



College Council  
 January 18, 2018  
 Administrative Conference Room, EW 207  
 2:00 p.m.

Present: President Board, Frank Timpone, Mike Campbell, Deanna Campbell, Paul Kuttig, Joe Slovacek, Penny Talley, Chad Houck, Jon Heaton, Mike Barrett, John Daly, Lisa Stephens, Lisa Couch, Corey Marvin, Kim Kelly, Cheryl Fitzsimmons

Absent: Heather Ostash, Jan Moline, Sam Kelley

OPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
<b>1. Call to order</b>		2:01 pm		
<b>2. Reading of the Purpose of the Meeting</b>	Frank Timpone			
<b>3. Approval of Minutes &amp; Action Items</b>	President Board/ Jan Moline	<p>Minutes approved</p> <p style="color: red;">1. President Board will expand the Decision Making flow chart in the Participatory Governance Model and bring a draft version to College Council for review. Completion Date: Ongoing. President Board is currently working on the changes and will bring the document for review on February 1, 2018.</p> <p style="color: red;">Action Item: President board will make changes to the Decision Making Flow Chart and will bring to the next College Council meeting. Completion Date: February 1, 2018.</p>		
<b>4. Approval of Agenda</b>	President Board/ Jan Moline	<p>Correct 6.a – Facilitator is Frank Timpone, 6.c – Facilitator is Frank Timpone and Chad Houck.</p> <p>Approved with corrections.</p>		
<b>5. Reporting Committees</b>	John Daly	a) First meeting is February 12, 2018.		
a) Facilities	Lisa Couch	b) The Program Manager took a position in Sacramento so she is no longer working at Cerro Coso. The committee met on January 9, 2018, and they are working on a monthly safety awareness campaign.		
b) Safety & Security	Mike Campbell			
c) Technology Resource Team (TRT)	Heather Ostash	c) TRT will meet the 2 <sup>nd</sup> Tuesday of each month. The committee will be discussing the changes in the bandwidth and the hardware replacement program over the next seven years. Net neutrality was discussed and whether or not the committee would be reviewing the effects for Cerro		

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d) Student Success Support Programs (SSSP)		<p>Coso. It was felt it may be premature to be worried about it at this moment but they will be watching for any changes.</p> <p>d) SSSP has not yet met this semester.</p>		
<p><b>6. Associated Committees</b></p> <p>a) Budget Development</p> <p>b) Institutional Effectiveness Committee (IEC)</p> <p>c) Professional Development</p> <p>d) Accreditation</p>	<p>Lisa Couch</p> <p>Corey Marvin</p> <p>Corey Marvin</p> <p>Corey Marvin</p>	<p>a) The Budget Development Committee is currently working on the schedule for the spring meetings to review all budget requests. The Governor released his budget proposal for 2018-2019. The budget proposal document was shared with the group. There is an increase of 2.5% for COLA and 1% for enrollment growth. There is a 175 million base augmentation but it is unclear if it will be tied to a new funding formula. KCCD does have its own allocation model once the monies from the state have been received. The Budget Allocation Model Committee has two sub groups that are currently working on what the funding formula will look like for KCCD and will bring back recommendations to the BAM Committee. There are implications of 100 million regarding the new online college. It was felt that the state chancellor will be sensitive to equity.</p> <p>b) IEC met this week and discussed the Quality Focus Essay for accreditation. They will meet again in February to finalize the essay. The committee will be working on setting up directions for the Unit, Section, and Division plans.</p> <p>c) The Professional Development Committee will meet on January 23.</p> <p>d) The Accreditation Committee has not yet met this semester but the group has been working hard and almost everyone met the December 15 due date for submission of their documents for accreditation. The documents still pending are 4c, 4d, and the Strategic Plan. Those items are currently being worked on and will be completed by February.</p>		
<p><b>7. Constituency Reports</b></p> <p>a) Academic Senate</p>	Jan Moline	<p>a) The Academic Senate met today and discussed the Quality Focus Essay. There was discussion as to why there is an employee hire at Kern River Valley. President Board provided the following explanation in a letter to the Academic Senate President.</p> <p>This is the first selection for both Academic Senate and Administration.</p>		

