



College Council  
 October 20, 2016  
 Administrative Conference Room, EW207  
 2:00 p.m.

Present: President Board, Jan Moline, Dawn Ward, Frank Timpone, Christine Small, Heather Ostash, Joe Slovacek, Michael Campbell, Mike Barrett, Deanna Campbell, Paul Wheeler, Penny Talley, Christine Abbott, Lisa Stephens

Absent: Kim Blackwell, Anna Sue Eldridge, Gideon Ondap, Lisa Couch, John Daly

OPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
<b>1. Call to order</b>		2:16 pm		
<b>2. Reading of the Purpose of the Meeting</b>	Jan Moline			
<b>3. Approval of Minutes &amp; Action Items</b>	President Board/ Jan Moline	Correct #3 under BAM Recommendations - Felt the current approach of growth allocation met the needs of the college. Chargebacks were discussed and it was felt that they would have a significant impact on process but not on the outcome. <b>No action items.</b>		
<b>4. Approval of Agenda</b>	President Board/ Jan Moline	Agenda approved.		
<b>5. Reporting Committees</b>				
a) Facilities	John Daly	a) Today was mediation with the contractor. Updates will be ongoing.		
b) Safety & Security	Paul Wheeler	b) The Great Shake Out was today. A Survey Monkey will be sent out shortly. Problems should be emailed to Paul Wheeler. Issues with the fire alarms in the different areas were discussed. It was pointed out that the phone alert system does not work with the headsets. Bishop and Mammoth had a successful drill.		
c) Technology Resource Team	Mike Campbell	c) No meeting until next week.		
d) SSSP	Heather Ostash	d) "The Progress Report" went out today. It is an update on data for students going through the matriculation process and students who are fully matriculated. Many discussions are going on in Student Services regarding the data. There is also helpful information on how faculty can participate in helping students becoming fully matriculated.		

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		<p>The theme for Student Equity Initiatives this next year will be focused on students being “Directed”. This concept is from the RP Group survey that students told them was important for them to be successful. This will help address and improve student success in the classroom. This will be adapted from the Student Support Services Redefined for us to use at our institution.</p>		
<p><b>6. Associated Committees</b></p> <p>a) Budget Development</p> <p>b) Institutional Effectiveness</p> <p>c) Professional Development</p> <p>d) Accreditation</p>	<p>Lisa Couch</p> <p>Corey Marvin</p> <p>Corey Marvin</p> <p>Corey Marvin</p>	<p>a) An invitation was sent out letting the committee know that they are invited to attend The Faculty Chair meeting on October 31, and the College Council meeting on November 4, to hear the AUP presentations. Both meetings will be in LRC 604, from 2:00-4:00pm</p> <p>b) The planning survey results were discussed. All employee groups were invited to participate. What came out of it was Increasing the communication in all areas was crucial. AUP presentations will be done during Faculty Chair on October 31, from 2:00-4:00pm, in LRC 604. And will also be scheduled during College Council on November 3, from 2:00-4:00pm, in LRC 604.</p> <p>We were approved for a grant that will help us employee a research analyst to help us establish a research agenda. The work will begin in spring with a team coming to do a mini accreditation type visit and will give us feedback on what we need to improve. The second visit will be five weeks after that where they will give us a roadmap on how to proceed. There is hope that we will have our research analyst hired by that time. This will help us with all the work we’ve done with ATD and will help us in using all of the data.</p> <p>c) The committee met Tuesday. It was felt that the table top exercise that took place last week with Joe Grubbs would be beneficial for the spring flex day. They committee felt it was important to have a better way to track employee professional development. They also discussed dovetailing on one of the current newsletter that goes out rather than writing their own. They want to start an inquiry group in the spring to discuss the newsletter. There was some confusion regarding the Safety &amp; Security training website so there is hope that the District will provide further direction on what the intent of the site is.</p> <p>d) Meeting will be on November 8.</p>		
<p><b>7. Constituency Reports</b></p> <p>a) Academic Senate</p>	<p>Jan Moline</p>	<p>a) Academic Senate met today and revisited the discussion of a representative senate. There was no motion to make any changes so it will remain a senate of the whole. Implementation of Elumen was discussed for the spring. The</p>		

