College Council
March 16, 2017
Administrative Conference Room, EW 207
2:00 p.m.

Present: President Board, Penny Talley, Jan Moline, Lisa Stephens, Frank Timpone, Michael Campbell, Christine Small, Joe Slovacek, Deanna Campbell, Lisa Couch, Ariel Nelson, Christine Abbott, Anna Sue Eldridge, Corey Marvin, Heather Ostash, Mike Barrett, John Daly, Dawn Ward, Kim Blackwell
Absent: Ariel Nelson
Guest: Gary Moser (Chief Technology Officer)

OPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
1. Call to order		2:00 pm		
2. Reading of the Purpose of the Meeting	President Board			
3. Approval of Minutes & Action Items	President Board/ Jan Moline	Approved no changes. Jill mentioned the minutes would include more detail and spell out names instead of acronyms. 1. Report out from John Daly regarding his research on the stop sign at the IWV campus. Completion Date: March 16, 2017. New completion date of April 6, 2017. 2. President Board will contact Vice President Marvin regarding the student concerns with the physics room. Completion Date: 16, 2017. Students will be accommodated when needed.		
4. Approval of Agenda	President Board/ Jan Moline	Approved with no changes.		
5. Reporting Committees a) Facilities	John Daly	a) Facilities • The main building construction is now under the management of API, Another Perspective Inc. They are on site doing an overall analysis of the project and reviewing the sub contracts and progress. • Main building parking lot warranty work to begin Monday during spring break. John will communicate out for LRC staff and students. Contractor will have sign posted to direct any traffic. • Door hardware progressing slowly. • Completion of Prop 39 exterior lighting. • Mammoth Science job walk was held, bids are due at the end of the month.		

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b) Safety & Security	Lisa Couch	b) Safety & Security • No report • Confirming salary placement for new Security Officer. • Behavior Intervention Team (BIT) meetings are still occurring and functioning. *Action Item:* 1. *It was recommended that there be a Student Services representative on the Facilities Committee. The name will be shared with President Board once the person has been identified. Completion Date: April 6, 2017*		
c) Technology Resource Team (TRT)	Mike Campbell	c) TRT • Met last week for Resource Plan Review. • New State Portal and the need for an evaluation team. Recommend Scott Cameron, Sylvia Sotomayor, Mike Campbell, & student rep to evaluate portal. • District downtime schedule was created and vetted for response. Should have zero to minimal impact on students and faculty. *Action Item:* 1. *The District down time schedule will be shared with Academic Senate. Completion Date: April 6, 2017*		
d) Student Success Support Programs (SSSP)	Heather Ostash	d) SSSP • Achieving the Dream coaches meeting focused on guided pathways. All reported back with good work. • Navigate training will take place after spring break for all student services. Full site review and program updates will be done before campus launch. The Navigate Platform is an onboarding tool that is well-organized in an inclusive environment where students will get a customized pathway towards their degree. It is intended to streamline the process from application to graduation. This will be available to all Cerro Coso Community College students.		
6. Associated Committees a) Budget Development	Lisa Couch	a) Budget Development Committee • Met this week, reviewing budget request currently 2.2 million out of balance that includes the resource requests.		
b) Institutional Effectiveness Committee (IEC)	Corey Marvin	b) IEC • Met briefly last month.		

Commented [CL1]:

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c) Professional Development	Corey Marvin	c) Professional Development Committee • Question effectiveness • Haven't met since October 18, 2016 • Have not submitted resource requests		
d) Accreditation	Corey Marvin	d) Accreditation • Writing standards check with co-chairs.		
7. Constituency Reports a) Academic Senate	Jan Moline	a) Academic Senate • Kathy Freeman discussed Article 6, Faculty evaluations and tenure. • Online faculty evaluation vs on site faculty evaluations are being compared and analyzed. • Resolution regarding recognizing Cesar Chavez Day and Native American Day is forthcoming.		
b) Classified Senate	Vacant	b) Classified Senate • No report from a representative of Classified Senate. Heather Ostash stated the Classified Mentor Program has begun and is meaningful, well-organized and very effective.		
c) Student Government	Ariel Nelson	c) Student Government • No rep today.		
d) Consultation Council d.1) Budget Allocation Model (BAM) III Evaluation Final Report	President Board	d) Consultation Council • The Chancellors BAM response to the BAM evaluation was reviewed		
d.2) Information Technology (IT) Positions Proposal	Gary Moser-Information Technology CIO	d.2) Information Technology (IT) Positions Proposal • Presented District Office IT Organizational Chart and IT Position Proposal • Reviewed 2-page proposal for 3 – ERP (Banner) Analysts and one Security Engineer position. • Discussed the need for upgrading existing software, major applications requiring more support and the need for new major technology related to SSSP and State.		
d.3) Information Technology		d.3) Technology Governance Process Proposal • President Board clarified this is not a governance committee and would be		