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<p>b) Classified Senate</p> <p>c) Student Government</p> <p>d) Consultation Council</p> <p>e) Community College Association (CCA)</p> <p>f) California School Employee Association (CSEA)</p>	<p>Paul Kuttig</p> <p>Samuel Kelley</p> <p>President Board/ Jan Moline</p> <p>Joe Slovacek</p> <p>Mike Barrett</p>	<p>This position is critical to the continuation of the Human Services Program around our service area. However, as there is no FSA in “Human Services” specifically, the available choice, based on the course outlines of record, were counseling, psychology, and sociology. Psychology is the most flexible of these. The justification for possibly assigning this position to EK-Tehachapi is to possibly expand the iTV offering to that campus to offer a CTE Program, and also to offer sections of psychology courses if the program does not succeed. When you weigh the fact Human Services serves 96.5% of our service area there is no doubt that we are putting students to work by being able to offer a course with low enrollment across the various campuses, with reaching acceptable capacity as a whole (the beauty of iTV). The concern is if the program sees a decline and enrollment falls off, we want to ensure we have a safety net for the faculty member, hence assigning the position where our future growth is.</p> <p>b) The Classified Senate will meet next week and will be working on their constitution and 4CS information.</p> <p>c) No report.</p> <p>d) Consultation Council has not met this semester. All the changes that have been made to the Board Policy to date have been scraped and it the committee will be starting from the beginning.</p> <p>e) The union is working on the mileage and MOU’s for the faculty who teach at the prison. Improper process of an adjunct evaluation is currently being worked on.</p> <p>f) Next meeting is January 24. There are a few positons that are being reviewed for changes and there will be a ratification vote. Negotiations are under way.</p>		
<p><b>8. Discussion Items</b></p> <p>8.a) Quality Focus Essay</p>	<p>Corey Marvin</p>	<p>a) October 1-4, 2018, will be the accreditation visit. The completed document will be ready before faculty leave for the semester and will be sent to ACCJC over the summer. There is a new piece that has been added this year called the Quality Focus Essay. We must identify two projects that the college on a whole across multiple years. Different groups have been asked to identify gaps and what important things we need to get done. It was felt that student learning and achievement needs to be the</p>		

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		<p>focus.</p> <p>The following items have already been recommended:</p> <ol style="list-style-type: none"> <li>1. Continue to integrate and consolidate our office of Institutional Research</li> <li>2. Liberal Arts and General Education degrees as well as the areas need to be revamped or overhauled.</li> <li>3. Guided pathways would involve the entire college.</li> <li>4. OERs</li> </ol> <p>Recommendations from College Council:</p> <ol style="list-style-type: none"> <li>1. Workshops on Life skills for our students.</li> <li>2. Require an orientation class for ALL students. This is required already for the Promise students.</li> <li>3. Increasing student engagement/student life</li> </ol> <p>Corey Marvin will be visiting additional groups for feedback so share with your constituencies.</p>		
<p><b>9. President's Report</b></p> <p>a) Governor's Budget</p> <p>b) Faculty Hiring</p>	<p>President Board</p>	<p>a) See 6.a.</p> <p>Further discussion - President Board is being cautions until the new funding formula is known. There will not be a lot of employee growth next year and vacancies will be scrutinized. The analysis will be presented to College Council once it is completed.</p> <p>b) Two new positions will be hired. A replacement position in psychology and a new math faculty.</p>		
<p><b>10. Review of Action Items</b></p>	<p>President Board/ Jan Moline</p>	<p><b>1. President board will make changes to the Decision Making Flow Chart and will bring to the next College Council meeting. Completion Date: February 1, 2018.</b></p>		
<p><b>11. Miscellaneous</b></p>		<p>n/a</p>		
<p><b>12. Future Agenda Items</b></p>		<p>a) Onboarding New Cerro Coso Employees</p> <p>b) ILO Review</p> <p>c) Accessibility 508 Compliance</p> <p>d) Event Planning Form Presentation– Mike Campbell</p>		
<p><b>12. Future Meeting Dates</b></p>		<p><del>September 7, 2017</del> February 1, 2018</p> <p><del>September 21, 2017</del> February 15, 2018</p> <p><del>October 5, 2017</del> March 1, 2018</p>		

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		<del>October 19, 2017</del> March 15, 2018 <del>November 2, 2017</del> April 5, 2018 <del>December 7, 2017</del> April 19, 2018 <del>January 18, 2018</del>		
<b>14. Adjourned</b>		3:08 pm		

Meeting Chair: President Board

Recorder: Jennifer Curtis

**O** Open/**C** Closed