Student Learning Outcome Committee
September 1, 2015
LRC 733 video w/ KRV 5
9:00 a.m.

Present: Yihfen Chen, Jan Moline, Suzie Ama, Corey Marvin, Dean Bernsten, Lisa Stephens, Melanie Jeffries, Vivian Baker

Absent: Julie Cornett

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
1. Call to order 9:12 a.m.	Vivian Baker			
2. Approval of Minutes & Action Items	Vivian Baker	The minutes from May 5, 2015 were approved as presented.		
3. Approval of Agenda		Approved		X
4. SLO Committee membership	Vivian Baker	The Committee division of assessment review duties includes: Jan –ANTH, COUN, EDUC, HMSV, PDEV, PSYC, SOCI, RET Suzie-ART, BSAD, BSOT, CHDV, CSCI, DMA, EMTC, HCRS, PARA Yihfen – BIOL, DRFT, ECON, GEOG, HSCI, MCTL, PHSC, WELD, INDE Julie – FILM, HIST, IC, MUSC, PHED, PHIL, POLS, THEA Melanie – ASL, ENGL, ENSL, FREN, LATN, READ, SPAN, SPCH Dean – ADMJ, CHEM, ENGR, ET, GEOL, INSF, PHYS, MATH *SLO Coordinator (Vivian) is second review and sees all assessments Vivian has sent another request to Michael Barrett to invite a Classified representative.		X

5. SLO Annual Assessment Report Results	Vivian Baker	**Annual Student Learning Outcome Assessment Report Aggregate Scores (IEC 5/15)**
		
		Current SLO Assessment #'s
		
		   o Courses: 64.05 %
		   o Programs: 69.77 %
		#1 Student Learning Outcomes and assessment are ongoing, systematic, and		

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		used for continuous quality improvement. IEC rating, spring 2015 = 2
		
		    o Specific assessment schedules will be implemented, providing clear "due dates" for when each course is to be assessed.
		    o A spreadsheet to track SLO assessments is needed because the current tool has deficits and does not allow for accurate or meaningful tracking and reporting.
		    o Move SLO/PLO assessment towards the 95% mark.
		        ▪ Corey has set the following expectations:
		            • ALL departments, without exception, will be at 85% by March 1, 2016.
		            • ALL departments, without exception, will be at 90% by next October 1, 2016
		    o Specific strategies and support need to be developed for disaggregating outcomes for subpopulations of students important to its mission. Disaggregation occurs in PR, but not directly related to specific student learning outcomes. The college needs to move to a management system (ie SLO Cloud) that allows for disaggregation at the SLO level.
		
		#2 Dialogue about student learning is ongoing, pervasive, and robust. IEC rating, spring 2015 = 3.5
		
		    o Increase dialogue to become more pervasive and robust. (ie. SLO questions to be asked at CIC. See #4)
		    o Additional information will be asked for in the AUP, specifically requesting the identification of why gaps exist (drop down menu with themes). *Implement fall 2015*
		    o Departments will be asked to provide evidence of dialogue related to course and program SLOs.
		
		#3 There is evaluation of student learning outcomes processes. IEC rating, spring 2015 = 3.38
		
		    o Survey questions have been drafted and submitted to Michael Carley. *To be included in the next IEC Annual Report survey, Spring 2016.*
		
		#4 Evaluation and fine-tuning of organizational structures to support student		

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		learning is ongoing. IEC rating, spring 2015 = 3.38		

o Increase mapping of courses and programs between CIC, Program Review and SLO Committee. When faculty present course and programs in CIC, they will be asked:
  - When was the course/program last assessed? How did the assessment results inform the SLO/PLO and ultimately the COR being presented? *Implement at first CIC meeting fall 2015.*
o Implement SLO questions on IEC survey as another measure of awareness, engagement, and identification of training and support needed.
o SLO Moodle training videos, resources, and Department blocks

#5 **Student learning improvement is a visible priority in all practices and structures across the college. IEC rating, spring 2015 = 4**

o Visibility. Development of Learning Assessment website (by 2018). Website would display PLO assessment data.
o Address the question, "How are assessment results communicated broadly?".
o Annual Learning Outcome updates to faculty. Beginning in fall 2015, each fall, a list of scheduled outcomes due in CurricUNET and those scheduled to ae assessed will be provided to faculty chairs. (This goal hinges on Dept. Chairs submitting their 5 year plan).

