

## SLO Committee Meeting Minutes

April 1, 2014

Attendees: Vivian Baker, Suzie Ama, Julie Cornett, Lisa Stephens, Sarah Witkowski

\*Cliff Davis and Mary People joined for the discussion related to Liberal Arts PLO assessment.

Absent: Corey Marvin, Melanie Jeffrey, Jan Moline

1. Vivian called the meeting to order at 9:04 a.m.
2. The agenda was approved
3. The Chairs for the Liberal Arts Programs were invited to attend, to discuss PLO assessment and what should be entered into CurricUNET. PLO for the most recent cycle, related to the program reviews need to be entered into CurricUNET. The PLOs have been mapped to courses and data has been collected. The Chairs will meet with Suzie and Vivian to aggregate the data for entry into CNET.
  - a. Future consideration needs to be given to:
    - i. Map for PLO to courses to ensure that a student would complete both PLOs. Currently a student can complete the program and only take courses mapped to one PLO.
    - ii. Suggestion for a capstone course at the end of the degree. This would allow for specific data to be gathered, related to the student's course of study and each PLO.
    - iii. Previously, Paula had offered to direct students to a survey at the end of their graduation evaluation. This is problematic because students would not have to complete the survey.
    - iv. Vivian will research how other colleges are documenting and assessing LA degree PLOs.
4. Assessments are entered and we are ready to review them as a committee. Ideally, this will happen of the next 30 days, and prior to our next meeting on May 6<sup>th</sup>. This will provide us with one cycle, so that we can identify and continue to work on gaps. Individual committee members have been assigned specific courses/programs to review.
  - a. Vivian: ADMJ, CHDV, COUN, EDUC, ET, HMSV, MCTL, PDEV, PHYS, PSYC, SOCI, WELD
  - b. Suzie: ART, BIOL, BSAD, BSOT, CSCI, DMA, DRFT, EMTC, HCRS, HSCI, INSF, PARA, RET
  - c. Melanie: ASL, CHEM, ENGL, ENGR, ENSL, FREN, LATN, MATH, PHSC, READ, SPAN, SPCH
  - d. Julie: ANTH, ECON, FILM, GEOG, GEOL, HIST, IC, MUSC, PHED, PHIL, POLS, THEA
  - e. Sarah and Jan: Student Services and AUP
  - f. ILO and GELO will be reviewed as a whole committee
  - g. Vivian as SLO Chair will also do a final review on all assessments.
5. The committee discussed the viability of current SLO and PLO process in the CurricUNET database. One of the most crucial reasons to continue using CurricUNET is that the SLOs in

active CORs are directly connected to the SLO assessment module. The committee makes the following recommendations:

- a. Continue to use CurricUNET for assessments with the following:
  - i. Administration provides intentional training to all faculty on CurricUNET, including navigation, entering COR/Assessment data, and how to pull reports.
  - ii. Better administrative support is needed between faculty and Governet.
  - iii. Need accessible faculty support on campus
  - iv. The attachment needs to be broken and inaccessible for public view.
6. Assessment modules are stalled. Sarah completed the training. Audio appears to not be working. Suzie will check on it. We would like to have them ready for faculty, fall 2014. The Professional Development committee has indicated they will consider offering flex credit for completing the trainings.
7. Vivian was approached by the Professional Development Committee because the assessment cycle was listed as #3 on the professional development survey. The committee recommends the following:
  - a. Flex day panel and round table. Round table discussion on assessment strategies, successes and challenges. Panel topics will include what is the plan for assessment, methods of data collection, artifacts, aggregating data, and identifying themes/gaps. A handout introducing the SLO training modules will be provided.
8. The SLO Committee members have been asked to complete the Accreditation basics training by May 6<sup>th</sup>. <http://www.accjc.org/events/accjc-accreditation-training/accreditation-basics-%E2%80%93-an-online-workshop-on-the-basic-principles-of-accreditation>
9. The meeting adjourned at 10:38a.m.