



College Council
 April 6, 2017
 Administrative Conference Room, EW 207
 2:00 p.m.

Present: Jan Moline, Frank Timpone, Michael Campbell, Joe Slovacek, Deanna Campbell, Lisa Couch, Ariel Nelson, Corey Marvin, Heather Ostash, Mike Barrett, John Daly, Penny Talley, Dawn Ward, Christine Abbott

Absent: Classified Senate Vacant, Jill Board, Christine Small, Lisa Stephens

OPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
1. Call to order		2:07 pm		
2. Reading of the Purpose of the Meeting	Jan Moline			
3. Approval of Minutes & Action Items	Heather Ostash/ Jan Moline	<p>Correct number two of the action items. The committee that needs a representative from Access is Facilities. Minutes approved with the correction.</p> <p><i>1. Report out from John Daly regarding his research on the stop sign at the IWV campus. Completion Date: March 16, 2017. New completion date of April 6, 2017. The public works director had a meeting with John Daly and indicated that there is no record with the city of the stop sign but did indicate that the stop sign was legal. He suggested we put a stop bar back and repaint the lines. It was shared that the city has no legal jurisdiction past Jarvis. We would need to deed over our property if we wanted them to be responsible for it. We will purchase paint and borrow the city's stencils.</i></p> <p><i>2. It was recommended that there be a Student Services representative on the Technology Resource Team. The name will be shared with President Board once the person has been identified. Completion Date: April 6, 2017. A representative will be identified.</i></p> <p><i>3. The District down time schedule will be shared with Academic Senate. Completion Date: April 6, 2017. The scheduled was shared at the Academic Senate meeting today, posted in Canvas, and placed on the College Council groups. It was pointed out that Canvas will not be disrupted and the students will be redirected automatically during the scheduled down times. The automatic redirection does not happen when there is a failure of the equipment or any other down time that isn't planned.</i></p>		

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		<p>4. <i>President Board will find out when the board policies and administrative procedures will be updated on the Consultation Council site and will report to College Council. Completion Date: April 6, 2017. Consultation Council is still working on changes to board policies and administrative procedures. It is still unknown where the changed policies and procedures are being placed. Clarification will be sought if we will wait to implement once the whole document is complete or upon the completion of each individual policy and procedure.</i></p> <p><i>Action Item: President Board will report out where the updated board policies and procedures are being placed and when they will be implemented. Completion Date: April 27, 2017.</i></p>		
<p>4. Approval of Agenda</p>	<p>Heather Ostash/ Jan Moline</p>	<p>Agenda approved.</p>		
<p>5. Reporting Committees a) Facilities</p> <p>b) Safety & Security</p>	<p>John Daly</p> <p>Lisa Couch</p>	<p>a) Main Building – Project is at a standstill. Doing a job walk with new contractor next Tuesday to bid some of the interior work. Would like to have board approval in May. CDC- A moisture test will be done tomorrow before laying down the new flooring. Door Hardware Project- The project is going smoothly and a little quicker than anticipated. Software is being install from Johnson Controls today. Mammoth Modernization Project- There was only one bidder and the bid was extremely high. There will be another job walk next week. Would like to have board approval in May if possible. Solar Field- They are currently working on a solution to get it back up and running. Gym Grass- 10,000 square feet of grass will be removed near the road using the IWV Water District’s Cash For Grass grant. The grant will pay the college \$10,000 to replace our grass with a xeriscape landscape. Prop 39- They are in the stages of finalizing year 4 of the funding. Work is being done on the final voltage for the rest of the streetlights and College Heights Blvd. and behind the Library.</p> <p>b) The position requisition has been submitted to hire a full time employee. The membership for the committee is being updated. The incident report form has been updated on the website. The fire drill has been rescheduled. Working on coordinating fire extinguisher training.</p>		

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<p>c) Technology Resource Team (TRT)</p> <p>d) Student Success Support Programs (SSSP)</p>	<p>Mike Campbell</p> <p>Heather Ostash</p>	<p>c) TRT will meet next week.</p> <p>d) The SSSP Committee met last week and are focused on the work of the inquiry groups. There is some good initial feedback coming from the inquiry groups. Content and deliverables will be shared. Equity has applied and was accepted to host an UMOJA Program for African American students. A variety of classes will be administered the Center for Community College Student Engagement (CCCSE) student survey next week.</p>		
<p>6. Associated Committees</p> <p>a) Budget Development</p> <p>b) Institutional Effectiveness Committee (IEC)</p> <p>c) Professional Development</p> <p>d) Accreditation</p>	<p>Lisa Couch</p> <p>Corey Marvin</p> <p>Corey Marvin</p> <p>Corey Marvin</p>	<p>a) The Budget Development Committee is meeting on a weekly basis and the proposed tentative budget is 1.6 million out of balance for 2017-2018. The ultimate goal will be to have the budget recommendations ready to present at the last College Council.</p> <p>b) No meeting.</p> <p>c) No meeting.</p> <p>d) No meeting.</p>		
<p>7. Constituency Reports</p> <p>a) Academic Senate 7.a.1) Academic Senate Resolution – Mandated Holiday’s At Cerro Coso Community College</p> <p>b) Classified Senate</p> <p>c) Student Government</p>	<p>Jan Moline</p> <p>Vacant</p> <p>Ariel Nelson</p>	<p>a) The Computer Information Systems Program Review and the AS General Science Program Review will come forward to the next College Council meeting. The resolution from the Academic Senate on the Mandated Holidays at Cerro Coso Community College was read requesting that as a college we observe and celebrate with appropriate activities for Native American Day and Cesar Chavez Day. Nominations have been requested from the faculty for the classified employee of the year for the Spring Awards Luncheon and student speakers for commencement. The last senate meeting is May 2.</p> <p>b) No report.</p> <p>c) A call out for faculty ushers for the spring awards ceremony on May 4 was requested. Student Government is currently working on the spring awards. Student Government Officer Elections are live now and will be closed on April 13. The voting for Faculty of the Year is also taking place at this time. Planning for next year has already begun with a blood drive in the works.</p>		

