



Institutional Effectiveness Committee
 March 12, 2018
 EW207
 2:00 p.m. – 4:00 p.m.

Present: Corey Marvin, Chad Houck, Ryan Khamkongsay, Ron Head, John Nixon, Stephanie Brantley, Suzie Ama, Vivian Baker, Heather Ostash

Absent: Jill Board, Benjamin Beshwate, Lisa Couch, Jan Moline

TOPIC	INITIATOR	SUMMARY/ FOLLOW-UP	O	C				
1. Call to order	Corey Marvin	2:18 p.m.		X				
2. Approval of Minutes & Action Items From:	Corey Marvin	From: 02/12/2018 Action items: <i>No Action Items</i> Approval – Approved, no changes		X				
3. Approval of Agenda	Corey Marvin	Approved.		X				
4. Achieving the Dream Coaches	Corey Marvin	<p>Guided Pathways: Planning, Implementation, Evaluation</p> <p>Planning:</p> <p><i>Essential Conditions:</i> Large-scale transformation requires strong leadership, a commitment to using data and other key conditions, such as technology infrastructure, professional development and favorable policy. Keys to success- prepare, mobilized and adequately resourced to support the college’s pathways effort.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 50%; padding: 5px;"> <ul style="list-style-type: none"> Engaging stakeholders and make the case for change. </td> <td style="width: 50%; padding: 5px;"> <ul style="list-style-type: none"> Developing flowcharts of how students choose, enter and complete programs. </td> </tr> <tr> <td style="width: 50%; padding: 5px;"> <ul style="list-style-type: none"> Establishing a baseline for key performance indicators </td> <td style="width: 50%; padding: 5px;"> <ul style="list-style-type: none"> Develop an implementation plan with roles and deadlines </td> </tr> </tbody> </table>	<ul style="list-style-type: none"> Engaging stakeholders and make the case for change. 	<ul style="list-style-type: none"> Developing flowcharts of how students choose, enter and complete programs. 	<ul style="list-style-type: none"> Establishing a baseline for key performance indicators 	<ul style="list-style-type: none"> Develop an implementation plan with roles and deadlines 		X
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		<p>Planning/Preparation: Understanding where you are and prepare for change.</p> <p>Sustainability: Commit to the pathways for the long term and make sure they are implemented for all students.</p> <p>Implementation:</p> <p>Clarify the paths: (Approach to program review?) Map all programs to the transfer and the career. Include features that clarify paths, such as detailed outcomes, course sequences and the progress milestones.</p> <p>Help the Students Get on a Path: Requires support to help students get the best start, including first-year experiences and integrated academic support.</p> <p>Help Student Stay on Their Path: Keep students on track with supports such as intrusive advising and systems for tracking progress.</p> <p>Ensure Students are Learning: (SLO- assessment and improvement) Use Practices that assess and enrich student learning, including program specific learning outcomes and applied learning experiences.</p> <p>Evaluation:</p> <p>Revisit conditions, sustainability and implementation. Continuously improve pathways by building on elements that work and adjusting or discarding elements that are not serving students well.</p> <p>Early Outcomes:</p> <p>Measure key performance indicators including: number of college credits earned in the first term/first year, competition of gateway math and English courses in the student's first year.</p>		
5. Annual College-wide Data Review Plan	Corey Marvin	Federal/State/Regional Chancellor's Office Scorecard	X	

Cerro Coso Community College

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CURRENT PROFILE

Math & English/ESL Metrics
Remedial/ESL | Transfer Level Achievement

Completion Metrics
30 Units | Degree/Transfer

CTE Metrics
CTE | Skills Builder

[Click here to view current year report](#)

The student population and course sections offered described in the tables are based on the 2016-17 academic year. Students represented differ from those included for calculation of Scorecard metrics, which are based on first-time students enrolled in 2011-12.

STUDENT INFORMATION [\(view historical trend\)](#)

Students		7,475
Gender		
Female	57.8%	
Male	41.2%	
Unknown	1.0%	
Age		
Less than 20 years old	23.2%	
20 to 24 years old	21.7%	
25 to 39 years old	36.5%	
40 or more years old	18.6%	
Unknown	0.0%	

About the college

Founded in 1973, Cerro Coso Community College is one of three colleges in the Kern Community College District. The college is in the city of Ridgecrest and covers an area of nearly 18,000 square miles of desert, mountain and valley communities in eastern California. Cerro Coso has five instructional sites: Eastern Sierra Center, Bishop, Mammoth, Indian Wells Valley, Kern River Valley and South Kern.

District: Kern Students: 7,475 County: Kern



INSTITUTIONAL INFORMATION

Full Time Equivalent Students	2,979.7
Credit Sections	1,131
Non-Credit Sections	12
Median Credit Section Size	19
Percentage of Full-Time Faculty	67.3%
Percentage of First-Generation Students	36.2%*
Student Counseling Ratio (FALL 2016)	556:1

* Insufficient data
** No data
● Mouse over to display the pie chart

IEPI Target Results- Suspended for the time being
 IPEDS- *IEC*
 VTEA Reports- [LaunchBoard](#)
 CourseBook – allows you to pull course data course by course

Action Item: Need to broaden the leadership on our campus who is familiar with our data and how the institution in performing in various ways. Possible annual data training for anyone who sits on a leadership committee for the institution. I.E. Program Review, SLO, College Council.

District
 Common Measures- Provided by District, District strategic goals- annually, these will end up in the Thoyote. *Possibly IEC*
 Elements of Student Success- *SSSP*
 Program Review Data- *By Department, Dean with Vice President*
 High School Yield Report- *SSSP, Thoyote*
 Transfer Velocity- *SSSP, District IR, Thoyote*
 Climate Survey- *College Council*

TOPIC	INITIATOR	SUMMARY/ FOLLOW-UP	O	C
		College Institution-Set Standards – <i>Admin Cabinet, IEC</i> Student Experience Survey- <i>IEC, SSSP, Admin Cabinet</i> Planning Survey- <i>IEC</i> Annual Unit/Section/Division Plans- <i>Professional Development, Deans and VP's</i> Year-End Budget Report- <i>IEC</i> Participatory Governance Survey- <i>IEC</i> Strategic Plan Annual Report- <i>IEC</i> Thoyote Annual Report- <i>IEC</i>		
6. Debrief on Strategic Planning Process	Corey Marvin	Not discussed at this time.		X
7. Adjourn	Corey Marvin	4:01 p.m.		X

Facilitator: Corey Marvin

Recorder: Stephanie Brantley

O Open/**C** Closed