



College Council
 April 16, 2015
 Administrative Conference Room, 350A
 2:00 p.m.

Present: President Board, Laura Vasquez, Kristin Hanle, Lisa Stephens, Gale Lebsock, John Daly, Mike Campbell, Deanna Campbell, Greg Kost, Cameron La Brie, Anna Sue Eldridge, Kurtis Williams, John Stenger-Smith, Kim Blackwell, Heather Ostash, Joe Slovacek, Christine Abbott, Jennifer San Nicolas

Absent: Corey Marvin, Juli Maikai

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
1. Call to order		2:03pm		
2. Reading of the Purpose of the Meeting	Laura Vasquez			
3. Approval of Minutes & Action Items	President Board/Laura Vasquez	Minutes approved. The final Strategic Plan Targets document was approved. No action items.		x
4. Approval of Agenda	President Board/Laura Vasquez	Remove 8.b) Strategic Plan. Strategic Plan Target Document - Add bullets to the last CC Strategies. Strategic Plan Target document was approved with the one change. Agenda approved with the one change.		x
5. Reporting Committees a) Facilities b) Safety & Security c) Technology Resource Team	John Daly John Daly Mike Campbell	a) Main Building Modernization – Swing space will be the villages and the plans should be ready next week. Three jobs were bid this week and should start in May. The jobs consist of painting of the gym offices, east wing upgrade, and the elevator project. Buying of boxes for the move has started. Please start taking personal items home now so they don't get broken and don't have to be moved. b) The April 20 th fire drill has been cancelled and has been rescheduled for May 4 th , at 1:30pm. The alarm will sound but students and employees will not be required to leave the classrooms. It will be a simple phone test with a survey administered afterwards to see if there were any phone failures. Please respond to the survey. c) The main building modernization was discussed at the last TRT meeting and it was decided that the data center will be moved out of the main building to the LRC. All new lines for the phone will be installed May 4 th . The backbone of our fiber will be redone into a loop pattern that will help correct any problems that occur. The approximate start date of the fiber project will be after the approval		x

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
		<p>of the project at the board meeting. The fiber work must be completed prior to the main building move.</p> <p>Microsoft Skype for Business offers a product that can replace spark and will be rolled out on our campus. Zoom video is being looked at for a replacement of CCC Confer.</p> <p>A proposal was brought forward to reduce the IT budget by replacing the hard drives instead of replacing the entire computers.</p>		
6. Associated Committees a) Budget Development b) Institutional Effectiveness c) Professional Development d) Accreditation	Gale Lebsock Corey Marvin Corey Marvin Corey Marvin	a) The resource requests were the focus at the last few budget meetings. Current year and year to date budgets were reviewed and the committee will bring their recommendation to College Council April 30, 2015. b) No report c) No report d) No report		x
7. Constituency Reports a) Academic Senate b) Classified Senate c) Student Government d) Consultation Council e) CCA f) CSEA	Laura Vasquez Kim Blackwell Cameron La Brie Laura Vasquez Christine Abbott Julianna Maikai	a) No report b) No report c) The outdoor movie night was just approved. The movie will be Big Hero 6 and will be shown on April 24 th , at 7:45pm, in the sculpture garden. Admission is free. d) No report e) Getting close to settling the contract. f) Voted on the constitution and bylaws and they were approved.		x
8. Discussion Items a) Budget Allocation Model b) HR Program Review c) Financial Aid Disbursement Schedule	Tom Burke President Board Heather Ostash	a) Tom Burke, Chief Financial Officer, discussed the budget allocation model. b) A review of the HR Program Review document was provided. The marketing area was highlighted so that everyone is aware of the areas and publications that Human Resources advertises for open positions. Resa Hess did a great job on the HR Program Review document and it should be used as a model for the other program reviews. c) The Financial Aid Directors have recommended a disbursement schedule to hopefully lessen how much must be written off. The recommended schedule will		

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
		start with a disbursement of 25% of the aid before the semester, and then the week after census 25%, with the final disbursement the week after the 50% date. There are book advances available for students so this will help with the costs of books beforehand. Under financial aid regulations, if the student completes 60% of the class they do not owe any of the money back. This distribution is in line with best practices. This data will be tied to the student success data.		
9. President's Report	President Board	No report		
10. Review of Action Items	President Board/Laura Vasquez	No action items.		x
11. Miscellaneous			x	
12. Future Agenda Items		a) Honors Program - Program Review b) Parking Statistical Report	x	
13. Future Meeting Dates		<p>College Council Dates</p> <p>September 4, 2014 February 5, 2015 September 18, 2014 February 19, 2015 October 2, 2014 March 5, 2015 October 16, 2014 March 19, 2015 October 30, 2014 April 2, 2015 December 4, 2014 April 16, 2015 January 22, 2015 April 30, 2015 June 4, 2015 (if needed)</p> <p>Strategic Planning Calendar Dates</p> <p>October 2, 2014 February 5, 2015 October 23, 2014 February 19 or 26, 2015 December 4, 2015 February 26, 2015 (If Needed) January 22, 2015 March 5, 2015 January 29, 2015</p>		
14. Adjourned		3:49 pm		

Meeting Chair: President Board

Recorder: Jennifer Curtis

O Open/**C** Closed