

Student Success & Support Council Meeting Minutes

March 14, 2018

EW207 Admin Conference Room

12:30 – 2:30 PM

MINUTES

Charge of the Committee:

Through the integrated efforts of academic and student services, the Student Success and Support Council reviews and recommends strategies and initiatives designed to help students achieve success. The committee engages in research, analysis, and dialogue to guide implementation of initiatives to ensure college access and improve student success and equity.

Present: Heather Ostash, Corey Marvin, Laura Vasquez, Julie Cornett, Jan Moline, Rebecca Pang, Cliff Davis, Blaine Simmons, Tyson Huffman, Missy Gross, Sharlene Paxton, Caroline Sanderson, Deanna Campbell, Chad Houck, Peter Faulk, Steve Rogers, Pamela Campbell, Christine Small, Nikki Gardepe, Jaycee Lucero, Pedro Santiago, Fabian Meneses, Sawyer Chrisman, and Katie Bachman.

Absent:

Guests:

Materials: Workshop Notes; sbctc Pathways final; PathwaysDemstified-Johnstone; GP-Emystified-II-091517; DREAM Pathways Feb 12 ATD template and CAGP Program Mapping Template 113017.

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
1. Opening of Meeting	Heather			
2. Approval of Agenda	All	Approved.		
3. Approval of Minutes and Review of Previous Action Items	All	Last two meeting cancelled-No minutes to approve		
4. Leading from the Middle-report out:	Christine, Chad and Missy	Learned a lot while they were there. Project based learning, so the teams can bring information back to the college. We will be going back two more times. Had to make a video as a part of homework. 3 minute elevator speech. Inform about guided pathways and sell someone on the program. Video was presented well, just missing the student experience part in the video. Did a logic model concept, concept map, and eco system and we looked at on boarding from the first day with the student to the census date. Thought the process was done very well and would like to do it again for future elements in guided pathways.		

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5. Guided Pathways Workshop:		Tyson, Pedro, Fabian, Laura, and others attended the workshop. Very good information form the workshop.		
6. Follow-up from the ATD Meeting:	Heather	Basic base line things we need to attend to is making the case. We have a lot of conversations about doing this work, but nothing concrete. We need some key and core metrics to make the case for guided pathways. We are not achieving the outcomes we should be achieving. Making our case and focus on improving this process. Also discuss Branding-Get a away from Guided pathways and making it our own here on campus. We need to come up with something catchy and memorable for our students and their experience, through their completion. Also, a single metric is completion. The percentage of student completing degree, certificate and or transfer. The completion pledge idea, Blaine. Semester kick off time, we have a booth and they make a pledge for completion in whatever year. Fabian-Leave your "Paw Print" making your mark on campus. Jaycee-reputation of the school, our message and idea spread to the community. Caroline-Student testimonials should be added into the "outreach" pamphlets in the area. Possibly video to the student of the testimonials. Deanna-Plague of all the graduates from the past years in the college. Blaine-Blaine suggest banners up in the town of student success stories. Rebecca-Guarantee transfer to CSU.		
7. WorkPlan Development a. Self Assessment b. First year priorities	Heather	<p>Element 1- Cross-functional Inquiry</p> <p>Primary Objectives-</p> <ol style="list-style-type: none"> 1. Develop a protocol for cross-functional teams <ol style="list-style-type: none"> a. How convened b. How structured c. Standing members from SSSP? d. Student voice <ol style="list-style-type: none"> i. within the cross-functional team ii. more broadly collected in the form of focus groups, surveys, workshops 		

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		<ul style="list-style-type: none"> e. Resources required <ul style="list-style-type: none"> i. Compensation? ii. Release time? iii. Repurposing existing work and time? f. Guidelines for conducting inquiry 2. Develop the charge for the two cross-functional teams identified <ul style="list-style-type: none"> a. Onboarding <ul style="list-style-type: none"> i. Core services-→registration-→Interim communications up to semester start→first day→Census ii. Focus on communication and experience b. Program Information <ul style="list-style-type: none"> i. Presentation and clarity of pathways <ul style="list-style-type: none"> 1. Online 2. In print ii. Education planning iii. Connection to the pathway and to major iv. Meta-majors 3. Initiate inquiry process according to the developed protocol for the two identified initial cross-functional teams above <p>Element 2 Shared Metrics</p> <p>Primary Objectives-</p> <ul style="list-style-type: none"> 1. Develop more substantial data infra-structure <ul style="list-style-type: none"> a. Data Dashboard 		