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(IT) Governance Proposal		considered a working committee. • Draft for process was sent out for feedback. • Resources would still be requested through the planning process at college level. • Process for allocating IT resources for projects at the district level was covered.		
d.4) District Office (DO) 17-18 Draft Budget Overview	Lisa Couch	d.4) District Office 17-18 Draft Budget Overview • Discussed increase from 16-17 Adopted Budget to the 17-18 Proposed Budget • Reviewed Salary and Benefits variance report. Increase of approx. $340,000 related to non-negotiable items. $74,000 increase related to positions additions and positions not budgeted for. $570,000 in non-salary and benefits which includes temporary labor and 4000-7000 account codes. • District IT proposed positions are built in.		
d.5) Board Policy (BP)/Administrative Procedure(AP) Chapter Reviews	President Board	d.5) Board Policy /Administrative Procedure • President Board reviewed the Consultation Council Report on Board Policies & Administrative Procedures. Link to all information provided on hand out. *Action Item: President Board will find out when the board policies and administrative procedures will be updated on the Consultation Council site and will report to College Council. Completion Date: April 6, 2017.*		
e) Community College Association (CCA)	Joe Slovacek	e) CCA – No report		
f) California School Employee Association (CSEA)	Mike Barrett	f) CSEA – ratification for summer schedule. Process for classified to get together to discuss Participatory Governance was requested. Mike Barrett was referred to Mark Lathrop.		
8. Discussion Items 8.a) Facility Resource Request Analysis	John Daly	8.a) Facilities Resource Request Analysis • Will be reviewed at the next meeting on April 6, 2017.		
9. President's Report 9.a) SB769 (Hill) and SB577 (Dodd)	President Board	a) SB769 would allow 15 more community colleges to offer four-year baccalaureate degrees, bringing the number of California schools in the pilot program to 30. SB577 – DODD, Teacher Credentialing programs would allow a community college district to offer a teacher-credentialing program, to help meet regional teacher workforce needs.		

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9.b) East Kern Education Community Collaborative		b) We are establishing East Kern Education Community Collaborate. The focus of this collaborative will be to increase the communication of and provide input to various educational initiatives that will ultimately assist all in the recruitment and retention of employees on and off the base.		
9.c) Professional Learning Network Request		c) Professional learning network is on the State Chancellors Office website. They have contacted Cerro Coso Community College and would like to post our Participatory Governance Model handbook as a model for others state wide.		
10. Review of Action Items	President Board/ Jan Moline	*1. Report out from John Daly regarding his research on the stop sign at the IWV campus. Completion Date: March 16, 2017. New completion date of April 6, 2017.* *2. It was recommended that there be a Student Services representative on the Facilities Committee. The name will be shared with President Board once the person has been identified. Completion Date: April 6, 2017* *2. The District down time schedule will be shared with Academic Senate. Completion Date: April 6, 2017.* *3. President Board will find out when the board policies and administrative procedures will be updated on the Consultation Council site and will report to College Council. Completion Date: April 6, 2017.*		
11. Miscellaneous		n/a		
12. **Future Agenda Items**		a) Onboarding New Cerro Coso Employees b) ILO Review c) Facilities Resource Request Analysis		
12. Future Meeting Dates		~~September 1, 2016~~ ~~January 19, 2017~~ ~~September 15, 2016~~ ~~February 2, 2017~~ ~~October 6, 2016~~ ~~February 16, 2017~~ ~~October 20, 2016~~ ~~March 2, 2017~~ ~~October 31, 2016~~ March 16, 2017 ~~November 3, 2016~~ April 6, 2017 ~~November 17, 2016~~ April 20, 2017 ~~December 1, 2016~~		
14. Adjourned		4:00 pm		

Meeting Chair: President Board   Recorder: Crystal Leffler   **O** Open/**C** Closed