



College Council
 February 16, 2017
 Administrative Conference Room, EW 207
 2:00 p.m.

Present: President Board, Penny Talley, Jan Moline, Lisa Stephens, Frank Timpone, Michael Campbell, Christine Small, Joe Slovacek, Deanna Campbell, Lisa Couch, Ariel Nelson

Absent: Christine Abbott, Anna Sue Eldridge, Corey Marvin, Heather Ostash, Mike Barrett, Classified Senate Vacant, John Daly, Dawn Ward

OPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
1. Call to order		2:04 pm		
2. Reading of the Purpose of the Meeting	President Board			
3. Approval of Minutes & Action Items	President Board/ Jan Moline	<p style="color: red;">Correct minutes by removing Deanna Campbell's name from the present list. Approved with the change.</p> <p style="color: red;">1. John Daly will report out regarding his research of the stop sign at IWV. Completion Date: February 16, 2017 Future agenda item for March 16, 2017</p> <p style="color: red;">Action Item: Report out from John Daly regarding his research on the stop sign at the IWV campus. Completion Date: March 16, 2017.</p> <p style="color: red;">2. College Council members should share the board policy and administrative procedures that were reviewed at Consultation Council on January 24 and bring back recommendations to College Council. Completion Date: February 16, 2017. On agenda.</p>		
4. Approval of Agenda	President Board/ Jan Moline	Approved with no changes.		
5. Reporting Committees a) Facilities	Chancellor Burke/ President Board	a) The KCCD Board of Trustees took action to release the IWV contractor "for convenience" on Monday and a new project manager has been hired to oversee the rest of the construction. The good news is that our local sub-contractors have been contacted and are willing to continue on the project. We hope to be back up and running again very soon.		

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<p>b) Safety & Security</p> <p>c) Technology Resource Team (TRT)</p> <p>d) Student Success Support Programs (SSSP)</p>	<p>Lisa Couch</p> <p>Mike Campbell</p> <p>Heather Ostash</p>	<p>b) The monthly meetings will continue and will be looking at making safety more prominent on campus with flyers and brochures.</p> <p>c) TRT is a full committee. The new district down time process was discussed at the last meeting. In the past some of the outages would impact canvas and that is no longer the case. Canvas will always be available for the students to access. We've been asked to come up with a prioritized list of what services are most important to the college and how we would want items to come back online. We do have an issue with the portal going down at 4:00pm during the week. The good news is that it is only down for 10 minutes at a time. This issue is the number one priority at the district at this time. Two new staff members have been hired in the IT department.</p> <p>d) Met last week and revisited the adjunct professional day. The inquiry groups are moving forward. Please read the email that was sent out by Julie Cornett regarding the groups.</p>		
<p>6. Associated Committees</p> <p>a) Budget Development</p> <p>b) Institutional Effectiveness Committee (IEC)</p> <p>c) Professional Development</p> <p>d) Accreditation</p>	<p>Lisa Couch</p> <p>Corey Marvin</p> <p>Corey Marvin</p> <p>Corey Marvin</p>	<p>a) The meeting was rescheduled for March 14 to review requests received through the planning process and the current budget.</p> <p>b) Met last week and discussed changing the annual unit plan form to a more stream lined form. It was suggested that the section and division plan forms also be considered and make them non-instructional focus. IWV will be hosting the Partnership Resource Team(PRT) for the Institutional Effectiveness Partnership Initiative (IEPI) on March 2. They will return on March 29 with the results of their meeting and will have a plan to share with the college. Interviews will be scheduled for March 2 and the committee will be asking the same questions of all the groups they meet with.</p> <p>c) No report.</p> <p>d) The sub teams are working on their documents. SharePoint is being used to accomplish this task.</p>		
<p>7. Constituency Reports</p> <p>a) Academic Senate</p>	<p>Jan Moline</p>	<p>a) Approval was given for someone outside of the Visual and Performing Arts area to be the faculty chair. A resolution passed by 2/3 majority to change the bylaws to reflect that the Program Review Committee is no longer a committee of Academic Senate but is a subcommittee of IEC. This will change the rules on how Academic Senate participates with program reviews. This will also change the Standing Rules to reflect Academic Senate action in voting to affirm or deny that the approved process was followed for each program review. This will also add</p>		