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		<ul style="list-style-type: none"> b. Data Leads <ul style="list-style-type: none"> i. Compensation ii. Training iii. Faculty? Staff? c. Data fluency <ul style="list-style-type: none"> i. Professional Development ii. Training iii. Culture and process for inquiry d. Student voice and input <ul style="list-style-type: none"> i. Focus groups ii. Inquiry groups (less formal) iii. Survey data iv. Infra-structure and process for gathering student input at each stage of development and implementation of any new initiative, technology, etc. <p>2. Finish the THOYOTE!</p> <p>Element 2-Not discussed</p> <p>Element #3- Integrated Planning- Basic base line things we need to attend to is making the case. We have a lot of conversations about doing this work, but nothing concrete. We need some key and core metrics to make the case for guided pathways. We are not achieving the outcomes we should be achieving. Making our case and focus on improving this process. Also discuss Branding-Get a away from Guided pathways and making it our own here on campus. We need to come up with something catchy and memorable for our students and their experience, through their completion. Also, a single metric is completion. The percentage of student completing degree, certificate and or transfer. Communication is a gap for the college. Series of focus group with students to see how they receive and</p>		

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		<p>understand communication on campus. Faculty buy-in on campus is huge. Scaling and progress originally on the guided pathways plan, challenges we identified communication has a difficulty of communication. Possibly hiring a consultant to assist with this, and then the mapping of all of our current strategies on campus. A graphic way to show our initiatives.</p> <p>Element #4-Inclusive decision making structures- Already have a foundation for this in the SSSP group. The challenges were putting together cross-functional teams and at the different sites process. We need to gather the student voice in all the processes we do.</p> <p>Element #5-Intersegmental Alignment-We indicated early adoption, we need to have more and stronger relationships with parterres. We have good partnerships area high schools, but we need stronger relationships with 4 year schools. Christine still feels like there is a gap with our area high schools, especially Burroughs. Tiffany offered to go speak with Burroughs regarding working with them. Maintain a connection and partnership with them. Promote college opportunities in the community and the base for the opportunities here at the college and put pressure on the Burroughs. Invite school counselors to come up to the campus once the "One-stop" is completed. Find out who has masters at the high school and invite them up to see the programs up at the campus and take back to the high school. Guided program pathways. Engaging with faculty in these areas of study and get their perspective of this major in the career. Have alumni stories associated with these areas of study. Identify GE with the program. Concept with Faculty and a small team, talking through each component that is part of the pathway for the program. Discipline committees.</p> <p>Tyson-Focus on the first three key elements and set up our cross-functional teams from there. Christine-the first three elements are part of the foundation of the guided pathways. Chad-argument to not the first 3 and chose other elements. Heather-feels we should stick with the first three and define them and integrate some of the other elements in the plan. Laura-Suggests a smaller group to get together on a Friday and talk more about what we want to talk about.</p> <p>Corey-suggest we still go through the list and see what is super important?</p>		

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		<p>Christine-Take the pieces that overlap with the integrated plan and guided pathways and send to Heather.</p> <p>Group share a priority-Tyson-Impended tutoring and co-requisite. Christine-expanding our use of technology. Corey-On-line student center idea. Jaycee-enforcing matriculation. Sharlene-make it more inclusive, an all faculty, staff professional development day, so everyone gets the same message. Julie- Participation from our marketing department, have Amber and Kellen be a part of these committees. Infuse marketing more.</p> <p>Element #6-Guided Major and Career Exploration – Partner with Sierra Sands to offer CTE (Health Careers), Arts and Humanities.</p> <p>Element #7. Improved Basic Skill-</p> <p>8. Clear Program Requirements-</p> <p>9. Proactive and Integrated Student Supports-</p> <p>10. Integrated Technology Infrastructure-</p> <p>11. Strategic Professional Development-</p> <p>12. Aligned Learning Outcomes-</p> <p>13. Assessing and Documenting Learning-</p> <p>14. Applied Learning Outcomes-</p>		
8. Equity Fliers:	Blaine-	Placed Equity fliers and notification to the SSSP Sharepoint.		
9. Action Items	Heather	Send out a call for people to attend an smaller group meeting regarding the Guided pathways.		
10. Adjourned	Heather	@ 2:40. Next meeting on April 04, 2018 At 12:30		

O Open/C Closed

Title Heather Ostash
Person in charge of meeting

Recorder Katie Bachman
Person responsible for recording meeting