



College Council  
 February 2, 2017  
 Administrative Conference Room, EW 207  
 2:00 p.m.

Present: Penny Talley, Corey Marvin, John Daly, Dawn Ward, Jan Moline, Lisa Stephens, Frank Timpone, Michael Campbell, Christine Small, Heather Ostash, Mike Barrett, Joe Slovacek

Absent: President Board, Paul Wheeler, Deanna Campbell, Lisa Couch, Ariel Nelson, Anna Sue Eldridge, Kim Blackwell, Christine Abbott

OPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
<b>1. Call to order</b>		2:00 pm		
<b>2. Reading of the Purpose of the Meeting</b>	President Board			
<b>3. Approval of Minutes &amp; Action Items</b>	President Board/ Jan Moline	Approved with no changes.  <b>No action items.</b>		
<b>4. Approval of Agenda</b>	President Board/ Jan Moline	Approved with no changes.		
<b>5. Reporting Committees</b>	John Daly	a) Main Building is 51% complete. Hazard waster has now been completed. The Administration of Justice classroom will be impacted on February 18 due to a full power outage being conducted by the contractor. On February 7 classroom 145 will be impacted by construction but should be completed by the start of class at 10:00am. The rescheduled fire drill should be scheduled within the next few weeks. Nursing has 350 square feet of concrete that is crumbling so it will need to be cut out and repoured. IWV Parking lot is now one year old and a warranty walk was completed this week. There were issues that were found so the company will be working on fixing the issues during spring break. Prop 39 funding is here and we are moving forward with the lighting project.		
a) Facilities				
b) Safety & Security	Paul Wheeler	b) It was reported that Paul Wheeler would be leaving us in February. There was a concern that drivers coming up the hill are not stopping at the stop sign and causing a safety issue. John Daly will do more research on the stop sign at IWV and report out at the next meeting. The security guards now have one central number. Please start using right away.		

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<p>c) Technology Resource Team</p> <p>d) SSSP</p>	<p>Mike Campbell</p> <p>Heather Ostash</p>	<p>Action Item: John Daly will report out regarding his research of the stop sign at IWV. Completion Date: February 16, 2017</p> <p>c) The IT down times will no longer cause a work stoppage for students. Students will be able to sign in at any time to their classes. The authentication servers have been going down a lot lately. Work is being done trying to resolve the issue but has not happened yet.</p> <p>d) First meeting next week. Work has been ongoing using “Student Success Redefined” (RP Group) which is an approach to addressing retention and connecting with students. A progress report will be shared soon and a call out will be done to participate in inquiry groups. The participation will be funded for the four inquiry groups. Admin will be asked to look in their areas for participants. The stipend will be up to \$500. There will be an assessment, an appraisal of Cerro Coco’s Redefined Student Success measures, that participants will be asked to complete following their participation in the various inquiry groups. Lots of conference travel is taking place that is being funded by SSSP.</p>		
<p><b>6. Associated Committees</b></p> <p>a) Budget Development</p> <p>b) Institutional Effectiveness</p> <p>c) Professional Development</p> <p>d) Accreditation</p>	<p>Lisa Couch</p> <p>Corey Marvin</p> <p>Corey Marvin</p> <p>Corey Marvin</p>	<p>a) Work is moving forward. The planning process with requests are being pulled together for the meeting in a few weeks.</p> <p>b) The impending IEPE visit was discussed. They will be here on March 2. The schedule for March 2 will need to be revised and will be shared once it is available. They will then return on March 29 for their return visit. every year we have to submit certain targets to the state. And there was discussion as to what form that would take and who would be responsible was discussed. It was thought that members primarily from academic senate members would be best.</p> <p>c) The group has not yet met.</p> <p>d) All accreditation information is on SharePoint. Those involved can start working in their standard. December 8 is the hard date for the draft standard to be done. This morning the ACCJC Crosswalk was shared on the SharePoint.</p>		
<p><b>7. Constituency Reports</b></p> <p>a) Academic Senate</p>	<p>Jan Moline</p>	<p>a) Voting was moved to this week due to quorum issues. Voting took place on a proposed resolution that will change the bylaws to reflect that the Program Review Committee is no longer a committee of Academic Senate but is a subcommittee of IEC. This will change the rules on how Academic Senate participates with program reviews. This will also change the Standing Rules to reflect Academic Senate action in voting to affirm or deny that the approved</p>		