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		<p>to the Standing Rule, a process to address complaints if faculty members believe there is an issue with the program review it can be addressed by the Executive Board and if the Executive Board agrees that a problem exists, the Senate President would contact IEC with concern.</p> <p>A brief description of how program reviews would be forwarded to College Council was provided. President Board requested a copy of the changed bylaws so it can be archived.</p>		
b) Classified Senate	Kim Blackwell	b) No report.		
c) Student Government	Ariel Nelson	<p>c) The Executive Board and a general session meeting took place this week. Some clubs were in attendance. Thirsty Thursday was this week with the help of the International Club. The topic of going to the high school to talk to ASB and history classes to garner interest in student government at Cerro Coso from a student perspective was discussed. There is hope they can visit the school early march at the latest, before spring break. KRV attended the general session meeting to discuss future events at their site. They will be doing a small art gallery by their offices. Discussion took place on the the spring awards and how that will be done and what decorations will be used. ICC meeting is on February 21 and all clubs have been notified in hopes of a good turnout.</p> <p>The public comment section of the meeting consisted of students talking about the physics classroom and how they felt it was not a nice learning environment. They were hoping something could be done to help with the noise from the vents. It was suggested that this be brought up to Dr. Marvin to see what could be done. It was their hope that the lecture portion for physics be moved to a general purpose classroom Monday and Wednesday. Friday is lab so they would need to stay in that room.</p> <p>Action item: President Board will contact Vice President Marvin regarding the student concerns with the physics room. Completion Date: 16, 2017</p>		
d) Consultation Council 7.d.1) Discussion of Changes to Board Policy(BP) & Administrative Procedures(AP)	President Board/ Jan Moline	d) College Council members were asked to review the changes to board policy and administrative procedures. The facility usage schedule will be discussed further. It was pointed out that the facility usage schedule is part of procedure.		

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e) Community College Association (CCA) f) California School Employee Association (CSEA)	Joe Slovacek Mike Barrett	e) No report. f) Management has agreed to explore moving to 4-10 schedule for the summer. CSEA will be negotiating this further. Last year an analysis was done and it was decided that Cerro Coso would not close on Fridays. The analysis was done again and since we are not bringing up two new sports and Academic Senate chose to extend late adds into the first week, we would not be impacting students by closing of Friday.		
8. Discussion Items 8.a) Staffing Resource Request Analysis 8.b) Marketing Resource Request Analysis 8.c) Information Technology Resource Request Analysis 8.d) Facility Resource Request Analysis	President Board Natalie Dorrell Mike Campbell John Daly	a) A review of the President's Staffing Resource Request Analysis for 2017-2018 was presented. President Board has an updated copy of the analysis so it will be changed on the group. b) A review of the Marketing Resource Request Analysis was presented. c) A review of the Information Technology Resource Request Analysis was presented. d) The Facility Resource Request Analysis will be presented on March 2.		
9. President's Report 9.a) Chancellor Burke's Remarks 9.b) KCCD Measure J Bond Allocation	President Board	a) Chancellor Burke provided a brief history of his career. Chancellor Burke will be visiting the IWV campus on April 4 to attend the Meet & Greet. b) On Monday, the Board of Trustees adopted the Measure J Bond Allocation. The Board tasked Trustee Thomas and Chancellor Burke to work out a fair allocation model for all the colleges. Chancellor Burke shared that the allocation settled on was driven by classroom utilization as well as the condition of facilities. The state chancellor's office does a periodic assessment of facilities and it was noted that Cerro Coso facilities are in better condition than Bakersfield and Porterville. It is felt that the allocation Cerro Coso will receive is adequate to get done what we need done. Ridgecrest generates approximately 11 million and will receive approximately 44 million. It was noted that Inyo County is not involved in the bond. The list of facility needs will be reviewed again for what is needed. The major things are energy and water conservation, finishing up the athletic complex, the gym parking lot, and making sure the main building has everything it needs.		

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10. Review of Action Items	President Board/ Jan Moline	<p>1. Report out from John Daly regarding his research on the stop sign at the IWV campus. Completion Date: March 16, 2017.</p> <p>2. President Board will contact Vice President Marvin regarding the student concerns with the physics room. Completion Date: 16, 2017</p>																		
11. Miscellaneous		n/a																		
12. Future Agenda Items		<p>a) Onboarding New Cerro Coso Employees</p> <p>b) ILO Review</p>																		
12. Future Meeting Dates		<table border="0"> <tr> <td>September 1, 2016</td> <td>January 19, 2017</td> </tr> <tr> <td>September 15, 2016</td> <td>February 2, 2017</td> </tr> <tr> <td>October 6, 2016</td> <td>February 16, 2017</td> </tr> <tr> <td>October 20, 2016</td> <td>March 2, 2017</td> </tr> <tr> <td>October 31, 2016</td> <td>March 16, 2017</td> </tr> <tr> <td>November 3, 2016</td> <td>April 6, 2017</td> </tr> <tr> <td>November 17, 2016</td> <td>April 20, 2017</td> </tr> <tr> <td>December 1, 2016</td> <td></td> </tr> </table>	September 1, 2016	January 19, 2017	September 15, 2016	February 2, 2017	October 6, 2016	February 16, 2017	October 20, 2016	March 2, 2017	October 31, 2016	March 16, 2017	November 3, 2016	April 6, 2017	November 17, 2016	April 20, 2017	December 1, 2016			
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14. Adjourned		4:02 pm																		

Meeting Chair: President Board

Recorder: Jennifer Curtis

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