



College Council
 February 1, 2018
 Administrative Conference Room, EW 207
 2:00 p.m.

Present: President Board, Frank Timpone, Mike Campbell, Deanna Campbell, Paul Kuttig, Joe Slovacek, Chad Houck, Jon Heaton, Mike Barrett, John Daly, Lisa Stephens, Lisa Couch, Corey Marvin, Kim Kelly, Cheryl Fitzsimmons, Heather Ostash, Jan Moline

Absent: Penny Talley, Sam Kelley

OPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
1. Call to order		2:05pm		
2. Reading of the Purpose of the Meeting	Frank Timpone			
3. Approval of Minutes & Action Items	President Board/ Jan Moline	Minutes approved 1. President board will make changes to the Decision Making Flow Chart and will bring to the next College Council meeting. Completion Date: February 1, 2018. On Agenda.		
4. Approval of Agenda	President Board/ Jan Moline	Agenda Approved.		
5. Reporting Committees a) Facilities b) Safety & Security c) Technology Resource Team (TRT) d) Student Success Support Programs (SSSP)	John Daly Lisa Couch Mike Campbell Heather Ostash	a) The Facilities Committee will have their meeting on February 12 th . b) The next Safety & Security meeting will be on February 15. The group is currently working through email on safety topics for their monthly calendar. Items being discussed are Red Cross and alcohol awareness. c) The Technology Resource Team will have their first meeting of the semester on February 14 th . d) The Student Success Support Programs is currently looking at the potential for a data summit this semester. To maximize participation two sessions will be offered. The Guided Pathways Self-Assessment is complete and now the information will be compiled into a five-year plan. SSSP has been assisting with the Quality Focus Essay. The next food distribution is on February 26.		

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<p>6. Associated Committees</p> <p>a) Budget Development</p> <p>b) Institutional Effectiveness Committee (IEC)</p> <p>c) Professional Development</p> <p>d) Accreditation</p>	<p>Lisa Couch</p> <p>Corey Marvin</p> <p>Corey Marvin</p> <p>Corey Marvin</p>	<p>a) The Budget Development Committee meets on February 28, and will begin reviewing the calendar and budget requests. The Governor’s budget will now go into effect this year instead of next year as was originally reported. It is still unknown what that will look like for the college.</p> <p>b) The Institutional Effectiveness Committee has not met since the last college council meeting.</p> <p>c) The Professional Development Committee is developing the resource request analysis and looking at the professional development requests that are coming through the integrated planning process. The following efforts will be the focus of the committee:</p> <ol style="list-style-type: none"> 1. Cultural responsive training 2. Accessibility 3. Overview of Student Services 4. Data literacy 5. College wide initiatives <p>d) The Accreditation Steering Committee has not met recently but has accomplished their work for the time being. March 31st was the initial deadline to have the accreditation document to the Board. The Board would like to spread their work out so they have requested standard I by the end of February and the remainder of the Standards by the end of March. The final accreditation document will be posted on the college website for third party feedback in May. The document will be put in for board actions in June with the final document ready in July. The groups who did the first draft of the standards did an excellent job. The Quality Focus Essay topics are still being discussed. There have been many great ideas received from committees.</p>		
<p>7. Constituency Reports</p> <p>a) Academic Senate</p>	<p>Jan Moline</p>	<p>a) At the last Senate meeting there was discussion regarding the faculty hiring prioritization. The faculty hiring screening committee will be developed soon. All committees of the senate are Brown Act entities so they must be open to everyone who would like to attend and must follow the posting guidelines for agendas and minutes. The Quality Focus Essay topics were discussed. The work of the PEDTECH was presented along with OEI. A resolution is needed if OEI is moving forward. The ADHOC committee gave a report out regarding</p>		

