

## College Council January 19, 2017 Administrative Conference Room, EW 207 2:00 p.m.

<u>Present:</u> President Board, Deanna Campbell, Lisa Couch, Penny Talley, Corey Marvin, John Daly, Dawn Ward, Jan Moline, Lisa Stephens, Paul Wheeler, Frank Timpone, Joe Slovacek, Christine Abbott, Kim Blackwell, Anna Sue Eldridge, Ariel Nelson, Mike Barrett, Michael Campbell, Christine Small

<u>Absent:</u> Heather Ostash <u>Guest:</u> Jarrod Bowen

OPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	0	С
1. Call to order		2:05 pm		
2. Reading of the Purpose of the Meeting	President Board			
3. Approval of Minutes & Action Items	President Board/ Jan Moline	<ol> <li>Change Administration of Justice Program Review to Annual Unit Plan. Approved with the change.</li> <li>Jarrod Bowen will be invited to present the Administration of Justice Annual Unit Plan at the College Council meeting on January 19, 2017. Completion Date: January 19, 2017. On agenda</li> <li>Review Board Policy 4030, Academic Freedom for recommendations to the draft changes with constituencies and report out at the January 19, 2017, meeting. Completion Date: January 19, 2017. On agenda</li> </ol>		
4. Approval of Agenda	President Board/ Jan Moline	Change 8.1 to Administration of Justice Annual Unit Plan. Approved with the change.		
5. Reporting Committees a) Facilities	John Daly	<ul> <li>a) The door hardware project is set to begin on February 1 at IWV then move on to Bishop and Mammoth.</li> <li>Mammoth Science project now has a DSA project number.</li> <li>The CCD renovation project is moving forward. Carpet has been ordered and painting should began soon.</li> <li>Prop39 money for the LED lighting will be distributed so the rest of the street lights can be finished.</li> <li>Main building project is at 51%. Hazmat should be complete this week.</li> <li>The science labs will have a power shut down on the third floor.</li> <li>There will be a film crew coming on Monday to IWV and have been given the approval to tour the biology lab in the main building.</li> <li>The trees at IWV were diseased and had to be removed. Designs for those areas</li> </ul>		

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		will be discussed at a later date.  The Hand Tool class at IWV took on a project last semester to build a press box for softball. The press box was installed this week. A big thank you to Jim O'Connor's class for the building of the press box.  The Facilities Committee is in need of a faculty member.		
b) Safety & Security	Paul Wheeler	b) Waiting on paperwork to get the radios programmed so that we can communicate with the Ridgecrest Police Department in case of an emergency. This will only be available with officers in the field due to the transmission of the radios not being able to make it through the walls of the Ridgecrest Police Department.  There will be a fire drill planned for January 30 at 9:30am.  The safety and security webpage will be up on the Cerro Coso website soon. There will be two separate forms available, the Incident Report and the Behavioral Intervention form. The Incident Report form will available to everyone including the public.  The Safety Committee is in need of a faculty member.		
c) Technology Resource Team	Mike Campbell Heather	c) TRT spring meetings have been scheduled the second Thursday of the month. Samuel Ortega is the new student representative. First meeting is February 9 at 1:45pm.		
d) SSSP	Ostash	d) No report.		
6. Associated Committees a) Budget Development	Lisa Couch	a) Next meeting will be February 28.		
b) Institutional Effectiveness	Corey Marvin	b) Has not met.		
c) Professional Development	Corey Marvin	c) Conversations are taking place regarding whether or not to keep the committee in its current form. IEC will discuss first then report to College Council.		
d) Accreditation	Corey Marvin	d) No new information. We have heard that ACCJC is now running all self- evaluations through turnitin.com.		
7. Constituency Reports a) Academic Senate	Jan Moline	<ul> <li>a) Exec Committee met today. Senate will meet next week. Volunteers for the three hiring committees in Tehachapi have been confirmed.</li> <li>Corey Marvin provided an explanation of IEPI and it was noted that Senate Exec would be a apart of the IEPI meetings. Exec would like to have the sites attend</li> </ul>		