6. **Learning outcomes are specifically linked to program reviews. IEC rating, spring 2015 = 4.25**

o No goals were identified in Spring 2015.
o *Programs with less than 85% of their courses assessed are not eligible to complete Program Review. This language will be added to the Program Review template and will be communicated to Department Chairs during the Fall 2015 Program Review training. The target will move, to somewhere in the 95% (to allow for new courses), over the next few years.

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		*Additional Work: (keeping these items in our sights) o ILO task force is working on draft Institutional Learning Outcomes. Mapping will need to occur from ILO -> GELO -> PLO -> SLO o Liberal Arts redefine Learning Outcomes and mapping. Develop an effective method to assess. o Moving towards best practice – collaborative assessment of non-objective assessments. o Use the SLO moodle, create a block for each department. Assessment tools, data and department minutes related to learning outcome assessment can be uploaded. This allows all faculty to easily be able to access the most up to date Assessment tool for their course. **Goal #2** "Dialogue about student learning is ongoing, pervasive, and robust." **Goal #5** "Student learning improvement is a visible priority in all practices and structures across the college." o Development of Learning Assessment website. Related discussion: SLO assessment is viewed as part of the faculty member's load and responsibility. Full time should be doing the majority of the work, however, if there is a case where an adjunct is asked to create assessments, additional compensation might be considered. This would be very limited. SLO Committee members are encouraged to offer support and be a resource to faculty in their review areas, however, reminded that it is not their responsibility to DO the work.		
6. ACCJC Communication	Corey Marvin	As a result of our SLO percentages submitted in the annual report, spring 2015, the college received a letter from ACCJC placing us on enhanced monitoring. We must show improvement by March 31, 2016 or will have to submit a special report. Corey has met with each Chair in his area to map out courses for deletion and assessment. Mike is expected to do the same thing. ALL departments, without exception, will be at 85% by March 1, 2016. ALL departments, without exception, will be at 90% by next October 1, 2016		
7. SLO Committee 15-16 goals	Vivian Baker	Presented and discussed in conjunction with #5 SLO Annual Assessment Report Results		
8. Assessment cue and alternatives	Vivian Baker	The cue and review process in CurricUNET is NOT working. We need a plan until we		

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		move to a new system. Move forward with the SLO Moodle, create a database with items to prompt assessment entry. Ideally this will be up and running in time for the October 1 assessment deadline, avoiding entering more assessments into CurricUNET. Suggest database for each department for SLO assessments, one for PLO assessments, and an area to upload department minutes when related to assessment. Vivian will contact Rebecca and Justin to get that started. An example of an assessment might be helpful when faculty are filling in the fields. What is meant by target performance, assessment plan, etc. To address the current back log in CurricUNET, the committee agreed Vivian will review each assessment, skipping the review process (since it's not working). She will contact the appropriate faculty member, Chair, and administrator if an assessment needs work and remains unchanged. Corey expects to hear from Betty in the near future regarding SLO alternatives and where we are in screening potential systems. The State Chancellor's office also said they were meeting with Gov'net and may be ending association depending on that outcome. We've not heard anything further.		
9. Future Agenda Items				
10. Future Meeting Dates		October 6, 2015 February 2, 2016 November 3, 2015 March 1, 2016 December 1, 2015 April 5, 2016 May 3, 2016		
11. Adjourned		Adjourned at 10:38		

Facilitator: Vivian Baker   Recorder: Vivian Baker   **O** Open/**C** Closed