



Facilities Committee Meeting Minutes

February 12, 2018

EW 207

4:00pm – 5:00pm

Present: John Daly, Frank Timpone, Scott Cameron, Deanna Campbell, Sawyer Chrisman, Crystal Leffler

Absent: Kristie Nichols, Lisa Couch, Lisa Stephens

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP
1. Opening of Meeting	John Daly	4:00pm
2. Review Agenda and Minutes from October 11, 2017	John Daly	Agenda approved. Minutes approved.
3. Main Building Modernization Update	John Daly	The Main Building project is approximately 70% complete. Target date for the move is the end of June. The move will depend on the areas that are ready and the effect on students and services. We hope by mid-August to everyone relocated. The District Facilities is preparing a full-scale move in plan. ➤ Science Faculty would like oversight when moving chemical storage & equipment.
4. CDC Modernization	John Daly	The Child Care facility will be receiving a new roof and HVAC units this year. Job walks and proposals are going on now. There is a possibility this work will take place in the evening.
5. Athletic Field	John Daly	We are currently working on our athletic fields. Safety issues were addressed on the infield by adding new clay and leveling out the field.
6. KRV Update	John Daly	Site visit is planned for April to discuss modernization plan.
7. Mammoth/Bishop	John Daly/Deanna Campbell	The Mammoth construction project is almost complete. M&O and IT will be traveling this week to complete electrical and install equipment. The final inspection is next week. The signage has been approved.  Deanna would like to repurpose overhead cabinet for Bishop. She has space for new sink and faucet in the student lounge area.

8. Facilities Master Plan	John Daly	John recently met with 3 potential firms to prepare our 5-year Facilities Master Plan. The scope of work is being defined and will include all sites. There will be a landscape plan for the complete campus with ADA compliance. The Facilities Master Plan will tie into our 5 year Ed Plan.
9. Next Meeting	Committee	<del>November 13, 2017</del> <del>December 11, 2017</del> <del>January 8, 2018</del> February 12, 2018 March 12, 2018 April 9, 2018
10. Adjournment		5:00pm

John Daly, Maintenance & Operations Manager

Recorder Crystal Leffler