

SYLLABUS

Fall Semester – Dreamweaver, Flash, Photoshop

Computer Applications/Operation Bishop Union High School

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Course Description:

Using Dreamweaver, you will first learn how to get started with Dreamweaver and how to develop a Web page. Then, you will work with text, images, links and tables. With Flash, you will learn how to create and play a movie, work in the Timeline, create symbols, plan a Web site, use the drawing tools, create objects and text, work with libraries, buttons, actions, and animation, as well as work with masks, sounds, and scenes. In Photoshop, you will learn the most important topics of Adobe Photoshop CS3. You will first learn how to get started with Photoshop, including using Adobe Bridge. Next, you will learn how to work with layers, make selections, incorporate color techniques, and place type in an image. Finally, you will learn how to integrate all three programs.

Text/Materials:

Text: *The Web Collection Premium CS3—Revealed.*

Project files: Instructor will provide instructions for obtaining the Project files.

Software: Microsoft Office 2003, Internet Explorer 7, Adobe Photoshop CS3, and Windows XP will be used. Another operating system may be used, but students may notice some differences in the appearance of certain dialog boxes.

Handouts: Additional handouts may be required. Instructor will provide information on obtaining this material.

Teaching Methods:

1. Lectures/Demonstrations: Important material from the text and outside sources will be covered in class. You should plan to take careful notes as not all material can be found in the texts or readings. Discussion is encouraged as is student-procured, outside material relevant to topics being covered.
2. Assignments: Concepts Reviews, Skills Reviews, Independent Challenges and other projects and readings will be periodically assigned to help support and supplement material found in the lessons. These assignments may require the application of various software applications.
3. Quizzes: Occasional scheduled or unscheduled quizzes will be given to help ensure you stay up with assigned material.
4. Exams: Three exams will be given. The exams will be closed book/note and will test assigned readings and material discussed in class. Review sheets will be provided before the exam day. The final exam will not be comprehensive in nature. However, the instructor reserves the right to retest on material that was not appropriately comprehended. These items will be noted on exam review sheets.
5. Internet Support: Check the class Web page for additional information about Office 2003, or to post a question about this course. Coming soon on moodle!

Grading:

		TOTAL POSSIBLE POINTS	YOUR SCORE	FINAL LETTER GRADE	TOTAL POINTS
Chapters	Chapter 1	24		A	90% - 100%
17 @ 24 points each	Chapter 2	24		B	80% - 89%
	Chapter 3	24		C	70% - 79%
	Chapter 4	24		D	60% - 69%
	Chapter 5	24		F	Below 60%
	Chapter 6	24			
	Chapter 7	24			
	Chapter 8	24			
	Chapter 9	24			
	Chapter 10	24			
	Chapter 11	24			
	Chapter 12	24			
	Chapter 13	24			
	Chapter 14	24			
	Chapter 15	24			
	Chapter 16	24			
	Chapter 17	24			
TOTAL:		408			
Bonus Exercises		50			
Exams					
3@ 100 points each		300			
Class Participation		50			
TOTAL:		808			

Course Policies:

Missed Classes: You are responsible for obtaining material, which may have been distributed on class days when you were absent. This can be done through contacting a classmate who was present or by contacting the instructor. Missed or late quizzes cannot be made up under any circumstances but with good cause and adequate notice, an early quiz may be given. There are make-up exams. Students missing exams due to a pre-arranged, excused absence will be allowed to take an alternative exam, before the scheduled absent or on the date of return. Only official excuses will be accepted. **Any uncoordinated, unexcused missed exam will result in a score of 0 for that exam.**

Assignments: All assignments are due at the beginning of class on the date due. Late submission of assignments will be assessed a penalty of 10% per day. No exceptions are made.

Academic Dishonesty: Plagiarism and cheating are serious offenses and may be punished by failure on exam, paper or project; failure in course; and or expulsion from the class. Cheating on an exam will result in a "0" on exam and one grade reduction for the grading term.

Need for Assistance: If you have any condition, such as a physical or learning disability, which will make it difficult for you to carry out the work as I have outlined it, or which will require academic accommodations, please notify me as soon as possible.

Posting of Grades: Grades will be posted in the class on a weekly basis.

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