



Facilities Committee Meeting Minutes

March 12, 2018

EW 207

4:00pm – 5:00pm

Present: John Daly, Frank Timpone, Deanna Campbell, Sawyer Chrisman, Crystal Leffler

Absent: Scott Cameron, Kristie Nichols, Lisa Couch, Lisa Stephens

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP
Opening of Meeting	John Daly	4:00pm
Review Agenda and Minutes from 2/12/18	John Daly	Agenda approved. Minutes approved.
1. Main Building Modernization Update	John Daly	John reported the Main Building Construction is approximately 74% of completion. Plans are underway for staff tours of the building. An email will be going out from VP Couch's office regarding sign-up dates and times. Tours will be limited to 10 people at a time. Action: John Daly will confirm if students will be offered tours of the building.
2. CDC Update	John Daly	The CDC modernization is coming along. Roofing and HVAC bids are being reviewed. Completion date estimated for May 2018.
3. Governance Model and Committee make-up	John Daly/Committee	John provided the committee a copy of Appendix D from the Participatory Governance handbook for Facilities Committee to review. The committee reviewed the Composition and agreed to update the title of the M&O Manager to Director. The committee discussed removing the Director of Administrative Services and one District Facilities Personnel. The committee has always struggled to maintain 3 faculty and 2 classified reps. The committee discussed the possibility of an Access Program classified staff serving as a representative for DSPS since we cannot find a consistent DSPS faculty rep. The committee reviewed the Evaluation and Assessment and agreed with the statement. Frank mentioned sending out a list with the approved projects, start date and percentage of completion to keep people informed. Action: John will confirm committee make-up and changes with Jill.
4. Scheduled Maintenance Funds <ul style="list-style-type: none"> Prop 39 Projects – Energy Savings Update 	John Daly	John reported they have extended the Prop 39 funding for energy savings. The college has identified additional energy saving projects and have submitted for approval and funding. The Prop 39 funding does not cover the Solar Field, which is currently under review for updating and repairs.

5.ESCC Update: Mammoth modernization	John Daly /Deanna Campbell	Mammoth Campus received major water damage due to a hard freeze during the week of 2/24/18. Service Master and the local fire department worked to shut off and clean up the water. The new science area received extensive damage resulting in the cancelation of classes. We are now working with the insurance company to get the damages repaired as soon as possible. The Fall schedule may be impacted.
6. KRV	John Daly	No update.
7. Tehachapi	John Daly	No update.
8. Other	John Daly/Committee	John asked the committee if they had any other questions or concerns. Sawyer reported the students would like to know if the college could add a water bottle refill station in the LRC downstairs near the restroom. Sawyer voiced a concern for a student in a wheel chair whom thought we needed a ramp to exit the LRC in the event the elevators were down. John let Sawyer know we have ground level emergency exit doors on both the east and west sides of the LRC building. John also let Sawyer know the student could contact him at any time to discuss mobility concerns on campus. Action: John will confirm if the college can add another water bottle refill station in the LRC.
9. Future Meeting Dates	Committee	November 13, 2017 December 11, 2017 January 8, 2018 February 12, 2018 March 12, 2018 April 9, 2018
10. Adjournment		5:00pm

John Daly, Maintenance & Operations Manager

Recorder Crystal Leffler