



Technology Resources Team Meeting Minutes

Date: 2/26/13

Time: 2:30PM

Location: LRC 604

Type of Meeting: Regular Meeting

Meeting Facilitator: Mike Campbell

Call to Order

Mike Campbell called to order the regular meeting of the TRT at **2:36** on **2/26/13** in **LRC 604**.

Roll Call

The following persons were present: Mike Campbell, Paul Kuttig, Sylvia Sotomayor, Charles Osteen, Scott Cameron, Jan Moline, Mike Metcalf, and Matt Hightower (via telephone).

Guests: None

Meeting Minutes Approved: 1/29/13 meeting minutes

Discussion Issues

Topic – *Browsers and Office 2013*: IE 10 and Other Browsers were discussed and Mike reminded us that IE 10 will not be pushed to users on the Cerro Coso campus. Office 2013 is not to be used on Staff/Employee computers until the Exchange server has finished the upgrade/migration. The Instructors are not ready to instruct from 2013 yet in classrooms, so Students will not have access to 2013 until later in the year or until next year. Windows 8 will not be deployed, as the College will wait until the next version of Windows comes out.

Action Item: none

Topic – *Providia*: Providia has stated that we can go back to the 5 licenses for the RSS server, lessening the cost of a previous quote from Providia. The budget for this was discussed and what has been submitted for acceptance. Discussion was also brought up about the RSS server that will be purchased for the CC site and how any recordings will remain at CC rather than at Bakersfield.

Action Item: This is currently under review for acceptance.

Topic – *Moodle 2.2*: The Moodle upgrade was discussed and Charles filled us in on the progress and how it is being tested at the various Colleges in the District. The expected date for use/completion is January 2014. Training is being setup throughout the District (possibly in March and April) on how to use system. Pedagogy training is planned for May by Suzie Ama and further training is tentatively planned for the remainder of the year in order to make sure everyone receives training on how to use Moodle 2.2, as there is said to be a true difference between the current version and the expected updated version.

Action Item: None at this time. Once the project progresses, Charles Osteen and Matt Hightower will bring their findings to a meeting. It was also suggested that Suzie Ama be invited to bring a presentation to a meeting when the project reaches a good point.

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Topic – HRP: Planned Replacements and Recommendations - The number of computers (both Employee and Student) were brought up (roughly around 600) as well as the printers, servers, and projectors. The projected cost for the replacement plan for these units is around \$93,270. Our cycle was thrown off a little, as the College IT department had around \$90k in breakage funds, so we were able to purchase some computers ahead of schedule. Also, the flooding allowed for us to replace around 10 or 12 old computers that got wet, as the Insurance Company funded/refunded the replacements. The following specs will be on each computer purchased (both new and refurbished):

- 8GB RAM
- Quad Core/i5 Processor at least (i7 processors will be on limited units)
- 250GB HDD

The price and comparison of the various desktop models are below:

Unit	Memory	Processor	Notes	Current Price	Warranty
Dell 960	8 gig	Core 2 Duo 3.0GHz	Re-furb for Faculty or labs	\$450.00	3 Years
Dell 980	8 gig	i5 2 nd Generation	Re-furb for Faculty or labs	\$517.00	3 Years
Dell 7010	8 gig	i5 3 rd Generation	New – Staff, Counseling Faculty, and Select Users	\$675.00	1 Year
Dell 9010	8 gig	i7	New - Power user	\$800.00??	1 Year

User rating was discussed on how most Faculty do not use their College computers as many hours in the week as Staff members, so refurbished computers can be purchased for them versus new computers that cost more but will essentially be used less. There are exceptions, where some Faculty Chairs and some faculty who require either laptops or a more powerful computer to run the software being used. It was agreed upon that non-power users would find refurbished computers sufficient for the work they perform. New computers will still be purchased for Staff/Counseling Faculty members, as they use their computers 9+ hours a day. Also, higher end computers will be purchased for those who are considered “Power Users”. Any laptops purchased will be new and will be capable of lasting many years. Those that are replaced and that are still in working order are being overhauled and used as backups and loaners. It was also recommended that we use higher end refurbished computers for open labs. This discussion of computer replacements is still under advisement and consideration.

Replacement of our Blade system was discussed on what the expected upgrade and replacements timeline is.

It was stated that \$15,000 ?? in Student laptops will be replaced this coming fiscal year.

Sylvia brought up the new College demo web site on Chrome for us to view how interactive and attractive it is. The site will be “stackable” in that if a user is visiting the

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site with a mobile device, it will display properly as is, so specific and separate coding will not be needed to display the site properly on mobile devices.

Personal Mobile devices were discussed and how 7% of the computers visiting the CC website were mobile. Once the site is upgraded, it is expected that more mobile devices will be used, as it will be more mobile friendly and the personal mobile device use will increase.

Action Item: Mike will go through AD to create a list of rated users to make a suggestion of who will receive what type of device.

Information Issues

- a) None

Future Meeting Dates

- a) Next Meeting: 2/19/13 ?? at 2:30PM in LRC 604
- b) Schedule: Once a month (twice a month or more on an “as needed basis”)

Future Agenda Items and Review of Action Items of Current Meeting:

Adjournment

The meeting adjourned at 3:45M

Recorded by: Paul Kuttig

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