



College Council
 December 3, 2015
 Administrative Conference Room, EW207
 2:00 p.m.

Present: President Board, Gale Lebsock, Mike Campbell, Lisa Stephens, Kristin Hanle, Deanna Campbell, Laura Vasquez, Mike Barrett, Karee Hamilton, Christine Abbott, Kara Tolbert, Kim Blackwell, Kurtis Williams, Joe Slovacek

Absent: Corey Marvin, Heather Ostash, John Daly, John Stenger-Smith, Anna Sue Eldridge

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
1. Call to order		2:03pm		
2. Reading of the Purpose of the Meeting	Laura Vasquez			
3. Approval of Minutes & Action Items	President Board/Laura Vasquez	Minutes approved. <ol style="list-style-type: none"> 1. There are three faculty members who would like to serve on a college committee so contact Laura Vasquez if you need a faculty member on your committee. Completed 2. SSSP needs to be added as a reporting committee on College Council with Heather Ostash as the facilitator. Will be added in January Agenda. 3. Annual Unit Plans will be presented to College Council starting November 5, 2015. More discussion will take place on how to schedule the read of the Annual Unit Plans since it will take more than one meeting. The calendar will be reviewed and an invite will be sent out to College Council with the dates. Completed 		
4. Approval of Agenda	President Board/Laura Vasquez	Agenda approved.		
5. Reporting Committees a) Facilities	President Board	a. The following report was originally presented by President Board to Academic Senate. <ol style="list-style-type: none"> 1. Construction and safety concerns at IWV <ul style="list-style-type: none"> • Our safety and security are a top priority and will be increased across our campus and sites. • Alternative evacuation routes and reporting areas at IWV have been identified and will be reported out. • Power outages will be planned with a 72 hour notice. Remember 		

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<p>b) Safety & Security</p> <p>c) Technology Resource Team</p>	<p>President Board</p> <p>Mike Campbell</p>	<p>that true power outages cannot be controlled.</p> <ul style="list-style-type: none"> • Access for our disabled students to the east wing is a high priority and will continue to be monitored with the contractors. • Concerns with safety of the east wing metal stairs is being addressed and resolved during the break. • Hardware project should be approved by the Board in February and a projected start at Cerro Coso IWV during the summer of 2016. KRV will be done during their remodel. • The hardware project will standardize all our buildings at each campus so all exterior doors will be card activated. • Our focus needs to change on safety and security on all our campuses. We need to hire a professional expert to address our gaps in the area of safety and security. • Adopting a Behavioral Intervention Team to help be proactive as possible with all that is happening on college campuses nationwide. • Hire a professional expert to assist us with our safety and security so that we maintain our safe educational environment. <p>b. Report combined with facilities.</p> <p>c. The Annual Unit Plan and initiatives from the plans were reviewed. ESARS has been discussed with Student Services. There is still some question as to whether or not the program can be used for non-students to request their own appointments. Canvas vs. Moodle has also been discussed. There is a Banner update starting in January. Employees will be migrated to Skype for Business in December and will be used across all sites.</p>		
<p>6. Associated Committees</p> <p>a) Budget Development</p> <p>b) Institutional Effectiveness</p> <p>c) Professional Development</p> <p>d) Accreditation</p>	<p>Gale Lebsock</p> <p>Corey Marvin</p> <p>Corey Marvin</p> <p>Corey Marvin</p>	<p>a) The committee will meet next week. The BAM committee met in November. There will be five more BAM meetings at the DO.</p> <p>b) No report.</p> <p>c) No report.</p> <p>d) No report.</p>		
<p>7. Constituency Reports</p> <p>a) Academic Senate</p>	<p>Laura Vasquez</p>	<p>a) Professional Development is proposing moving Flex Day to the sixth week in the semester. That would mean that school would start the Friday before we</p>		