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<p>Consultation Council</p> <p>d) Community College Association (CCA)</p> <p>e) California School Employee Association (CSEA)</p>	<p>President Board/ Jan Moline</p> <p>Joe Slovacek</p> <p>Mike Barrett</p>	<p>d) The faculty union objected to the wording of AP 3430. They felt the wording did not make sense and did not warrant district action. Legal will be reviewing to see what language can legally be used.</p> <p>e) The Student Learning Outcome (SLO) Assessment Pilot Project has been pulled at Bakersfield College. It was perceived to be a lot of work for faculty. Elections will be held shortly for new CCA representatives across the district.</p> <p>f) CSEA is starting to gear up for health care changes for next year. There was a presentation at Bakersfield College last week regarding the changes. There may be a change in rates of 4%. It was felt that Cerro Coso Community College should have a management representative at the future health care meetings. They are the only management group not represented.</p>		
<p>8. Discussion Items</p> <p>8.a) Facility Resource Request Analysis</p> <p>8.b) Sculpture Garden Sculptures</p> <p>8.c) Institutional Effectiveness Partnership Initiative (IEPI)- Menu of Options</p>	<p>John Daly</p> <p>John Daly</p> <p>Corey Marvin</p>	<p>a) A report out on the Facility Resource Request Analysis was provided by John Daly.</p> <p>b) Some of the artwork in the sculpture garden is in disrepair. John Daly will be working with Paul Meyers and Steve Fouk from Ventura to help us repair and remount the large white structure. The welding class will be rebuilding the base of the dancer sculpture. The mountain sculpture has rust and will need to be restored. There is an abstract piece that has broken in half and we are looking for a solution to fix it and to move it so it cannot be climbed on once it has been repaired. The original intent of the sculpture garden was to have the art rotate through. This has not happened so it was felt that it is time to regenerate interest and revive life into the sculpture garden. There was discussion of funding and there is hope that student development monies could be used so John Daly will work with Heather Ostash to further investigate funding.</p> <p>c) The IEPI team made their second visit to campus last week and the Menu of Options was presented. This document represents the information gathered through the initial interview process. A copy of the Menu of Options was provided to the group.</p> <p>The following three areas to focus on were highlighted:</p> <ul style="list-style-type: none"> • Developing a College infrastructure to make continuous improvements in institutional effectiveness and student achievement outcomes, including integration of a researcher of the College campus. • Improving the knowledge and understanding of Cerro Coso's culture, processes, student populations, and communities served. 		

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		<ul style="list-style-type: none"> Developing and maintaining a culture of inquiry; and ensuring that decisions are data-informed. <p>We will take this as a guide and develop a workplan. We were awarded \$200,000 to assist us in the process. We will have one year to spend those funds. The IEPI team felt that we earnestly need research reports and felt this would be beneficial to us. Faculty will be helping to come up with a workplan prior to leaving for the summer. The makeup of the committee has not been decided.</p>																		
9. President's Report	President Board	No report.																		
10. Review of Action Items	Heather Ostash/ Jan Moline	<p><i>1. President Board will report out where the updated board policies and procedures are being placed and when they will be implemented. Completion Date: April 27, 2017.</i></p>																		
11. Miscellaneous		College Council meeting has been rescheduled from April 20 to April 27.																		
12. Future Agenda Items		<p>a) Onboarding New Cerro Coso Employees b) ILO Review c) AS General Science Program Review – John Stenger-Smith d) End of Year College Council Survey</p>																		
12. Future Meeting Dates		<table border="0"> <tr> <td>September 1, 2016</td> <td>January 19, 2017</td> </tr> <tr> <td>September 15, 2016</td> <td>February 2, 2017</td> </tr> <tr> <td>October 6, 2016</td> <td>February 16, 2017</td> </tr> <tr> <td>October 20, 2016</td> <td>March 2, 2017</td> </tr> <tr> <td>October 31, 2016</td> <td>March 16, 2017</td> </tr> <tr> <td>November 3, 2016</td> <td>April 6, 2017</td> </tr> <tr> <td>November 17, 2016</td> <td>April 20, 2017</td> </tr> <tr> <td>December 1, 2016</td> <td></td> </tr> </table>	September 1, 2016	January 19, 2017	September 15, 2016	February 2, 2017	October 6, 2016	February 16, 2017	October 20, 2016	March 2, 2017	October 31, 2016	March 16, 2017	November 3, 2016	April 6, 2017	November 17, 2016	April 20, 2017	December 1, 2016			
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14. Adjourned		3:23 pm																		

Meeting Chair: President Board

Recorder: Jennifer Curtis

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