



TITLE Safety and Security Committee
Meeting Date September 9, 2014
Meeting Location MB 350 A
Meeting time 1:30-2:30

AGENDA

I. Minutes and Action Items (see attachment)

- **Agenda Items:**

1. Update wallet cards
2. Update flow chart (Incident Command Structure)
3. Update flip chart
4. Update emergency procedure manual
5. Update guards & after hours
6. Update Tel-Tec call list
7. Update class schedules for search boxes
8. Scheduled and unscheduled fire drills

II. Future Meeting Dates: please bring planning calendar

III. Adjournment