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<p>b) Classified Senate</p> <p>c) Student Government</p> <p>d) Consultation Council</p> <p>7.d.1) Discussion of Changes to Board Policy(BP) &amp; Administrative Procedures(AP)</p> <p>e) CCA</p> <p>f) CSEA</p>		<p>process was followed for each program review. This will also add to the Standing Rule, a process to address complaints if faculty members believe there is an issue with the program review it can be addressed by the Executive Board and if the Executive Board agrees that a problem exists, the Senate President would contact IEC with concern.</p> <p>There is currently a faculty member out ill so the Faculty Chair feels they cannot fulfill their duties as faculty chair and cover classes for the absent member of the department. The only other person in the department did not feel they could fulfill the duties due to their own health concerns so they asked that someone outside of the department step in and do the job. This request was approved and an email will be sent out for voting on the new Faculty Chair member.</p> <p>There was discussion on Cesar Chavez. There is a call out for colleges to have sort of acknowledgement of that day. The Calendar Group will write a Resolution and if approved by the Senate the Resolution will be sent to College Council.</p>		
	Kim Blackwell	b) No report.		
	Ariel Nelson	c) No report.		
	President Board/ Jan Moline	<p>d) A brief history of the purpose of why board policies and administrative procedure review at Consultation Council was provided. The purpose has been to bring KCCD board policies into alignment with recommended language from Community College League of California (CCLC). By coming into alignment with CCLC's recommended language, we insure that our board policies are legally what they need to be to protect everyone concerned. A link to the board policies that were covered at the January 24 Consultation Council meeting was provided. Please share the changes with your constituencies to make sure the appropriate changes will be made. It was noted that a majority of the procedural language is being moved out of Board Policy and into Administrative Procedure.</p> <p>Action Item: College Council member should share the board policy and administrative procedures that were reviewed at Consultation Council on January 24 and bring back recommendations to College Council. Completion Date: February 16, 2017.</p>		
	Joe Slovacek	e) No report.		
	Mike Barrett	f) No report.		

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<b>8. Discussion Items</b>		No report		
<b>9. President's Report</b>	President Board	No report		
<b>10. Review of Action Items</b>	President Board/ Jan Moline	<p>1. John Daly will report out regarding his research of the stop sign at IWV. Completion Date: February 16, 2017</p> <p>2. College Council member should share the board policy and administrative procedures that were reviewed at Consultation Council on January 24 and bring back recommendations to College Council. Completion Date: February 16, 2017.</p>		
<b>11. Miscellaneous</b>		n/a		
<b>12. Future Agenda Items</b>		<p>a) Onboarding New Cerro Coso Employees</p> <p>b) ILO Review</p> <p>c) Chancellor Burke's Visit – February 16, 2017</p>		
<b>12. Future Meeting Dates</b>		<p><del>September 1, 2016</del>                      <del>January 19, 2017</del></p> <p><del>September 15, 2016</del>                <del>February 2, 2017</del></p> <p><del>October 6, 2016</del>                        February 16, 2017</p> <p><del>October 20, 2016</del>                        March 2, 2017</p> <p><del>October 31, 2016</del>                        March 16, 2017</p> <p><del>November 3, 2016</del>                        April 6, 2017</p> <p><del>November 17, 2016</del>                      April 20, 2017</p> <p><del>December 1, 2016</del></p>		
<b>14. Adjourned</b>		2:51 pm		

Meeting Chair: President Board

Recorder: Jennifer Curtis

**O** Open/**C** Closed