



**Outcomes Assessment Committee**  
**Minutes**  
**April 3, 2018**  
**EW 207 video w/KRV 5 and CCCConfer**  
**9:00-10:53 a.m.**

Start Time: 9:08

Adjourn: 10:53

| Topic   | Facilitator  | Action   | Minutes  |
|---|--------------|--|--|
| 1. Call to order                                      | Vivian Baker |  | Present: Vivian Baker, Jan Moline<br>Dawn Ward, Suzie Ama, Julie Cornett<br>Absent: Melanie Jeffrey, Heather Bopp, Christine Small, Corey Marvin, Yihfen Chen, Blake Sarrett   |
| 2. Approval of Minutes & Action Items<br>From: 3/6/18 |              | Approved   |  |
| 3. Approval of Agenda                                 |              | Approved   |  |
| 4. eLumen Update                                      | Vivian Baker | Vivian will ask about the plan to archive assessment data from Curricunet before we no longer have access. | District wide meeting on 4/10 to cover curriculum, assessment, integration with Canvas, etc. Robyn our elumen support will be leading the meeting.<br>Programs map to specific SLOs – this is new, and important! Before we asked which course would map and be used as part of the assessment, but then when it came time to assess it wasn't always clear which SLOs had been intended to map. This is also important because it will ensure SLOs that map to multiple programs are identified, and impact reports generated if the SLO is to be revised.<br>This semester we are testing the Canvas integration with Vivian and Sarah inputting assessment data for courses.<br>Summer we will be updating the workflows in curriculum proposals. |
| 5. Reflection Template                                | Vivian Baker | Draft Reflection Template and send out to committee for input. Find  | In elumen after the faculty member scores each student (enters the assessment results), there is a reflection template. Several questions were presented for the academic reflection template. Vivian will take the ideas and suggestions and create a draft   |

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|  |              | answers to questions on elumen assessment process. | reflection template for the committee to review. We will need to review it in the next week or two, because it is necessary as part of the assessment planning in elumen, and Vivian cannot plan the assessments for testing without it. Several questions were identified related to the assessment process in elumen. We want to make sure we're encouraging faculty to think about their own processes, not just on outside variables. We also want to make sure the reflections are meaningful for the faculty, department, and across disciplines. Vivian will seek out answers and include with the drafted template. |
| <b>6. AOU review an process</b>  | Vivian Baker |  | Vivian is in process of confirming AUOs with each Unit. They should be ready to be posted on the OAC webpage in May, and also for the OAC to start reviewing, and providing guidance, support, etc.   |
| <b>7. Program Reviews</b>  | Vivian Baker |  | No new program reviews were submitted. Basic Skills was the only one, and they had added the AUO as we requested in March. We can expect to see the Child Development Center Program Review.  |
| <b>8. Assessment Update</b>  | Vivian Baker | Vivian will contact Chairs.                        | No assessments have been submitted. Vivian will send out a reminder. Vivian will contact Chairs to identify who has planned assessments for fall, and this sill inform who "tests" in the fall.   |
| <b>9. Future Agenda Items</b> – eLumen process, Accreditation, Review CCCC SLO Handbook, Audit AUOs and provide suggestions (many AUOs are first generation and have not been seen by anyone on this committee) – CSLOs and PLOs are reviewed and approved. We should have a similar process for AUOs. |              |  | The Handbook will be updated and presented in May.  |
| <b>10. Future Meeting Dates</b><br>May 1   |              |  |   |
| <b>12. Adjourn: 10:10 a.m.</b>   |              |  |   |

Meeting Chair: Vivian Baker

Recorder: Vivian Baker