

## SLO Meeting Minutes

March 04, 2013

Attendees: Vivian Baker, Suzie Ama, Jan Moline, Lisa Stephens, and Sarah Witkowski

Absent: Corey Marvin, Julie Cornett, and Melanie Jeffrey

1. Vivian called the meeting to order at 9:05 am.
2. The agenda was approved.
3. Suzie demonstrated the Moodle Training Module for Student Learning Outcome Assessment (SLOA). The site has been developed to provide faculty training on SLOA. The course content includes reading material, interactive media, and formative and summative assessments. Suzie will be completing the site and providing the committee members with a link and enrollment key so that we can do the training and provide feedback. The site still contains some additional information that will not be included in the training but will remain on the site for use in the Annual Report.
4. Suzie also proposed a Curricunet Assessment Approval Process that will allow faculty, faculty chairs, managers, or administrators (as appropriate) to submit their Assessment Report. The Assessment Report includes Basic Information (College, Assessment Term, Status, Co-contributors), Learning Outcomes (Target of Performance, Learning Outcome, Assessment Tool/Scoring Method), Assessment Plan (Changes Made Since Last Assessment, Assessment Plan), Assessment Results (Results, Analysis and Plan for Improvement and Reassessment, Budget Impact/Resource Requirements Projection, Participants), and Attachments. The Curricunet Approval Process then starts at Level 1.0 with the Originator, Status: Pending, Actions: Pre-Launch. The Originator completes the required steps of the Report and Launches, moving the Report to Level 2.0. Level 2.0 requires the Chair and Dean to review the Report, Status: Pending, Actions: Request Changes, Reviewed, and Default (7 days). Request Changes sends the Report back to the Originator for changes, Review or Default (7 days without action) moves the Report to Level 3.0. Level 3.0 requires the SLOAC members, according to assigned roles, to review the Report, Status: Pending, Actions: Request Changes, Reviewed, and Default (30 days). Request Changes sends the Report back to the Originator for changes or explanation/clarification, Reviewed or Default moves the Report to Level 4.0. Level 4.0 requires the SLOAC Coordinator to review the Report and suggested changes to date, verify changes have been made or explanation is sufficient, and all requirements have been met. Level 4.0 requires the SLOAC Coordinator to complete review, Status: Pending, Actions: Request Changes or Approved. Request Changes sends the Report to Level 4.5, Approved sends the Report to Level 5.0. Level 4.5 requires the Originator to make changes, Status: Pending, Actions: Requested Changes Made, sends Report back to Level 4.0. Level 5.0 requires SLOAC Coordinator Implementation, Status: Historical, Actions: Implement and the process is completed. This process will resolve issues with the current process and will be submitted to Matt Jones, KCCD Curricunet Liaison, for implementation. The move to Curricunet Met will require the same process be used District Wide. However, currently Bakersfield College is not using Curricunet for

the assessment process, and Matt has indicated that Cerro Coso's proposal will be given significant consideration.

5. Discussion of the proposed process resulted in changing the SLOAC review default to 30 days, and Suzie will submit the current proposal to Matt for consideration and implementation until the move to Meta. Suzie will propose committee members assignment to courses, programs, GELO areas to divide the workload.
6. Faculty chairs will receive information on SLOA process with the caveat that the process may change with the move to Meta.
7. Discussion of faculty resistance and the comment that a department was "dumbing down" its curriculum in order to meet its SLOs objectives. The committee agrees that the process is a cultural shift that will take time. It is hoped that with further training and college wide discussion that faculty will take ownership of the process and find ways to make it meaningful for themselves. It is acknowledged that the SLOA process has been imposed by a third party and that has created resistance. However, it is also acknowledged that the process is not likely to go away. It is currently a national movement toward accountability and whether the college is accountable to WASC, ACCJC or another accreditation entity it is unlikely that SLOA will go away soon. We can complain about it, resist it, make it difficult, or we can evaluate the process with the goal of making it work for us as professionals interested in improving our own practice, and adjusting where ever possible to better meet the needs students, classified personnel, faculty, and administrators, as well as the institution itself.
8. Beginning this year, the SLO Committee will complete an Annual Student Learning Outcome Assessment Report. This is in response to recommendations from ACCJC and will close the loop on evaluation. The ASLOAR will provide a narrative that will connect the Assessment Implementation with Accreditation Standards.
9. The meeting adjourned at 11:00 am.