

## Student Success & Support Council Meeting Minutes

May 10, 2017

EW207 Admin Conference Room

12:30 – 2:30 PM

### MINUTES

Charge of the Committee:

*Through the integrated efforts of academic and student services, the Student Success and Support Council reviews and recommends strategies and initiatives designed to help students achieve success. The committee engages in research, analysis, and dialogue to guide implementation of initiatives to ensure college access and improve student success and equity.*

Present: Heather Ostash, Caroline Sanderson, Laura Vasquez, Cliff Davis, Christine Small, Corey Marvin, Deanna Campbell, Blaine Simmons, Tyson Huffman, Julie Cornett, Nikki Gardepe, Pamela Campbell, Steve Rogers, Missy Gross, Jan Moline, Paula Suarez and Katie Coffman.

Absent: Lisa Fuller, Rebecca Pang, and Jennifer San Nicolas

Guests: None

Materials:

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
1. Opening of Meeting	Heather Ostash			
2. Approval of Agenda	All	Agenda was approved as presented.		
3. Approval of Minutes and Review of Previous Action Items	All	Minutes approved and no previous action items.		
4. Inquiry Group Report Out	All	Inquiry group report out-Cliff 8-9 initiatives. What should we do for moving forward? Classroom engagement, communication, feedback to students. Create a list of ideas to assist faculty with communicating with students better. Create a rubric for early communication, feedback regarding strategies for faculty to try. Refer to faculty on how to use the information provided. What are the touch points for the departments are doing what is needed. A check on the departments. What are the step to the implementation and what are the steps to making sure it's getting done? Building an infrastructure to make sure these items are getting done. Tyson-long term? Maybe creating a foundation teaching course-a day		

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
		<p>training on best practices and teaching here at the college. Share resources and strategies with faculty.</p> <p>Tyson-Polling service to rank our initiatives. First was creating an On-line student union, addressing our on line students. Peer tutoring, counseling on line. Communication with faculty, all services for our on line students as we do for our on ground students. Possibly and institutional infrastructure in place. Registration day role play-Faculty go through the process. A step by step guide to register for a course. So faculty know how to assist students. Its an activity that all faculty can do and learn. Outcome would be to create a ghost course to make sure faculty have done. Youtube channel—Proposed by Rebecca Pang. Roll out a recourse page for faculty. Another initiative-Development of faculty supported peer study groups, intended to lead students towards more effective study habits through connection with faculty and their peers. Monitor the group and check in the students. Welcome back BBQ-provide a time where students can meet other faculty, students and participate in other events.</p> <p>Lisa-Directed focuses-Long term education plans/matriculated process succeed better. Reframe our current matriculation process and figure out incentives for student to finish matriculation. OMG-On-line mentor and guides. Part of the LAC, departments interested in program could have one person be a mentor and then reach out to the on line students and see if anything was needed.</p> <p>Katie-Semester Kick off and Staff Newsletter.</p>		
5. Other?	All	Not Discussed.		
6. Next Meeting Date:	Heather	N/A		

Open/ Closed

Title Heather Ostash  
 Person in charge of meeting

Recorder Katie Coffman  
 Person responsible for recording meeting