



FALL 2019 FLEX AGENDA

AUGUST 22-23, 2019

Day 1 - August 22

8:30 - 9:15 Welcome in the Community Room MB 3rd floor - Burritos from Golden OX

8:40-9:05 President's Address

9:10 - 9:20 Explanation of breakout sessions

9:30 a.m. – 11:00 a.m. Session 1 (90-minute sessions)			
Session	Description	Presenter(s)	Room
EAB Navigate – Shaping Student Success through Technology – Part 1	Cerro Coso and EAB have embarked on implementing a responsive system that takes students from the point of orientation through completion. Participants will learn aspects of the Navigate platform including Early Alert, Progress Reports, Success Markers, and Advanced Search. Find out why faculty are using Navigate to support students in their classes. Learn how Navigate analytics has delivered what Cerro Coso needs to promote data-informed decision-making and student-centered program strategies.	Christine Small & Missy Gross	MB 104
9:30 a.m. – 10:10 a.m. Session A (40-minute sessions)			
Session	Description	Presenter(s)	Room
Using, Planning, and Assessing in eLumen	Outcomes Assessment Committee will be presenting on how to use eLumen to find information related to your courses, the information we need for planning assessments in eLumen for faculty and staff, and how to enter your assessment data by the end of the semester. We will also cover the basic functions of integrating with Canvas for assessment.	Dawn Ward	MB 105
Help us plan for the next recession	President Board and her cabinet will share details from her address and solicit faculty thoughts and ideas to help meet milestones for the college. This will be an interactive dialogue to collect feedback and faculty input.	Jill Board	EW 203
Using Technology in the Classroom Effectively	This will be a presentation and question and answer session on how to use the technology in the classrooms	Michael Erskine & Braxton Walls	EW 208
10:20 a.m. – 11:00 a.m. Session B (40-minute sessions)			
Session	Description	Presenter(s)	Room
A Step-by-step Guide on How to Upload, Transcribe, and Embed Videos Using 3C Media Solutions	This session will first walk participants through signing up with 3C Media Solutions. Then show the software and methodology to create online video lectures. Participants will work through how to upload and request video transcription through 3C Media Solutions. Finally, participants will see how to easily embed their transcribed videos into their Canvas course via the embed feature using 3C Media Solutions.	Andrew Burch	MB 105
Help us plan for the next recession	President Board and her cabinet will share details from her address and solicit faculty thoughts and ideas to help meet milestones for the college. This will be an interactive dialogue to collect feedback and faculty input.	Jill Board	EW 203
Quality Assessments equal Quality of Life	Streamlining assessments utilizing Calibration, SLOs, and CORs. Assessments are a requirement for community college in order to prove the course provides content, learning outcomes, and rigor. This presentation will offer a variety of assessment hacks while maintaining the overall goal of mastery in the field. Multiple choice, short answer, essay responses, and research papers, and are they doing their job?	Alec Griffin	EW 208
11:10 a.m. – 11:50 Session C (40-minute sessions)			
Session	Description	Presenter(s)	Room
Using, Planning, and Assessing in eLumen	Outcomes Assessment Committee will be presenting on how to use eLumen to find information related to your courses, the information we need for planning assessments in eLumen for faculty and staff, and how to enter your assessment data by the end of the semester. We will also cover the basic functions of integrating with Canvas for assessment.	Dawn Ward	MB 105
Help us plan for the next recession	President Board and her cabinet will share details from her address and solicit faculty thoughts and ideas to help meet milestones for the college. This will be an interactive dialogue to collect feedback and faculty input.	Jill Board	EW 203
Course Design Hacks: Showing Your Hand Early	What is included in your syllabus and your first day of class dictates the rest of the semester. This presentation will explore how to use SLO's and the COR to build an inclusive syllabus, how to alleviate those pesky questions about assignments, the calendar of events, and how to give students enough information on the first day to prepare them for the semester.	Alec Griffin and Chad Houck	EW 206

12:00 - 12:45 p.m. – Lunch (Casa Caliente) and service recognition **Community Room MB**

