Student Success & Support Council Meeting Minutes
May 14, 2014
MB350A
12:30 – 2:30 PM
MINUTES

Charge of the Committee:
Through the integrated efforts of academic and student services, the Student Success and Support Council reviews and recommends strategies and initiatives designed to help students achieve success. The committee engages in research, analysis, and dialogue to guide implementation of initiatives to ensure college access and improve student success and equity.

Present: Corey Marvin, Steve Rogers, Cliff Davis, Julie Cornett, Jennifer San Nicolas, Christine Swiridoff, Lisa Darty, Sarah King, Laura Vasquez, Paula Suorez, Kathy Salisbury, Lisa Stephens, Kristin Hanle, Caroline Sanderson, Gary Enns, Pam Godfrey, Lauren Patridge

Absent: Heather Ostash, Lisa Fitzgerald

Guests: Paul Lewis, Tom Cook, and Leslie Holland from Edmentum (previously PLATO Learning).

Materials: Agenda, materials from Edmentum

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
1. Opening of Meeting	Corey Marvin	Meeting called to order at 12:30 PM.		
2. Approval of Agenda	All	The agenda was approved as presented.		
3. Approval of Minutes and Review of Previous Action Items		There were no minutes recorded from the April 23rd meeting due to absence of the meeting recorder.		

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4. Edmentum Demonstration	Paul Lewis, Tom Cook, & Leslie Holland	Handouts were provided. Edmentum was formerly known as PLATO Learning. Council members spent the first hour watching the Edmentum demonstration and asking questions. Once the demonstration was over, Council members spent additional time discussing the product, asking questions amongst themselves, and talking whether or not this product might be useful in terms of our Achieving the Dream plans. Edmentum has a tie-in with WorkKeys and Accuplacer. They also offer prep courses for all the major national assessments and all courses are customizable: TABE, CASAS, GED, ACT WORKKEYS, SAT, ASVAB, TEAS, HESI, etc. All products offered are self-paced.
		
		Edmentum has some tools that may be a good fit for some of our proposed interventions, including:
		
		• **Accucess (Reading, Writing, Math)**—Edmentum Accucess is a diagnostic assessment solution that quickly and efficiently places learners at grade level in reading, writing, and math. In addition to assessing student proficiencies, the program prescribes rigorous content that fills learning gaps and personalizes instruction, bringing students up to grade level. Educators can use Accucess to evaluate student knowledge and skills before beginning an instructional unit or semester. Results can be used to identify areas needing special emphasis and focus for either individual students or an entire class. Accucess will:
		   o Determine student proficiency and achievement in key subject areas, including language arts, reading skills and comprehension, and math.
		   o Provide teachers formative assessments and prescribed instruction all in one solution.
		   o Identify learning gaps and prescribe rigorous, research-based Plato Courseware curriculum to ensure improved student performance.
		
		• **Plato Courseware (Post-secondary Academic Library)**—Plato Courseware's Career Technical Education Library prepares your learners for life, whichever path they choose. This highly interactive, video rich curriculum engages learners with real-world experience. Robust flexibility allows you to customize the content to meet your unique program needs. Your students can access this mobile friendly content anytime, anywhere, on any device. Plato's CTE Library ensure future success by:
		   o Providing you with skill-embedded content to customize your existing		

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		programs.
		  o Giving you the ability to contextualize content to connect learning to real-life experience.
		  o Helping your students acquire the skills they need to be equipped to compete in today's workforce.
		
		 • **Academic Readiness & Rapid Response (AR3)**—includes a combination of strategic, targeted, differentiated, individually responsive instruction; diagnostic and prescriptive assessment; and outcome-based intervention. Comprehensive AR3 implementation supports developmental education, faculty, and course redesign, and modularized instruction. It contributes to more meaningful identification of learning problems, improves instructional quality, and informs workforce readiness, certification, and credentialing programs. Edmentum's proven solutions allow higher education institutions and adult education programs to:
		  o Organize the instructional environment around desired outcomes and results
		  o Differentiate the educational environment so all learners can grow
		  o Make sure the right resources are in place and used appropriately
		  o Impact learner performance through appropriate program intervention
		  o Contribute to more meaningful identification of learning problems
		  o Improve instructional quality
		  o Create partnerships between instructors and learners
		  o Formatively identify learning gaps
		  o Focus on discrete outcomes
		  o Increase retention of learning and program completion
		  o Meet academic and career goals
		
