



Student Learning Outcome Committee  
 April 26, 2016  
 LRC 733 video w/ KRV 2  
 9:00 a.m.

Present: Suzie Ama, Vivian Baker, Julie Cornett, Heather Bopp, Corey Marvin, Jan Moline

Absent: Melanie Jeffrey, Yihfen Chen

Start Time: 9:26

Adjourn:

Topic	Facilitator	Action	Materials
<b>1. Call to order</b>			
<b>2. Approval of Minutes &amp; Action Items</b> From: 11/3/15, 2/2/16		Julie moved to approve, Jan seconded the motion, Ayes 6 approved	
<b>3. Approval of Agenda</b>		approved	
<b>4. SLO Annual report – review survey results, drafted report, review/identify goals</b>	Vivian Baker	Discussion Assessment Cycle discussed. Departmental cycle such as Program Review would allow each department to plan for review. Chart indicating the next planned cycle should be part of the PR process. First 3 years (course assessment, alternated and organized according to department needs), 4 <sup>th</sup> year Program Learning Outcomes assessed, 5 <sup>th</sup> Program Review, SLOs and PLOs reported. For AUOs, the cycle may be different, particularly if they use the CCCC student survey as an assessment tool. There needs to be greater overlap between SLO and PR, to really institutionalize the process. Suzie indicated that the Program Review committee was meeting later in the day and she would make the suggestion: Program Reviews will be presented to the SLOC prior to being reviewed by the PR Committee. If there are concerns, the SLO Coordinator will then attend the PR meeting. The Program Review chair will contact departments as their PLOs came up for assessment. Use of spreadsheets and	x

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		<p>eLumen should help keep assessment systematic and reports usable.</p> <p>Currently the unduplicated Program assessment is at 91.67% and PLOs moving to 95%. Heather is working with directors on Program Reviews and assessing and reporting Administrative Unit Outcomes. Currently there is confusion related to what are goals vs. strategies vs. AUOs. The SLO Coordinator needs to be invited to those discussions so communication and information are consistent.</p> <p>SLOAC needs greater overlap (inclusion of members) with Administrative Units to improve understanding of the AUOs. MOODLE/Canvas to act as a repository for course, program, and unit data.</p> <p>Share LO Assessment ideas, information, etc. in a format similar to the Chronicle – perhaps every other week, once a month, etc.</p> <p>AUP – instructions for #2 need revision “increased dialog”</p> <p>Adjunct Faculty handbook – Corey is working on it this summer. Include SLO training manual w/ template for Chairs. The draft ILOs have been presented to the President. Corey will get them to the 5/3 Academic Senate meeting.</p>	
<b>5. Information Competency – integrating ILO</b>	Julie Cornett	<p>Discussion</p> <p>Need for greater training. All programs and units build to ILOs. Julie to do another Lunch and Learn/FLEX activity to work with faculty and administrators in mapping course/program/unit data/outcomes to the ILO related to information competency.</p>	
<b>6. SLO Assessments in Moodle</b>	Vivian Baker	<p>Discussion</p> <p>Asked that committee members continue to login and evaluate the SLO and PLO assessments entered. Look for themes, best practices, C.O.R. with SLOs listed, assignments per SLO, assessment data entry, analysis (statistical and narrative), department meeting minutes should be archived to reflect the ongoing discussion of SLOs, PLOs, and ILOs.</p> <p>Ongoing fine tuning to improve the data stored, charts, checklists, outcome results, link to program page, accordion format listing PLOs, AUOs. Connecting the data, and how data is driving decisions and changes.</p>	
<b>7. PLO Assessment Data for webpage</b>	Corey Marvin	<p>Each department will have a webpage where their most recent PLO Assessment results will be posted in bar graph form.</p>	

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		<p>Information that may be included: last assessment date, type of assessment tool (SLO aggregate, exam, survey, etc). Would be helpful if each Department had a “staff” only area where they can post the most recent SLO assessment assignments for each course, the most recent COR, and any related rubrics. This creates a central location for all staff in the department, helping to ensure that they are using the most up to date SLOs, course outline, and correct assessment assignment in their course. Corey stated the CHDV Department’s model /process (assessment of each course’s SLOs results in discussion, review of COR, and revision brought through CIC the following semester) should be shared as best practice.</p> <p>Vivian suggested the staff only area might be a good location for departments to upload meeting minutes and other documents. A central location is necessary so that information is readily available to all members of the department. (Currently department minutes, SLO cycles, etc. are kept with the Chair. The information is not always passed from one Chair to the next.)</p>	
<b>8. Committee make-up members needed</b>	Vivian Baker	<p>Update</p> <p>Committee welcomed Heather Bopp as the new Classified representative on the committee.</p> <p>We need to replace Lisa Stephens (management). It might be a good committee for the new CTE Dean, helping him get up to speed on Assessment practices.</p>	
<b>9. Future Agenda Items – Review CCCC SLO Handbook</b>			
<b>10. Future Meeting Dates</b> May 3, 2016 – do we want to cancel this one?		May 3, 2016 cancelled	
<b>11. Adjourn</b>		11:00 am	

Meeting Chair: Vivian Baker

Recorder: Jan Moline

Facilitator: Vivian Baker

Recorder: Jan Moline

Open/ Closed