



**Student Learning Outcomes Assessment Committee  
Meeting Minutes**

Date: 10/21/2014

Time: 9:00am – 11:00am

Location: LRC 631

**Type of Meeting:** Student Learning Outcomes Assessment Committee (SLOAC)  
Regular Meeting

**Meeting Facilitator:** Vivian Baker

**Call to Order**

**Vivian** called to order the regular meeting of the SLOAC at **9:00am** on **10/21/2014** in **LRC 631**.

**Roll Call**

The following persons were present: Suzie Ama, Vivian Baker, Julie Cornett, Melanie Jeffery, Corey Marvin, Lisa Stephens, Jan Moline

**Guests:** None

**Reading of Mission Statement:** None

**Added Action Items:** None

**Approval of Minutes from Last Meeting – 09/02/14**

The 09/02/14 minutes, were emailed to members and reviewed in advance. Hearing no objections, the committee accepts the 09/02/2014 meeting minutes as presented.

**Closed Session:** None

**Discussion Issues**

- a) **SLO Data Collection:** Vivian attended the Student Success and Support Conference and at one of the breakout sessions learned about two possible tools for Assessment Recording and Reporting that users are very excited about and that impressed Vivian. The tools are an Open Sources (no cost) tool developed at Lassen, SLO-Cloud and a vendor tool for purchase, "elumen". Vivian reported that both options can pull information recorded in Banner and "Curicunet" systems, reducing data input workload immensely. More importantly both systems are able to disaggregate data down to the student level and use data to build any number of reports. Example SLO data can be disaggregated across all Basic English courses and then reports maybe run that group students by incoming placement scores, prerequisite courses, student address, student ethnicity, and online versus onsite. This could allow the English department to analyze the efficacy of placement exams versus prerequisite courses, whether there are barriers to particular ethnic groups, whether students coming from Cal City, thus from the Cal City HS as opposed to BHS were more or less successful, and what effect online versus in class rooms had on the SLO data. The improved access to data and the improved ability to run reports of interest has been shown at Lassen Community College to have greatly improved their compliance in SLO assessment for ACCJC requirements. Additionally,

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Vivian's observation was that previously resistant faculty were much more enthusiastic about the uses of SLOs when the SLO Cloud or "elumen" tools were used. Corey suggested that the tools be discussed with Cerro Coso Academic Senate and with the Senates from BC and PC to build support for the selection of one of the two tools. Additionally, Corey would bring the discussion to the VPs from BC and PC to add to the faculty support.

**LINK TO SLO Cloud:** <http://lawsonry.com/slocloud/>

**elumen Info:** see attached handouts

- b) AUP SLO/PLO Review:** The division of AUP SLO/PLO review assignments were emailed (see attached). Each committee member will review those AUPs assigned, using the rubric (see attached). We will then meet again 11/04/14 to discuss and norm reviews. Look for progress on assessment completion, target goals, reassessment required (when, how do we track outcomes that need to be reassessed and are therefore now "off schedule"?). Five year plan should report on gaps. How and when do those gaps get resolved, how does the committee close the loop to determine that gaps have been addressed?

Corey suggested the schedule should help. Specific classes must be assessed by specific date, then reports due on specified date, gaps identified should generate a reassessment schedule that can be integrated with assessment schedule.

The five-year plan was distributed to the Department Chairs at the Chairs' Meeting. Vivian asked and Corey responded that those plans are not coming back to Corey but Chairs are being directed to get the reports back to Vivian.

**Action Item:** Vivian will check with Chairs and get their intended schedule.

We are to review the AUPs for 2015-2016 which are not posted. Lisa Stephens sent a link that we can use to access the correct ones to each of our emails. The link is <http://198.189.245.173/planning/> then select the AUP, then the department/admin unit of the report you wish to view (link only works from in-network college computers). The easiest visual is to scroll to the bottom and click print report, it can be viewed in its entirety and not printed, or it can be printed for review later at home.

Discussion of Basic Skills and that there is no "Program" however there are SLO/PLOs and they have been rewritten. SLOs are to map to PLOs. The Basic Skills information can be found in Curicunet along with Administration, Student Services. Vivian commented that use of SLO-Cloud or elumen would assist Basic Skills and Liberal Arts in mapping SLOs to PLOs and tracking data.

- c) ACCJC Training:** Don't forget to complete the training!!! Link: <http://www.accjc.org/events/accjc-accreditation-training/accreditation-basics-%E2%80%93-93-an-online-workshop-on-the-basic-principles-of-accreditation>

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**Future Meeting Dates**

a) Schedule: (Dates)

- 1) 11/04//2014 9:00am-11:00am PST LRC 631 (tentative) so we can pull up reviews.
- 2) 12/02/2014 9:00am-11:00am PST

**Future Agenda Items and Review of Action Items of Current Meeting**

**11/4/2014—AUP Review results/discussion**

**12/02/2014—Annual Comprehensive Report, item review**

**Adjournment**

The meeting adjourned at 10:50am.

Recorded by: Jan Moline

Meeting Minutes Approved:

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