

Student Success & Support Council Meeting Minutes
 December 7, 2016
 EW207 Admin Conference Room
 12:30 – 2:30 PM
MINUTES

Charge of the Committee:

Through the integrated efforts of academic and student services, the Student Success and Support Council reviews and recommends strategies and initiatives designed to help students achieve success. The committee engages in research, analysis, and dialogue to guide implementation of initiatives to ensure college access and improve student success and equity.

Present: Heather Ostash, Caroline Sanderson, Christine Small, Corey Marvin, Deanna Campbell, Blaine Simmons, Tyson Huffman, Julie Cornett, Nikki Gardepe, Pamela Campbell, Rebecca Pang, Steve Rogers, Missy Gross, Jan Moline, Jennifer San Nicolas, Laura Vasquez, Paula Suarez and Katie Coffman.

Absent: Lisa Fuller

Guests: None

Materials:

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
1. Opening of Meeting	Heather Ostash			
2. Approval of Agenda	All	Agenda was approved as presented.		
3. Approval of Minutes and Review of Previous Action Items	All	Minutes approved and no previous action items.		
4. ADT Spring Visit- Institutional Capacity Framework & Assessment:	Heather	Heather and Julie will be working on the questionnaire, Come back to this discussion later.		
5. Conference Travel Updates:	Heather	Working on the ATD travel. Please be responsive to emails and travel. League travel will be completed later.		
6. Flex Day Planning: a. Committe	Heather	Flex-Planning. Julie. 6 success factors. Have the group identify two success factors. 4 inquiry groups form to discuss these best practices and initiatives that the college		

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Participation b. Next Steps		<p>can adopt. Professional development meeting vs. SSSP meetings. Should they be combined or separate? Have a liaison between the two meetings groups would be a better idea. Discussion regarding dissolving the Professional Development Committee is currently occurring. Professional development committee is supposed to be used and ideas come to lights and then a plan is developed from there how to implement it. What is the thought of removing the Professional Development Committee? VP's have a conversation will President Board regarding the next steps for the Professional Development committee. A. Committee member: Heather would like committee members in the SSSP group be a committee member for the inquiry groups. Laura Vasquez, Cliff Davis, Blaine Simmons, Julie Cornett will facilitate for Flex. Corey and Heather will direct the discussion before the facilitators start Flex day and let them know that all the 6 success factors are before discussion begins. Divide people up during the meeting like Adjunct Day. January 13th is Flex day.</p>		
7. Report Out: a. Status of Interventions and Focus Areas i. Writing and math labs, co-requisite model, adult education ii. EAB, matriculation students, SSSP, continued assessment reform iii. Orientation to online (is this now an OEI tool?) iv. Equity Activities v. Workshops	All	<p>Tyson-Writing and Math labs: Up in math and writing lab. 819 at iwv last semester, 910 visits this semester. KRV up to 40 students or more. Bishop 70 visits. Mammoth large decrease. All sites have math labs now. LRC faculty visit up Bishop and Mammoth. Scheduling process for next semester, focusing on the basic skills classes. Trying to get the faculty to integrate the lab with their course work. Guide the students to the labs. Equity funding is being used for the reading and writing labs, Basic skills students should be using these labs. In order to keep funding their needs to be a priority to get Basic skills students into the labs. Blocking out times just for Basic skills students. Adult ED-34 ENG 30 students. 15 of them have not completed anything. 31 MATH students and 13 of them have not done anything. These students have been referred and not completed remediation. Co-requisite model: Basic skills for math and English. Eliminate all the courses that our below college standards and condensing them into a new course. If a student placed below Eng 70 will be placed into Eng 70 along with a requisite course. Still in the planning process.</p> <p>EAB, Matriculation students, SSSP-Christine. Matriculation, focuses for this upcoming year will be improving this for students at a distance and on line. Process of developing the new student orientation, which will help improve the</p>		

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and Professional Development Spring		<p>matriculation process. Have increased our ability to do on-line counseling more. Use of cranium café. Initiatives, develop the online orientation and use cranium café. Access students at a distance. Expanding our class to career presentations. Getting involved with all the technology to improve student outreach. Improving registration and Navigate. No only use Navigate for new students, but extend it to current students. Develop and implement ways to improve student success and support services. On-line students and prison students. Working on a presentation for Flex day for Class to careers. Update also on Navigate to the faculty. Resource guide being developed. Multiple measures placement guide has been developed. Encouraging students to prepare for placement tests prior to taking the tests. Maximize placement for all students using multiple measures, testing, transcripts and more.</p> <p>On-line-Orientation-Rebecca. On-line preparedness course. OEI-On-line orientation version. November 8th for early registration. This is information is provided in the on-line letter. Students must log in on the first day, or they will be dropped. Hand-out provided. Will scan to SSSP group. Smarter measure being used in the new OEI version. Not everything is required. Link to test student's computers to see if they have everything they need to start on-line courses. Prompt through Navigate regarding on-line orientation.</p> <p>Blaine-Equity Activities: Equity related trips. HBCU webinar tomorrow to learn about transfer information. Upcoming, going to more conferences with faculty and students. Kathy Buckley attended. "Aint I a women" is coming during Black History month. Region 9 equity summit, good information and breakout sessions. Higher education prison conference. Spring 2017; equity track for our peer mentor program modeled after Long Beach College. Planning on working with faculty chairs to provide more resources and training for them. Working with Michael Kane and his staff equity training and guidance. Student focused semester.</p>		
8. Other		Alpha Review for on line orientation. Shell of how it will be navigate. Please give feedback to Christine. Clink provided to SSSP group.		
9. Action Items		None		

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10. Adjourned		<u>2:30PM</u> Next Meeting on February 8, 2017		

Open/ Closed

Title Heather Ostash
 Person in charge of meeting

Recorder Katie Coffman
 Person responsible for recording meeting

DRAFT