12:50 p.m. - 2:10 p.m. – **Faculty Panel on Best Instructional Practices** **Community Room MB**

2:20 p.m. – 3:00 Session D			
Session	Description	Presenter(s)	Room
Easy Access to Student Data: How to use the new Tableau	Our IR department has developed a self-serve tool for us to access data about our classes. This session will not only introduce you to the tool but it will also be used to look at and discuss interesting data trends.	Ryan Khamkonsay & Corey Marvin	MB 104
Transcript Evaluation System (TES) and Equivalencies	How we use TES and how instructional faculty and faculty chairs can ensure reduced course duplication while maintaining rigor in their programs.	Jeannine M Moline, Tim Allen, and René Mora	EW 205
Quality Assessments equal Quality of Life	Streamlining assessments utilizing Calibration, SLOs, and CORs. Assessments are a requirement for community college in order to prove the course provides content, learning outcomes, and rigor. This presentation will offer a variety of assessment hacks while maintaining the overall goal of mastery in the field. Multiple choice, short answer, essay responses, and research papers, and are they doing their job?	Alec Griffin	MB 105
Using Zoom in Classrooms and Conference Rooms	This is a training session on how to use Zoom. IT will cover screen sharing, recording, and account types and settings. We will also be discussing how Zoom can be used within an ITV call or just in an ITV classroom. We will also be demoing how to use MirrorCast and Windows 10.	Mike Campbell & Paul Kuttig	MB 350B

3:00-7:30 Cerro Coso Rocks **Location:** Ridgecrest/IWV Student Center (MB 115)

Day 2 - August 23

8:30 - 9:00 Welcome and Breakfast from Casa Caliente

9:00 a.m. – 10:30 a.m. Session 2 (90 minutes)			
Session	Description	Presenter(s)	Room
EAB Navigate – Shaping Student Success through Technology – Part 2	Take a deeper dive into the Navigate student success management system. Faculty will learn how to use analytics to identify students who may need additional support, celebrate student achievement, and provide targeted and timely communication. This presentation will also include a review of current and upcoming features being implemented in the platform such as academic planning, appointment scheduling, and coordinated care units including learning assistance and financial aid.	Christine Small, Missy Gross	MB 104
Creating Accessible PDFs	Creating an accessible pdf starts with creating an accessible Word document. Participants will learn how to remedy the most common accessibility issues in Word. Bring your syllabus or any other Word document and leave this session with a fully-accessible document!	Sylvia Sotomayor	Community Room
9:00 a.m. – 9:40 a.m. Session E			
Session	Description	Presenter(s)	Room
Using, Planning, and Assessing in eLumen	Outcomes Assessment Committee will be presenting on how to use eLumen to find information related to your courses, the information we need for planning assessments in eLumen for faculty and staff, and how to enter your assessment data by the end of the semester. We will also cover the basic functions of integrating with Canvas for assessment.	Dawn Ward	MB 105
Working with Student Challenges	We have all had students in various states of distraction to crisis due to trauma in their lives. These students can be significant distractions to themselves and others, and they can benefit from support from us. Our VP of Student Services has built a resource tool to help us help these students. In this session she will be sharing the tool as well as engaging in discussions and questions about real and hypothetical student scenarios. Bring your questions and concerns!	Heather Ostash	EW 203
Using Zoom in Classrooms and Conference Rooms	This is a training session on how to use Zoom. IT will cover screen sharing, recording, and account types and settings. We will also be discussing how Zoom can be used within an ITV call or just in an ITV classroom. We will also be demoing how to use MirrorCast and Windows 10.	Mike Campbell & Paul Kuttig	MB 350B
New Faculty Orientation	This is for the new full-time faculty and any adjunct faculty who wish to learn more about the nuts and bolts of working as an instructor for Cerro Coso	Corey Marvin	MB 235
9:50 a.m. – 10:30 a.m. Session F			
Session	Description	Presenter(s)	Room
Easy Access to Student Data: How to use the new Tableau	Our IR department has developed a self-serve tool for us to access data about our classes. This session will not only introduce you to the tool but it will also be used to look at and discuss interesting data trends.	Ryan Khamkonsay & Corey Marvin	MB105
Hunger Free Campus	Hunger-Free Campus program on campus provides once a month a bag of food to help any student who needs food. In the fall the program hopes to expand into a pantry for students to use. We rely heavily on donations from employees who contribute a set dollar amount each month along with other donations from the community. My presentation would be to discuss the campus needs, the vision of CC's Hunger-Free Campus and to gain support from faculty while providing information about the program.	Katie Bachman	EW 203
A Step-by-step Guide on How to Upload, Transcribe, and Embed Videos Using 3C Media Solutions	This session will first walk participants through signing up with 3C Media Solutions. Then show the software and methodology to create online video lectures. Participants will work through how to upload and request video transcription through 3C Media Solutions. Finally, participants will see how to easily embed their transcribed videos into their Canvas course via the embed feature using 3C Media Solutions.	Andrew Burch	EW 204