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		the meetings. Ongoing issues with the bank account. Bank of America has closed the Academic Senate bank account and made the check payable to Cerro Coso. Academic Senate will work with Lisa Couch to remedy the situation. Discussions will take place on how the first week of the semester has gone in regards to Banner.		
b) Classified Senate	Kim Blackwell	b) The committee has not yet met due to not enough officers. In 2017 CSEA and Classified Senate will be working on what the Classified Senate will look like.		
c) Student Government	Ariel Nelson	c) Ariel Nelson will be the acting Student Government President. There are many positions needing to be filled in Student Government.  All three colleges attended a retreat at Bakersfield College and it was felt that it was beneficial.  The bylaws are being reviewed and edited.  Welcome Back Week - Students were invited to learn about the clubs on campus. There has been some discussion about planning a Meet & Greet with faculty and invite all students as well as incoming freshmen. The students feel there is a disconnect with those groups and this type of event would help.  There has been discussion about having an incentive program to participate in student government such as the free parking passes that BC offers.		
d) Consultation Council	President Board/ Jan Moline	d) Will meet next week with a review of Board Policies on the agenda. The policies will be shared with College Council once they have been shared at Consultation Council.		
e) CCA	Joe Slovacek	e) The art department is looking outside the department for a Department Chair due to an illness.		
f) CSEA	Mike Barrett	f) The E-Board met to develop a budget for 2017. Participatory Governance was discussed. They would like to have ongoing meetings to establish participatory governance updates for classified employees.		
8. Discussion Items 8.1) Administration of Justice Annual Unit Plan	Jarrod Bowen	8.1) Jarrod Bowen provided a review of the Administration of Justice Annual Unit Plan.		

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8.2) Academic Freedom Board Policy 4030	President Board	8.2) The first read of Board Policy 4030 was provided in December at Consultation Council and College Council. The board policy will broaden the scope of academic freedom, including students and staff. No updates to the board policy were provided by members of College Council.		
8.3) SharePoint Demonstration	Mike Campbell	8.3) Mike Campbell provided a presentation on how to access and use SharePoint. It was recommended that members of College Council encourage their constituents to become visitors of the CC College Council SharePoint.		
9.1) Staffing Resource Request	President Board	9.1) The report is not complete at this time but will be shared very soon. Four faculty members will be hired. There are requests to move the support staff from 11 to 12 months in East Kern due to the growing program at the prisons, dual enrollment support, and working closely with the local high schools for a summer program. If we are unable get ourselves off the reserves we will run out of money at the end of 2018-2019. There is a push to get a new BAM defined once the money comes down from the state. President Board's Staffing Resource Request should be ready in February.		
9.2) California Community College Promise		9.2) In order to increase access and decrease the cost of higher education Cerro Coso is applying for a 1.5 million dollar grant with Bakersfield College to implement a college promise. Inyo and Mono Counties already have a college promise but they still need help on different levels so they will be included in the promise. Kern county students would participate by agreeing to a contract for their education that will pay their fees after exhausting all other financial aid options. It was anticipated that this could assist us in growing our FTES. The monies for the promise would not come out of the general fund but rather a consortium of partners that would include the foundations. A program manager would be hired to handle the grant and would work closely with the foundations. This would also help us revitalize our alumni program. If the grant is not approved the CCCC Foundation, Inc. will be discussing ways to get this program underway.		
9.3) Chancellor Burke's Visit		9.3) Chancellor Burke will be visiting ESCC on February 15 and IWV on February 16. He visit to IWV on February 16 will include College Council. More information on locations and time will be shared.		
9.4) IEPI Visit	Corey Marvin	9.4) IEPI is an arm of the state chancellor's office that helps schools identify gaps at their college. There is a team that will visit the campus to come up with a plan that can be implemented over a two year period. Our gap has been identified and is in research analysis. The team will be visiting IWV sometime in February. A tentative		

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		schedule of when and who the tear	m will be visiting was shared with the group. There		
		will be a second visit sometime in March to help present the work plan to the college			
		community.			
10. Review of Action Items	President	No action items.	lo action items.		
	Board/ Jan				
	Moline				
11. Miscellaneous		The Governor has released his first look at the budget for 17-18. He did give			
		community colleges more money but the League sent an email today regarding Prop			
		98. It appears that in the 17-18 budget there is a split of the Prop 98 monies and if			
		approved we will receive fewer resources.			
12. Future Agenda Items		a) Onboarding New Cerro Coso Employees			
		b) ILO Review			
		c) Chancellor Burke's Visit – February 16, 2017			
12. Future Meeting Dates		<del>September 1, 2016</del>	<del>January 19, 2017</del>		
		September 15, 2016	February 2, 2017		
		October 6, 2016	February 16, 2017		
		October 20, 2016	March 2, 2017		
		October 31, 2016	March 16, 2017		
		November 3, 2016	April 6, 2017		
		November 17, 2016	April 20, 2017		
		<del>December 1, 2016</del>			
14. Adjourned		3:57 pm			

Meeting Chair: President Board Recorder: Jennifer Curtis O Open/C Closed