



Safety and Security
 Agenda
 March 30, 2017
 Room 207
 2:00pm 3:00pm

Start Time:

Adjournment:

| Topic | Facilitator | Materials |
|--|---------------------|-----------|
| 1. Opening of Meeting | L.Couch | |
| 2. Approval of Agenda | L.Couch | X |
| 3. Approval of Minutes & Action Items | L.Couch | X |
| 4. Committee Membership Update | L.Couch | X |
| 5. Fire Drill – April 4 | L.Couch | |
| 6. Incident/Accident Reporting Form | L.Couch | |
| 7. Safety Brochures | L.Couch | |
| 8. Safety Suggestion Boxes | L.Couch / J.Daly | |
| 9. Vulnerability Assessment | J.Grubbs | X |
| 10. Informational Items a. Fire Extinguisher Training | L.Couch/ J.Daly | |
| 11. Review of Action Items | L.Couch | |
| 12. Future Agenda Items | L.Couch | |
| 13. Future Meeting Dates: April 27, 2017 | Committee | |
| 14. Adjournment | | |

Meeting Chair: Lisa Couch

Recorder: Crystal Leffler