



Facilities Committee Meeting Minutes

October 11, 2017

EW 207

1:00pm – 2:00pm

Present: John Daly, Frank Timpone, Scott Cameron, Kristie Nichols, Deanna Campbell, Inge Olsen, Sawyer Chrisman, Crystal Leffler

Absent: Lisa Couch

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP
1. Opening of Meeting	John Daly	1:00pm
2. Review Agenda and Minutes from March 9, 2017	John Daly	Agenda approved. Minutes approved.
3. Main Building Modernization Update	John Daly	The Main Building construction is moving forward with all contractors on board. The contractor feels we are at approximately 64% of completion. The contractors will be working to weatherproof the building to get it sealed up for winter. Most offices have been framed, lots of drywall, and ducting installed. The HVAC units are on the roof, they are working on structure mounts for ducting, and cat walks around each unit. The science labs are an area of priority for completion. Electricians are tasked with getting a temporary fire alarm hooked up as a priority. Please email John Daly if you have any questions on this project.
4. ESCC Update /Mammoth Science Update	John Daly	Projects are looking good at Mammoth with an estimated 25% of completion. Work continues on the science labs, exterior siding, air conditioning, new boilers and windows at admissions and records. Currently the campus is using space heaters due to the project. Action: John will confirm when the heat can be turned back on at Mammoth.
5. a)Scheduled Maintenance Funds b)PROP 39 Projects – Energy Savings project update	John Daly	a) The money that comes from the state for Scheduled Maintenance is split between Scheduled Maintenance and Instructional Equipment. This year with the Scheduled Maintenance funds, we began the Child Development Center remodel, which included carpet, paint, and new linoleum. Next year we plan to replace the roof and HVAC. b) The Prop 39 funds, year 4 we completed the retrofit exterior lighting for Ridgecrest, Bishop and Mammoth. Mark is working at Child Care to fix lighting issue. The year 5 Prop 39 funds we would like to move to the interior of the LRC. M&O will work to replace the lights within reach but scaffolding will be required to complete the building due to the high ceilings.

6. KRV Update	John Daly	<p>KRV renovation working through issues with the architect and moving forward discussing time lines. The door hardware project will be included in the renovation. Inge will send a list to John of things that need attention. She mentioned the outdoor evacuation area sign is missing.</p> <p>Action: KRV needs replacement Evacuation area sign.</p>						
7. Tehachapi	John Daly	<p>No report since we do not own the building.</p> <p>Action: Kristie will send suggestions to John to improve site and working conditions.</p>						
8. IWV	John Daly	<p>John updated the committee on the following projects:</p> <ul style="list-style-type: none"> • The security door project is 90% complete for IWV, Bishop and Mammoth. • The district is currently seeking bids on a Public Access System (PAS) for emergency notifications. This system utilizes roof mounted loud speakers to send out emergency notifications. • The Sculpture Garden tree project is moving forward. John brought in Jim Lewandowski with Tip Top Arborists to present a slide show at College Council on October 9, 2017. He identified trees that need to be removed, trimmed, shaped, and cleaned. He is looking to keep as many trees as possible while opening up the space to give the existing trees and grass the environment they need. Sawyer asked John if reminders would go out when they begin their work to notify students about the path of travel. <p>Action: John will send out notification on path of travel to all before the work begins.</p>						
9. Next Meeting	Committee	<table> <tr> <td>November 13, 2017</td> <td>February 12, 2018</td> </tr> <tr> <td>December 11, 2017</td> <td>March 12, 2018</td> </tr> <tr> <td>January 8, 2018</td> <td>April 9, 2018</td> </tr> </table>	November 13, 2017	February 12, 2018	December 11, 2017	March 12, 2018	January 8, 2018	April 9, 2018
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10. Adjournment		1:00pm						

John Daly, Maintenance & Operations Manager

Recorder Crystal Leffler Approved 2-12-18