

Student Success & Support Council Meeting Minutes

March 29, 2017

EW207 Admin Conference Room

12:30 – 2:30 PM

MINUTES

Charge of the Committee:

Through the integrated efforts of academic and student services, the Student Success and Support Council reviews and recommends strategies and initiatives designed to help students achieve success. The committee engages in research, analysis, and dialogue to guide implementation of initiatives to ensure college access and improve student success and equity.

Present: Heather Ostash, Clifford Davis, Caroline Sanderson, Blaine Simmons, Deanna Campbell, Julie Cornett, Pamela Campbell, Rebecca Pang, Steve Rogers, Missy Gross, Jan Moline, Laura Vasquez, Jennifer San Nicolas, Jan Moline, and Katie Coffman.

Absent: Lisa Fuller, Paula Suarez, Christine Small, Corey Marvin, Tyson Huffman, and Nikki Gardepe

Guests: None

Materials:

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
1. Opening of Meeting	Heather Ostash			
2. Approval of Agenda	All	Agenda was approved as presented.		
3. Approval of Minutes and Review of Previous Action Items	All	Minutes approved and no previous action items.		
4. Inquiry Groups-Check	All	<p>Cliff-Faculty group on directed and focused. Mary will be doing research. Laura will be looking at books. Student focus groups. Canvas site up and running. Discussion groups with students next week. Needs? Gift cards or food. 7-10 per group.</p> <p>Action Item: Find out about how we can get gift cards? Funding source. Check with Natalie and or Jen. Pam Campbell will check with the foundation for incentive money.</p> <p>Lisa-directed and focused. Classified. Have met twice. Look at literature and other schools research. Initiative for on-line and on-grounds students. Everyone has submitted two ideas in SharePoint. Come up with two areas we need</p>		

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
		<p>to focus on.</p> <p>Blaine-Connected-Classified. Staff Newsletter and student newsletter. Connection piece for the college. Also Semester kick-off. Student surveys and staff surveys.</p> <p>Heather and Julie will put together some Cerro Coso Community College data. Student success. Unit completion data. Packet of information.</p>		
5. ICAT Reminder:	Heather	Heather reminded all of SSSP group.		
6. CCSSE/CCSFSE:	Heather	These are upcoming surveys that will be administered throughout the college in the next few weeks. Heather is looking for more help administering the surveys to classes. Work with Katie if you are interested in helping.		
7. IEPI Report out:	Heather	Julie advised there was interesting input to the college was provided and the need for an IR office. Interested in hiring two people. Making a plan for the college and attracting two people to our college. What are the needs for the college and they identified the areas of focus. They provided lots of models from other colleges. Also where the data where will be stored. A questioned was asked what if someone can't be hired, it was suggested to make the salary higher or use someone from within the college to train. Heather mentioned that the Promise grant will assist with the promotion of these two positions and help hire these two positions. It was a good discussion and a lot of information was provided.		
8. Navigate Site Walk-through:	Heather	Sasha. Site specific information on the Navigate website. Need clarification. Heather has a phone call with Sasha tomorrow, will discuss this issue. Navigate 2.0 discussion. Early alert.		
9. Other?	All	None		
10. Adjourned		<p>@2:30 PM</p> <p>Next Meeting: April 12, 2017</p>		

○ Open/C Closed

Title Heather Ostash
Person in charge of meeting

Recorder Katie Coffman
Person responsible for recording meeting

DRAFT