



College Council
 May 8, 2018
 Administrative Conference Room, EW 207
 2:00 p.m.

Present: President Board, Mike Campbell, Paul Kuttig, John Daly, Lisa Couch, Corey Marvin, Cheryl Fitzsimmons, Heather Ostash, Frank Timpone, Deanna Campbell, Penny Talley, Jon Heaton, Sam Kelley, Jan Moline, Joe Slovacek

Absent: Kim Kelly, Lisa Stephens, Chad Houck, Mike Barrett

Guest: Ben Beshwate, John McHenry, Lisa Fuller

OPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
1. Call to order		2:04 pm		
2. Reading of the Purpose of the Meeting	Sam Kelley			
3. Approval of Minutes & Action Items	President Board/ Jan Moline	Minutes approved. 1. The College Climate Survey will be reviewed at College Council. Completion Date: April 26, 2018. On agenda.		
4. Approval of Agenda	President Board/ Jan Moline	Agenda approved.		
5. Reporting Committees				
a) Facilities	John Daly	a) The Facilities Committee met for the last time of the semester in April. The committee reviewed the accreditation document and provided feedback to Corey Marvin. The move back to the Main Building will take place over the summer. The transition plan is in the works now with hopes of starting mid-June. An email will be sent on how to request boxes.		
b) Safety & Security	Lisa Couch	b) The Safety and Security Committee has not had a meeting since the last report out. May is Mental Health Awareness month. A Request for Proposals for security services will go out once the security needs at all of the campuses are known. Joe Grubbs will be assisting with the analysis of our security needs, the safety calendar, and the Cleary Report while our safety and security position is vacant.		
c) Technology Resource Team	Mike	c) The Technology Resource Team will meet tomorrow and will be		

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c) Professional Development	Corey Marvin	c) The self-evaluation survey was completed during the last meeting for the Professional Development Committee. President Board and the incoming Academic Senate President, Ben Beshwate, along with the Professional Development co-chairs will send out a Welcome Back letter and Flex Day announcement. The spring flex day announcement will be sent by the Professional Development co-chairs.		
d) Accreditation	Corey Marvin	d) The accreditation document is completed and has been submitted for the first read by the Board of Directors. A few pieces of evidence are still needed. July 12 th will be the approval reading. It will be put out publicly at that time with notification to our internal and external communities. All responses will be shared with the accreditation team. The team will receive all the documentation by August 1. There will be a pre meeting in September. The team will arrive on campus October 1.		
7. Constituency Reports a) Academic Senate b) Classified Senate c) Student Government d) Consultation Council	Jan Moline Paul Kuttig Samuel Kelley President Board/Jan Moline	a) Academic Senate met on May 1, 2018. Their primary concern of the meeting was elections and to pass a motion for additional release time for the Academic Senate Executive Council. Ben Beshwate is the new President, Nakysa Cummings is the new Vice President, Mary O’Neal is the Secretary, and Scott Cameron is the Treasurer. The Executive Council is a 10 member council that will meet twice a month. b) The Classified Senate has not met since the last College Council meeting. Meetings will start up again when the semester gets under way. The staff member of the year was announced and the winner was Katie Bachman. c) Sam Kelley thanked everyone for a successful Student Awards Luncheon. Student Government approved the revised student constitution. The revised document will be shared with the Vice President of Student Services and then the President. The last meeting of the semester will be on May 15, where the revised bylaws will be approved along with student club requests. The new Student Government President is Subber Dhillon. d) The EEO Advisory plan was shared during the last Consultation Council meeting as well at the last Board meeting. There were numerous Cerro Coso Community College employees on the committee that assisted with the plan but they are unsure if the membership will stay the same. This plan was fast		