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<p>b) Classified Senate</p> <p>c) Student Government</p> <p>d) Consultation Council d.1) 18-19 Academic Calendar</p> <p>e) CCA</p> <p>f) CSEA</p>	<p>Kim Blackwell</p> <p>Gideon Ondap</p> <p>President Board/ Jan Moline</p> <p>Joe Slovacek</p> <p>Mike Barrett</p>	<p>other two campuses are going to wait. This gives us an opportunity to get things up and running for a trial period while CIC isn't too busy. Elumen will feed directly into Canvas which should be helpful. It was felt that more onsite instructors will use Canvas because it is easier to use than Moodle. The faculty hiring process that was approved at senate will be used to prioritize the faculty hiring request. We do have two significant positions retiring on our campus. Across the district there are 41 positons that need to be hired. BAM recommendations will be shared in the near future. The 18-19 academic calendar has been approved and faculty were asked to look at the local school district calendar to make note of how many students are attending classes if the local school district has a vacation.</p> <p>b) No report</p> <p>c) Pizza &amp; Politics took place this week. It was a wonderful event and well attended by those running for office throughout Kern County. Our students did a great job of organizing and pulling the event off. The students are going to a conference this weekend. There will be a screening of <i>He Named Me Malala</i> at IWV and KRV on election day. A food drive is being done before Thanksgiving.</p> <p>d) The 18-19 draft academic calendar was shared. The asterisk at the bottom of page two was changed. The corrected version was approved by the board on October 13, 2016. Discussion regarding having Thanksgiving off would add a week in December to the calendar.</p> <p>e) The special election is coming up for Adjunct reps on the CCA council. There has been discussion of Admin participation on negotiations regarding the evaluation process. It was shared that administration is part of the consultation just not sitting at the table.</p> <p>f) CSEA met with the DO regarding the Safety Training website and it was explained why everyone should be enrolled. They have recommended to all classified employees that they sign up on the website. Chapter meeting will be happening tomorrow. The BAM recommendations were shared with CSEA for feedback.</p>		
<b>8. Discussion Items</b>		No items.		

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<b>9. President's Report</b>	President Board	Encourage everyone to take the district wide climate survey. The feedback is used for accreditation and to provide valuable information for President Board. Staff Engagement Committee- Halloween decoration baskets have been distributed. The students will be judging the event. Thirsty Thursday has been a hit and is a big morale booster. The Meet & Greet was held yesterday and was attended by approximately 35 people. The Staff Engagement Committee requested have half day trainings in the fall and the spring with department meetings at the same time. The first event will be on December 14, the same day as our Holiday Buffett and Meet & Greet. There will also be safety training at that time. It's fair time at IWV. Please stop by to say hello. Thank you to those that are helping to man the booth.																
<b>10. Review of Action Items</b>	President Board/ Jan Moline	<b>No action items.</b>																
<b>11. Miscellaneous</b>		BAM recommendations will be brought to the next Consultation Council.																
<b>12. Future Agenda Items</b>		a) Onboarding New Cerro Coso Employees b) Chair AUP Presentations – October 31, 2016 College Council AUP Presentations – November 3, 2016 Learning Resource Center - 604																
<b>12. Future Meeting Dates</b>		<table border="0"> <tr> <td><del>September 1, 2016</del></td> <td>January 19, 2017</td> </tr> <tr> <td><del>September 15, 2016</del></td> <td>February 2, 2017</td> </tr> <tr> <td><del>October 6, 2016</del></td> <td>February 16, 2017</td> </tr> <tr> <td><del>October 20, 2016</del></td> <td>March 2, 2017</td> </tr> <tr> <td>November 3, 2016</td> <td>March 16, 2017</td> </tr> <tr> <td>November 17, 2016</td> <td>April 6, 2017</td> </tr> <tr> <td>December 1, 2016</td> <td>April 20, 2017</td> </tr> </table>	<del>September 1, 2016</del>	January 19, 2017	<del>September 15, 2016</del>	February 2, 2017	<del>October 6, 2016</del>	February 16, 2017	<del>October 20, 2016</del>	March 2, 2017	November 3, 2016	March 16, 2017	November 17, 2016	April 6, 2017	December 1, 2016	April 20, 2017		
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<b>14. Adjourned</b>		3:26 pm																

Meeting Chair: President Board

Recorder: Jennifer Curtis

**O** Open/**C** Closed