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b) Classified Senate	Kim Blackwell	<p>usually start to accommodate this. AB288 states that professional development must be inclusive to all faculty, staff, and administrators. This would go in to effect during the 16-17 school year. A report out of the Equity Plan was provided by Vice President Heather Ostash.</p> <p>b) A \$25.00 gift card will be donated to the IWV Wholiday celebration on December 11, 2015.</p>		
c) Student Government	Kurtis Williams	<p>c) The Halloween dance and Fall Festival was a success. The Fall Festival included an outdoor movie and games and was well attended by the community. Clubs from Cerro Coso Community College were involved and had booths and each club kept the proceeds from the day. Questions regarding college hour were sent out and the results should be ready soon. Student Government is currently working on rewriting their constitution and it will be voted on once it is complete. They will be adding a new position, Inter Club Council Representative, which will help the clubs do their reports and run their functions on the campus.</p>		
d) Consultation Council d.1) Board Policies	President Board/Laura Vasquez	<p>d.1) Board policies addressed at Consultation Council were shared with the group. All board policies are being revised to mirror the California Community College League language.</p> <p>The following board policies will be going to the board in February 5d, 5c, 5e, 5f, 5g, NS 4f10.</p> <p>There will be a second reading for 4af-Prerequisites. The language on the policy is legally required based upon new legislation. Contact President Board or Laura Vasquez with questions.</p> <p>4F10- Student Complaints procedures will be going for a second reading as well. Sexual assault on campus language is new and all are encouraged to read and share with your constituents.</p> <p>Action Item: Board Policies should be reviewed with your constituencies and questions or input brought to the January 21, 2016 meeting. Completion Date: January 21, 2016.</p>		
e) CCA	Christine Abbott	<p>e) The union is still working on how much out of pocket will be paid for medical. More information should be known early next semester. The CART committee is currently examining the mileage paid to department chairs when they travel to other campuses for evaluations.</p>		

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f) CSEA	Mike Barrett	f) A collective bargaining agreement will be ratified shortly. Negotiations on health care will meet on December 10, 2015.		
8. Discussion Items a) Employee Break Room	President Board/Mike Barrett	a) There has been concern by the classified employees that they are unable to eat at their desks or take breaks there. It was shared that there has been additional seating installed in the gymnasium lobby for everyone to use for breaks or lunches. We are all struggling with space and there is no room for a dedicated break room during our remodel. We are working on identifying a more appropriate smoking area that doesn't impact any of the modulars in the villages while providing some shelter. More information will be shared once an appropriate location is determined.		
9. President's Report a) Behavior Intervention Teams – AB767 b) Faculty Hiring c) John & Suanne Roueche Excellence Award Recipients	President Board	a) Discussed under Safety and Security. b) Three faculty will be hired, two replacements and one new. The areas that will be hired are DSPS Counselor, Administration of Justice, and Allied Health Careers. The faculty will be working on getting their hiring committees together. c) Heather Ostash and Karee Hamilton are the recipients of the John & Suanne Roueche Excellence Award this year.		
10. Review of Action Items	President Board/Laura Vasquez	1. Board Policies should be reviewed with your constituencies and questions or input brought to the January 21, 2016 meeting. Completion Date: January 21, 2016 2. It was the consensus of the group that a survey would be designed and sent to College Council and the Budget Development Committee to see if Annual Unit Plans should be presented at College Council each year. Completion Date: January 2016.		
11. Miscellaneous		Academic Senate shared that they felt the Annual Unit Plan presentations at College Council were not helpful. The Classified employees shared that they found the reports valuable. It was the consensus of the group that a survey would be designed and sent to College Council and the Budget Development Committee to see if Annual Unit Plans should be presented at College Council each year. Action Item: It was the consensus of the group that a survey would be designed and sent to College Council and the Budget Development Committee to see if Annual Unit Plans should be presented at College Council each year. Completion Date: January 2016.		

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12. Future Agenda Items				
12. Future Meeting Dates		September 3, 2015 January 21, 2016 October 1, 2015 February 4, 2016 October 15, 2015 February 18, 2016 November 2, 2015 Special Meeting November 5, 2015 March 3, 2016 November 19, 2015 April 7, 2016 December 3, 2015 April 21, 2016 June 2, 2016 (if needed)		
14. Adjourned		3:45pm		

Meeting Chair: President Board

Recorder: Jennifer Curtis

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