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e) Community College Association (CCA) f) g) California School Employee Association (CSEA)	Joe Slovacek Mike Barrett	<p>tracked to the state so that our district would qualify for funding for the state for professional development. Board Policies are still being reviewed. The District budget was reviewed highlighting the staffing cuts that will not be filled. The College Allocation Reserve has been set at 5%.</p> <p>e) The Community College Association elections took place and there are no changes to the officers. The next contract negotiations will start soon. Adjuncts pay raises will be a focus.</p> <p>f) A 4-10 summer schedule will start May 28, 2018. The College will be open from 7:30-6:30</p>		
8. Discussion Items a) Athletics Program Review b) Child Development Program Review c) Maintenance & Operations Program Review d) KCCD Climate Report e) Academic Senate Resolution re: Incarcerated Student Education Program Committee of the College Council	John McHenry Lisa Fuller John Daly President Board Jan Moline	<p>a) A review of the Athletics Program Review was present by John McHenry.</p> <p>b) A review of the Child Development Program Review was presented by Lisa Fuller.</p> <p>c) A review of the Maintenance & Operations Program Review was presented by John Daly.</p> <p>d) The KCCD Climate Report was shared with the group. Please take the time to read through the document and a conversation will take place at a later date. The next survey will be done in the fall of 2018. The College Council survey will be reviewed during the first College Council meeting back in the fall. The Institutional Researcher will help us understand why we take the surveys, and what the information really means.</p> <p>e) Academic Senate received a resolution on the Incarcerated Student Education Program Committee. A review of the document was provided. President Board and Jan Moline discussed the committee and it was decided that the committee will be placed under the reporting committee to College Council. The language in the resolution needs to be amended from a "standing committee" to a "reporting committee." The Participatory Governance Model Handbook will be updated with the charge, composition, and evaluation of the committee once available. It was felt that the designations of participants should be discussed and</p>		

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f) Proposed College Council Dates	President Board	<p>help should be considered from President Board, Classified, and Faculty, and to also identify positions and not necessarily people. The committee makeup will be presented to College Council along with a first year plan.</p> <p>f) The proposed College Council dates for 2018-2019 were shared. It was suggested that all the committees set their meeting dates prior to everyone leaving for the summer. Take a look at the block schedule for help. Please review the governance tab and have the dates of your meetings, and agendas and approved minutes sent to Sylvia Sotomayor to add to the page. Be flexible when the Accreditation team is on campus as they may want to meet with College Council.</p>																		
9. President's Report – No Report	President Board	No report																		
10. Review of Action Items	President Board/ Jan Moline	1. The Participatory Governance Model Handbook will be updated with the addition of the CIC Chair to the Institutional Effectiveness Committee makeup. Completion Date: May 8, 2018.																		
11. Miscellaneous		<ol style="list-style-type: none"> No new news on the 115th Online College. Two faculty positions that will serve as the College Council representatives will need to be appointed by Academic Senate for 2018-2019. 																		
12. Future Agenda Items		<ol style="list-style-type: none"> Onboarding New Cerro Coso Employees ILO Review Accessibility 508 Compliance College Council Self Evaluation Survey and Constituent Survey. Participatory Governance Model Handbook 																		
12. Future Meeting Dates		<table> <tr> <td>September 7, 2017</td> <td>February 1, 2018</td> </tr> <tr> <td>September 21, 2017</td> <td>February 15, 2018</td> </tr> <tr> <td>October 5, 2017</td> <td>March 1, 2018</td> </tr> <tr> <td>October 19, 2017</td> <td>March 15, 2018</td> </tr> <tr> <td>November 2, 2017</td> <td>April 5, 2018</td> </tr> <tr> <td>December 7, 2017</td> <td>April 19, 2018</td> </tr> <tr> <td>January 18, 2018</td> <td>April 26, 2018</td> </tr> <tr> <td></td> <td>May 8, 2018 If needed</td> </tr> </table>	September 7, 2017	February 1, 2018	September 21, 2017	February 15, 2018	October 5, 2017	March 1, 2018	October 19, 2017	March 15, 2018	November 2, 2017	April 5, 2018	December 7, 2017	April 19, 2018	January 18, 2018	April 26, 2018		May 8, 2018 If needed		
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14. Adjourned		4:00pm																		

Meeting Chair: President Board

Recorder: Jennifer Curtis

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