10:30-10:50 Break

10:50 a.m. – 12:20 p.m. Session 3 (90 min)			
Session	Description	Presenter(s)	Room
How to align your Canvas course for OEI, improve success and reduce workload - a workshop.	Come join a facilitated co-learning workshop with your own canvas modules to help align them to the Online Education Initiative course design rubric, understand canvas metrics and utilize data driven pedagogy. Come make edits in real time during the workshop, leave with a better course and concrete steps to improve your modules! The session also includes easy-to-make video production tools, demonstration and embedding content into your online course.	Peter Fulks	MB 104
10:50 a.m. – 11:30 a.m. Session G			
Session	Description	Presenter(s)	Room
Course Design Hacks: Showing Your Hand Early	What is included in your syllabus and your first day of class dictates the rest of the semester. This presentation will explore how to use SLO's and the COR to build an inclusive syllabus, how to alleviate those pesky questions about assignments, the calendar of events, and how to give students enough information on the first day to prepare them for the semester.	Alec Griffin and Chad Houck	MB 105
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Factors Impacting the Student Experience at Cerro Coso	With a statewide emphasis on reducing inequities and removing barriers for student success, the Office of Institutional Research continues to examine a broad range of factors that impact the student experience at the different Cerro Coso campuses. This session will highlight data from the recent Enrollment Study that focuses on issues impacting Cerro Coso students such as Lack of Transportation, Cost of Parking, Food & Housing Insecurity, and the Cost of Books. Cerro Coso's student researchers will co-present this session and report-out the key findings from their student-authored research brief on cost of books	Student Researchers	Community Room
New Faculty Orientation	This is for the new full-time faculty and any adjunct faculty who wish to learn more about the nuts and bolts of working as an instructor for Cerro Coso	Corey Marvin	MB 235
11:40 a.m. – 12:20 p.m. Session H			
Session	Description	Presenter(s)	Room
Help your students get jobs	We have a career center! Our Job Development Specialist along with our Dean of Career Technical education will be sharing what the Career Center can do for you and your students.	Jennifer Marshall & Maura Murabito	MB 105
Using Technology in the Classroom Effectively	This will be a presentation and question and answer session on how to use the technology in the classrooms	Michael Erskine & Braxton Walls	EW 208
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12:30 p.m. - 1:00 p.m. – Lunch Community Room MB - Pita Fresh - Sit with your departments

1:00 p.m. – 1:40 p.m. Session I			
Session	Description	Presenter(s)	Room
Department Collaboration	There is so little time to collaborate as a department during the year, that we want to facilitate time during Flex for you all to be able to work on best practices and department issues. Continue what you started during lunch! Please be sure to attend the closing session afterward.	Dept. Chairs	TBD

1:45-2:00 Closing Session and evaluations, Community Room MB

4-6pm Cerro Coso on the Rocks at Chad's house

1121 Sydnor Ave. (close major cross street is Mahan)

We will have some appetizers and beverages. Please feel free to bring your own as well