



Facilities Committee Meeting Minutes

April 9, 2014

MB 350A

1:00pm – 2:00pm

Present: John Daly, Matt Crow, Daniel Reed, Jeremy Horton, Tom Foggia, Inge Olsen, Crystal Leffler

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP
1. Opening of Meeting	John Daly	1:00pm John presented the committee with an updated list of approved projects and their status. John and Daniel have been working with Bonita Steele from the District Office on a water grant. The grant would be used to provide low flow irrigation and plumbing devices.
2. Review of action items/ minutes from 3/12/2014		Changes to the minutes from 3/12/14: Topic 6 summary 2 nd sentence changed to: The committee will prioritize the projects and submit their recommendations to College Council and President Board. Action: Curtain in wrong location, follow up with Annette. – pending 4/9/2014
3. IWV Project Status	John Daly	John reported the Main Building Modernization project is over budget. The lecture center grid lighting is outdated and needs to be upgraded. A solution is also needed to remind users to turn off the high powered spot lights after usage. <ul style="list-style-type: none"> • Gym HVAC – Contractor will provide alternate cooling if project is not complete by graduation scheduled for May 16th. • Occupation Lab – We are currently working with the architect and contractor to get back on schedule. • Fire Alarm Integration – Simplex will be testing April 22, 23, and 24 during the evening. • Signage Project – Conversation is ongoing regarding evacuation signs. • East elevator upgrade – Elevator relay is old and needs replacement. Technician was able to fix temporarily but the parts are no longer available.
4. Bishop Project Status	John Daly	Bishop does not have bond funding. Construction projects are funded by the general fund. Further conversation is needed regarding the implementation of parking fees at ESCC. <ul style="list-style-type: none"> • The monument sign has been ordered - approximately 6 to 8 weeks.
5. Mammoth Project Status	John Daly/Daniel Reed	<ul style="list-style-type: none"> • Art Expansion project – Final walk through scheduled. • Exterior lighting retrofit - Mammoth bond and SCE rebates to assist with upgrades. • Gold Coast has been awarded the contract to provide surge protection for incoming power. • Science Expansion project – Mammoth bond will cover classroom expansion. Will need temporary space during construction. • HVAC – Small chiller will be added and tinted windows, scheduled for summer 2015.
6. Summary	John Daly	The committee agreed the east wing restrooms should be a priority. A priority maintenance schedule should be developed for the general upkeep of the interior and exterior of the buildings. We are currently looking into materials and supplies that require less maintenance over time.
Next Meeting		May 14, 2014 – reoccurs the 2 nd Wednesday of every month until 6/30/2014

John Daly, Maintenance & Operations Manager

Recorder Crystal Leffler

Approved 5/14/2014