		 There are other tools available that we did not see a demo for today due to time constraints. Descriptive handouts were provided, and they included:
		
		 • **College + Career**—provides proven online curriculum, assessments, and preparation tools to help adult learners excel in college and/or career. The anytime, anywhere access makes it easy for adult learners to succeed on their own schedule. Features over 100 courses and content titles in reading, math, social studies, and science, designed to meet the unique needs of your adult		

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		learners. The handout included a list of all the courses available. • **ESL ReadingSmart and ReadingMate**—web-based supplemental reading programs that provide individualized instruction in English language arts and reading. Instructors can implement ESL ReadingSmart and ReadingMate through learner-centered, online practice, or in small groups. • **TestPacks Rx**—provide an evaluation of your students' progress and prescribe rigorous curriculum to fill learning gaps and personalize instruction for individual students or an entire class. Test Packs automatically prescribe assignments, but teachers can make manual adjustments before assigning specific lessons.		
5. ATD Action Plan		Corey reported, on behalf of Heather, that she was hoping to have heard back from Ron and John by now regarding the rough draft of the plan, but has not gotten a response from them yet. In the meantime, she continues to tweak the plan; Heather requested that any comments or additional input from Council members be conveyed to her. The draft plan has been posted to the Group site, but, the version that is now posted to the Group site does not allow them to view the entire document. Once the plan is formatted so the entire content can be viewed, it will be posted to the Group site again. ==ACTION ITEM:== • Heather will send the entire ATD draft plan out to all Council members for review.		
6. Supplemental/Peer Instruction	Laura Vasquez	Laura provided information pertaining to Peer Instruction, explain that we need to train the instructors and the students, but there are only two days left in the semester. Now looking to provide training to the students before the fall semester begins, but the trainers need to be trained first. During the last meeting, it was determined that key people need to be trained as quickly as possible. Gary Enns will be responsible for training on the English portion. Steve Rogers will provide training for the Math portion. The next step is for Gary, Steve, and Laura to		

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		meet sometime in June to discuss a timeline for completing their training over the summer and create a training schedule for the students. Once the Trainers are trained, they would then train the other instructors and students. There is already a list of students that have expressed interest in becoming a Peer Instructor. There is usually a four-hour training session for the students and then they meet on a monthly basis. Peer Instructors (PIs) would not be required to attend tutor training unless they also work as a tutor in addition to their supplemental Peer Instruction hours. If that were to be the case, Bonita Robison would be the person providing the tutor training. It has been determined that we do not need to do this at ESCC at this time. Focus will be on IWV campus for now and would scale up to include the other sites and online at some point later on. **ACTION ITEM:** • Laura, Gary, and Steve will meet in June to discuss training timelines and other aspects of the Peer Instruction.		
7. Possible Summer Meetings		Due to concerns regarding the amount of work that need to be done in order to move forward on the identified interventions, the question was posed as to whether Council members would be willing and available to meet over the summer regarding the finalized ATD plan, next steps, and moving forward with the identified interventions. It was clarified that for those who attend and are off-contract, funding will be identified to pay for their time to attend these meetings and we would work to identify dates around individuals' summer plans.		
8. Professional Development		Input was sought and provided regarding possible professional development priorities for the next year associated with the implementation of our interventions. Council members held a discussion and identified the following topics: • Peer instructors and how that is coming along • Teaching squares • Training for faculty regarding matriculation components: orientation,		

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		placement testing, SEP, and Counselor contact • Faculty and Counselor group Q & A sessions • Provide free tutor training for tutors instead of requiring them to pay for a class; tutors wishing to have the Tutor Training Certificate could sign up for the tutor training class on a voluntary basis		
6. Future Meeting Dates/Times		~~January 29, 2014~~ ~~April 30, 2014~~ ~~February 12, 2014~~ ~~May 14, 2014~~ ~~March 5, 2014~~ CANCELLED ~~March 19, 2014~~ ~~April 23, 2014~~		
7. Adjournment		The meeting was adjourned at 2:05PM.		

O Open/**C** Closed

Title   Heather Ostash   Recorder   Kathy Salisbury

       Person in charge of meeting   Person responsible for recording meeting