



Safety Committee Meeting Minutes
 January 9, 2018
 EW 207
 9:00am – 10:00am

Present: Greta Robinson, Karen Spurlock, Caroline Sanderson, Chery Fitzsimmons, Ana Mora, Emily Wood, Inge Olson, Crystal Leffler

Absent: Jarrod Bowen, Mike Metcalf, Joe Grubbs

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP
1. Opening of Meeting	Greta Robinson	9:06am - Meeting called to order.
2. Approval of Agenda	Greta Robinson/Committee	Agenda approved.
3. Approval of Minutes & Action items.	Greta Robinson/Committee	Minutes Approved from 12-12-17.
4. Agenda Item Safety Committee Chair	Greta Robinson	Greta announced she has resigned from the college to accept a new job in Sacramento. Lisa Couch will chair this committee until the position is filled.
5. Future Meeting Time/Date	Greta Robinson	The future meeting dates and times will be changing due to scheduling conflicts with Lisa's calendar.
6. Agenda Item Vulnerability Assessment	Greta Robinson	Joe Grubbs has received all the vulnerability assessments and is compiling the information for us.
7. Agenda Item Annual Safety Calendar	Greta Robinson	Greta encouraged the committee to keep the momentum going on the Annual Safety Calendar. She asked the group to decide on and push out ideas right away.
8. Review of Action Items KRV	Greta Robinson	Lisa Couch is aware KRV needs 3 radios, 2 upstairs and 1 downstairs. The KRV window-breaking tool is a bigger conversation. (Are the windows really an exit route?) We need the local fire department to walkthrough and advise the college. Action: Greta will talk to Lisa Stephens first to see how she would like to address. Fire Department input advised.
9. Adjourn		9:40am

Title Greta Robinson, Safety & Security Program Manager

Recorder Crystal Leffler