



**Student Learning Outcomes Assessment Committee
Meeting Minutes**

Date: 11/04/14
Time: 9:00am – 11:00am
Location: LRC 709

Type of Meeting: Student Learning Outcomes Assessment Committee (SLOAC)
Regular Meeting

Meeting Facilitator: Vivian baker

Call to Order

Vivian called to order the regular meeting of the SLOAC at **9:11 am** on **11/04/14** in **LRC709**.

Roll Call

The following persons were present: Suzie Ama, Vivian Baker, Julie Cornett, Jan Moline, Dean Bernstein

Guests: None

Reading of Mission Statement: None

Added Action Items: None

Approval of Minutes from Last Meeting – 05/06/2014

The 05/06/2014 minutes, were presented and reviewed. Hearing no objections, the committee accepts the 05/06/2014 meeting minutes as presented.

Closed Session: None

Discussion Issues

a) **Committee Makeup:** Yihfen Chen and Dean Bernstein have joined the SLO Committee. Jill Board and Laura Vasquez both approved additional faculty as it supports the mission of the committee. Welcome!

b) Student Learning Outcome Assessment Committee Themes Program/Unit review of AUP:

Each committee member reviewed the AUPs, using the SLO theme worksheet, to track and consolidate gaps identified related to SLO assessment.

Vivian	Jan and Corey	Julie and Lisa	Melanie	Suzie
All AUPs	Access Athletics Human Resources Information Tech. M&O Student Activities	Basic Skills Continuing Educ. Honors Learning Center Library Public Information	English and Lang. Mathematics PHED & Health Sci. Science and Eng. Social Science Visual and Perf. Arts	Allied Health Child Dev. CIS & Bus. Industrial Arts Admin. Justice

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Some AUPs were not complete, they will be reviewed as they are completed. The committee identified the following challenges:

1. AUP is not capturing gaps that are not part of the reviewed SLOs for the year
2. Continuing Ed – confusion over whether this is the same as Community Ed.
3. M&O and other services, how are SLOs and PLOs being reviewed? Are they reporting in Curricunet?
4. Some AUPs included information related to assessment in other portions of the document. Need to thoroughly read through each AUP in order to fully capture all themes.
5. Public Information – CCSSE is only on ground, how are they assessing online?

Vivian will include comments and identified themes in the annual report.

- c) Vivian provided a draft assessment software evaluation/rubric for the committee to review. Comments will be incorporated into final draft to be submitted to the District SLO team for use in identifying possible new SLO assessment model.
- d) ACCJC Training Online—(Vivian Baker) all committee members need to complete this training. Please, get this done.

Future Meeting Dates

- a) Next Meeting: 10/07/2014 Special Meeting AUP SLO/PLO assessment portion review expectations with faculty chairs

Schedule: (Dates)

1. December 2, 2014
2. February 3, 2015
3. March 3, 2015
4. April 7, 2015
5. May 5, 2015

Future Agenda Items and Review of Action Items of Current Meeting

12/02/2014—Annual Comprehensive Report, item review

Adjournment

The meeting adjourned at 10:30am.

Recorded by: Vivian Baker

Meeting Minutes Approved:

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