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<p>b) Classified Senate</p> <p>c) Student Government</p> <p>d) Consultation Council</p> <p>e) Community College Association (CCA)</p> <p>f) California School Employee Association (CSEA)</p>	<p>Paul Kuttig</p> <p>Samuel Kelley</p> <p>President Board/ Jan Moline</p> <p>Joe Slovacek</p> <p>Mike Barrett</p>	<p>Incarcerated Education.</p> <p>b) The Classified Senate is currently working on their constitution. A new secretary will be needed once the current secretary leaves the college in a few months. The Governor’s budget was discussed along with limited hiring for next year. Ideas for the Quality Focus Essay were discussed. The 4CS conference will be attended this year by four classified employees. A survey from the Classified Professional Development Day is currently being worked on.</p> <p>c) Prior to the semester starting Student Government participated in a retreat with Porterville and Bakersfield College. It was felt that the event was meaningful. They are excited with their new advisor Tyson Huffman. The new budget will be approved this month. Club Rush is on February 7. Finance issues have been resolved.</p> <p>d) The last Consultation Cabinet meeting was on January 23, and all documents from the meeting were shared with the group. A letter from Chancellor Burke regarding the proposed reorganization of the Chancellors office was shared. It was suggested that Bakersfield College share in the cost of the new receptionist in the front lobby at the District Office because they use the Weill Institute for their nursing classes. There was also a question as to how the Legislative Advocacy structure will be evaluated after a year of operation. There is ongoing discussion on allowing classified employees to teach classes. Updates will be provided once they are known. The mid-year District Office budget was presented with the augmentation highlighted.</p> <p>e) The Community College Association is currently working on mileage and the Counseling/Ed Advisor issues at Bakersfield College.</p> <p>f) A ratification vote will take place on February 6. The new position for the District Office Reception will be going through negotiations soon. The transfer process now has an MOU in place.</p>		
<p>8. Discussion Items</p> <p>a) Decision Making Flow Chart</p>	<p>President Board</p>	<p>a) President Board shared her document regarding the Cerro Coso Community College Decision Making Process. This document will be inserted in the revision to the Participatory Governance Model Handbook. The Decision Making Flow Chart was reviewed for accuracy. The following changes will be made:</p>		

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		<ul style="list-style-type: none"> • Academic Senate missing committees <ul style="list-style-type: none"> - Student Learning Outcomes - Professional Development Committee. • There was discussion regarding adding a standing committee under Classified Senate • Move Student Services Support Program to a Reporting Committee • Clarification needs to take place on whether Program Review, and Outcomes Assessment is an Associated Committee • A dotted line from Pedagogy & Technology to Technology Resource Team • A dotted line from Professional Development to Professional Development • SLO Assessment to Institutional Effectiveness Committee <p>Budget organization and planning documents will be revised in the new handbook. Each committee chair should review the charge and assessment of their committee in the handbook for accuracy. It was stressed that each committee needed to have an evaluation in place. Once the corrections have been made they will be sent to the District Office to be included in the District Wide Decision Making document. The approved District Wide Decision Making Flow Chart was shared with the group. President Board will ask that the Classified Senate be added to the flow chart.</p> <p>Action item: Committee Chairs were asked to review their committee's charge and assessment for accuracy in the Participatory Governance Model Handbook and send changes to Jennifer Curtis. Completion Date: February 15, 2018.</p>		
<p>9. President's Report a) Report from CCLC Legislative Conference</p>	<p>President Board</p>	<p>a) The Leadership Academy participants, along with the Chancellor, and President Board attended the CCLC Legislative Conference this last weekend. The group was able to meet with three legislative contacts during the weekend. The new funding formula that was presented in the Governor's proposed budget will go into effect July 1, with 50% based on FTES and growth, 25% will be tied to student completion, and the last 25% is equity and deals with students who are on financial aid. The big issue has to do with the</p>		

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		<p>percentages. It is unknown what this will really look like. The CEO's will be reviewing a Higher Ed report of states that have already moved to this type of funding formula. Research is being done to see what might work for California. It is very important that our internal budget allocation model be carefully looked at for all possible options.</p> <p>The following items were highlighted at the conference:</p> <ul style="list-style-type: none"> - The Trailer Bill - AB19, The College Promise - The Prosper Act 																
10. Review of Action Items	President Board/ Jan Moline	<p>1. Committee Chairs were asked to review their committee's charge and assessment for accuracy in the Participatory Governance Model Handbook and send changes to Jennifer Curtis. Completion Date: February 15, 2018.</p>																
11. Miscellaneous		n/a																
12. Future Agenda Items		<ul style="list-style-type: none"> a) Onboarding New Cerro Coso Employees b) ILO Review c) Accessibility 508 Compliance d) Event Planning Form Presentation– Mike Campbell 																
12. Future Meeting Dates		<table border="0"> <tr> <td>September 7, 2017</td> <td>February 1, 2018</td> </tr> <tr> <td>September 21, 2017</td> <td>February 15, 2018</td> </tr> <tr> <td>October 5, 2017</td> <td>March 1, 2018</td> </tr> <tr> <td>October 19, 2017</td> <td>March 15, 2018</td> </tr> <tr> <td>November 2, 2017</td> <td>April 5, 2018</td> </tr> <tr> <td>December 7, 2017</td> <td>April 19, 2018</td> </tr> <tr> <td>January 18, 2018</td> <td></td> </tr> </table>	September 7, 2017	February 1, 2018	September 21, 2017	February 15, 2018	October 5, 2017	March 1, 2018	October 19, 2017	March 15, 2018	November 2, 2017	April 5, 2018	December 7, 2017	April 19, 2018	January 18, 2018			
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14. Adjourned		3:43 pm																

Meeting Chair: President Board

Recorder: Jennifer Curtis

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