

CERRO COSO COMMUNITY COLLEGE
SYLLABUS
HCRS C 140 Introduction to Health Care
SPRING 2008

INSTRUCTOR: Cheryl Gates RN MSN PHN
PHONE: (760) 384-6292
EMAIL: cgates@cerrocoso.edu

COURSE DESCRIPTION:

This course introduces Healthcare Programs to students who have an interest in pursuing a career in health care. This course covers the fundamentals common to all health care occupations. Topics included are appropriate for occupations that involve direct patient care, such as nursing and dental assisting, as well as those that provide support services, such as health information technology and pharmacy technician.

TEXTBOOK: Mitchell, J. & Haroun L. (2007). *Introduction to Health Care*. 2nd ed. Philadelphia: Thomson Delmar Learning

DROP DATES: 2/1/08 FULL REFUND
2/22/08 LAST DAY TO DROP WITH NO ENTRY ON TRANSCRIPT
4/2/08 LAST DAY TO WITHDRAW WITH A "W"

DISABILITY ACCOMODATION:

The college will make reasonable accommodations and/or academic adjustments to ensure that students with disabilities have an equal opportunity to participate in the college's courses. Students with disabilities, who are requesting academic accommodations, auxiliary aides of services, should contact Special Services at (760) 384-6250.

COURSE OBJECTIVES: Upon successful completion of the course, the student will be able to

- A. Describe the essential core qualities demonstrated by effective health care workers
- B. Explain the meaning of ethics and its importance in the practice of health care
- C. Demonstrate the understanding of medical terminology
- D. Describe the behaviors and actions for each body system and promote health and prevent major diseases and disorders
- E. Understand and explain the importance of infection control practices in maintaining the safety of the health care worker, patients, and others
- F. Identify illnesses and injuries that may require first aid including their signs and symptoms and treatment
- G. Create a resume that highlights your qualifications

OUTLINE:

Course outline is posted on the Moodle Site. All assignments, tests, etc are outlined weekly with posted due dates.

Grading:

Assignments	90% of total grade
Quizzes	10% of total grade

ACADEMIC HONESTY:

You are bound by the College's policy on academic honesty. You are not to neither give nor receive assistance such that the work you present is not essentially your own.

The high standards of academic honesty are required. Any form of cheating on the exams shall be dealt with in accordance of Cerro Coso Community College's policies.

SYLLABUS CHANGE:

The instructor reserves the right to change or modify the course syllabus, course structure and/or teaching materials or methods during this course to maintain course integrity.

DATE	LECTURE	ASSIGNMENT	DUE DATE	TESTS
Week 1 1/22-1/27	1. Your Career in Health Care	Introductions Assignment #1	Sunday 1/27/2008	
Week 2 1/28-2/3	2. Current Trends 3. Ethical/Legal Responsibilities	Assignment #2 Assignment #3	Sunday 2/3/2008	
Week 3 2/4-2/10	4. Medical Terminology 5. Medical Math	Assignment #4 Assignment #5	Sunday 2/10/2008	
Week 4 2/11-2/17	6. Body Mechanics	Assignment #6	Sunday 2/17/2008	Quiz #1
Week 5 2/18-2/24	7. Infection Control	Assignment #7	Sunday 2/24/2008	
Week 6 2/25-3/2	8. Environmental Safety	Assignment #8	Sunday 3/2/2008	
Week 7 3/3-3/9	9. Behaviors for Success	Assignment #9	Sunday 3/9/2008	Quiz #2
Week 8 3/10-3/16	10. Patient as an Individual	Assignment #10 Assignment #11	Sunday 3/16/2008	
Week 9 3/17-3/23	11. Communication Process	Assignment #12	Sunday 3/23/2008	
Week 10 3/31-4/6	12. Written Communication	Assignment #13	Sunday 4/6/2008	
Week 11 4/7-4/13	13. Computers in Health Care	Assignment #14	Sunday 4/13/2008	
Week 12 4/14-4/20	14. Physical Assessment	Assignment #15	Sunday 4/20/2008	
Week 13 4/21-4/27	15. Emergency Procedures	Assignment #16	Sunday 4/27/2008	Quiz #3
Week 14 4/28-5/4	16. Controlling Health Care Costs	Assignment #17	Sunday 5/4/2008	
Week 15 5/5-5/11	17. Successful Employment Strategies	Assignment #18	Sunday 5/11/2008	
Week 16 5/12-5/16			Friday 5/16/2008	FINAL