Student Learning Outcome Committee
March 1, 2016
LRC 733 video w/ KRV 5
9:00 a.m.

Present: Yihfen Chen, Jan Moline, Suzie Ama, Julie Cornett, Melanie Jeffrey, Vivian Baker

Absent: Corey Marvin

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
1. Call to order 9:12 a.m.	Vivian Baker			
2. Approval of Minutes & Action Items	Vivian Baker	The minutes from 11/3/15 were not available. Action Items: Add comment section to Moodle SLO Assessment Databases. Vivian provide Chairs with draft of ILO-PLO mapping. Suzie will send out an email to Chairs with PR due in Sp17 reminding them they should be doing PLOs so they can write PR fall 17/sp18. Vivian will follow up with Chairs who might need help mapping /assessing PLOs.		
3. Approval of Agenda		Approved		X
4. Student Learning Outcome Assessment Committee Themes Program/Unit review of AUP	Vivian Baker	The themes were reviewed, with instances of each compared from 2015-2012. (See attached). Everyone felt this was very useful information and that we should continue with this process. The comparison over the years may help to inform the Professional Development Committee. Information competency /research skills is not showing up as a GAP, even though anecdotally faculty have observed and shared this is a gap. It is possible that the learning outcomes assessed and reported with gaps in the AUP are not the ones that relate to this particular theme. We'll keep observing the process. Research skills – Julie suggested we ask in the AUP for more reflection. What themes, trends or ideas are coming up that are not measured in SLOs. This would be anecdotal, but could be very helpful. We need to loop back to chairs, share the themes report. Does the report reflect the anecdotes we all know to be issues in assessment and gaps? "Need to alter/refine instructional techniques" continues to be the highest theme.		X

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		When this is identified, perhaps a text box could prompt if professional development is indicated (need support to create videos, unsure of how to … etc.). Would be good to identify how many CORs were revised due to SLO gaps. In Fall 15 we started asking when the course was last assessed and if the assessment informed the COR. This information will be captured in the CIC minutes. To date, Vivian cannot think of many that have identified COR changes due to gaps, even though they have been indicated in SLO assessment reporting. Would it be helpful to have a pull down in the AUP: Based on the last cycle of assessment a) how many COR were revised? b) what professional development occurred? c)how many instructional techniques were modified? What is being done to sustain quality improvement? Do strategies or goals relate to Gaps in SLO or PLO? When a gap is identified a window opens – please use this space to discuss how your connecting changes to improve student success, informed by the learning outcome assessment.		
5. SLO Assessments in Moodle	Vivian Baker	As of today, we have 124 SLO entries in moodle, with more expected. Please go in and review the courses. Comment in the box for each SLO if something needs to be added or changed, otherwise just let me know they have been reviewed.		
6. Learning Outcome Processes	Vivian Baker	We need to examine some of our processes: Program Review –1) last meeting we agreed that Suzie would look at PLOs in the PR committee, however, we need to establish institutional processes that connect and are sustainable (the PR Chair will not likely always be the former SLO Coordinator). The group decided that PR should go before the SLOC and if there are no concerns then it goes to the PR Committee, but if there are concerns, the SLO Coordinator will attend the PR meeting when the program is presented/reviewed, 2) Consider asking for examples of SLO assessment process, include discussion of how assessment has informed program changes and effects on the program, 3) PR document also needs greater conversation of SLO process to support student success, 4) Through the PR process, programs should consider EVERY LO, how they map to PLOs, and PLOs to ILOs.		

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		This is when changes should be identified, if they have not already been identified. At some point, possibly in PR, each program should report the following: When each learning outcome was assessed, what was learned, changes that have been implemented, changes to be implemented and when LO will next be assessed. Suzie suggested we add to the PR template about changes made to program or courses since last PR. Changed SLO, PLO, added a course, etc. *The SLO Committee is still heavily focused on the course/program LO and we need to integrate our assessment system to fully reflect all Outcome statements, and processes. We need to think about assessment loop back. Once an assessment is entered, if there are issues, sometimes the person never goes back to "fix". We need a better system of review and approval. It doesn't have to be modeled just like CIC, but we should consider that model since it is working well. Recommendation: if a new course is offered every semester, it's ok to assess it the second time it is offered. If the course is going to be offered more sporadically, assess the first time it is offered, to ensure it's captured in the denominator.		
7. Committee Make-up members needed	Vivian Baker	Heather Bopp will join the committee as Classified rep and distance rep. Dean Bernsten has left the committee. We had two administrators, but Lisa Stephens has stepped off the committee.		
8. Disaggregating Data – Canvas option/update on eLumen	Vivian Baker	Rebecca, Corey, and Vivian met to discuss if Canvas may be an option for SLO assessment entry. There is a possibility that every course could have a shell in Canvas. It does have an area for SLO assessment met/not met for each student. We will know more once we begin learning about eLumen and integration.		
9. Future Agenda Items- March: Student Learning Outcome Assessment Committee Themes Program/Unit review of AUP	Vivian Baker	The Committee meeting for December was canceled. Each Committee member needs to complete their review of the AUPs for themes, and submit to Vivian prior to the March meeting.		
10. Future Meeting Dates		April 5, 2016		

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
		May 3, 2016		
11. Adjourned		Adjourned at 10:50		

Facilitator: Vivian Baker   Recorder: Vivian Baker   **O** Open/**C** Closed