.
- They will be adding EMT and physical therapy aide.
- Insurance is being processed regarding the lost equipment and should be resolved by the end of the semester.

Meeting concluded at 1:30pm

HCRS Advisory Meeting
ESCC – Bishop
May 8, 2013

Meeting began at 12:00pm with a welcome and introductions of attendees.

C6 Grant updates:

- Modified through the state LVN program
- Only program approved throughout the region
- 12 month program – January through December
- Positive feedback has been received from the students
- Medical Assisting is up and running
- Coding/Billing is online
- Clinical Medical Assisting will be hybrid – theory is online & clinical is on-campus
- Cheryl will check attendance and arrange for skills labs

Medical Assisting

- If students finish associate degree for Medical Assisting they can sit for state board
- Degree is transferable to a different state
- Anticipated enrollment is approximately 120 students have been seen through the pre-requisite courses.
- Only 8 students have currently gone through the program
- All 4 courses are online and offered for 8 weeks
- Publicity releases are being done through the PIO office for the Medical Assisting program
- Clinical is one day a week
- Hospital only needs skills portion they can set it up to be completed in a one day schedule

LVN

- 15 total spots for ESCC.
 - Northern Inyo is currently having approximately 10-12 entries into the program.
 - Program has grown and become a very attractive to residents.
 - Anticipating 40 applicants for ESCC alone.
 - Possibility of requesting the state for increase to 20 enrollments and offer as a 12 month program.
 - Facilities are not available to increase enrollment.
 - Long term care would need an additional instructor.
 - C6 could possibly cover clinical instructor expenses.
 - BIOL 165 is only offered once every two years. If the LVN offer cycle changes this Biology course will need to be offered every year.
 - Need to determine an open access for the lottery/application process
 - Committee is requested to define a fair number for entries in the program.
 - Mammoth has rarely used their allotment of spots into the program and may have 5-6.
 - Consensus is to offer 4 for spots to each facility and remaining 7 will be for open access.
- Cheryl can have a conversation with the director from Western regarding having the program located in ESCC for LVN to BSN.

Physical therapy aide:

- College of Sequoias developed this program through the C6 grant.