



College Council  
 October 30, 2014  
 Administrative Conference Room, 350A  
 2:00 p.m.

Present: President Board, Mike Campbell, John Daly, John Stenger-Smith, Laura Vasquez, Joe Slovacek, Greg Kost, Mike Barrett, Kristin Hanle, Kim Blackwell, Lisa Stephens, Christine Abbott, Heather Ostash, Gale Lebsock, Anna Sue Eldridge, Cameron La Brie, Jennifer San Nicolas

Absent: Corey Marvin, Kurtis Williams

Guest: Rebecca Pang, Paula Suarez, Natalie Dorrell, Pam Godfrey, Yvonne Martin, Caroline Sanderson, Kara Tolbert, Matt Crow, Reese Weltman, Resa Hess, Christina Rockwell, Lauren Partridge, Mary O’Neal, Tammy Kinnan

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
<b>1. Call to order</b>		2:06		
<b>2. Reading of the Purpose of the Meeting</b>	Laura Vasquez			
<b>3. Approval of Minutes &amp; Action Items</b>	President Board/Laura Vasquez	The minutes from the October 16, 2014, and the special meeting on October 23, 2014, were approved with no changes.  <b>1. On October 23<sup>rd</sup> College Council will meet to add equitable to the first sentence and to also review the college vision and values. Recommendations will be brought back to the next meeting. Completion Date: October 30, 2014. Completed</b>		x
<b>4. Approval of Agenda</b>		Approved with no additions.		x
<b>5. Reporting Committees</b> a) Facilities b) Safety & Security	John Daly  John Daly	a) No report  b) A report out of the last Safety and Security meeting was presented. Gaps with the telephone system were identified during The Great Shake Out. IT will be working with the District to remedy the issue. President Board will ask for a timeline for the locks. <b>Action Item: President Board will request a timeline from the District regarding the locks for our campus. Completion Date: December 4, 2014</b>	x	
c) Technology Resource Team	Mike Campbell	c) TRT now has a full committee. At the last meeting they identified the self-		

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		evaluation statement, where they could improve, and how they could better promote TRT. A demonstration of a new projector in East Wing 202 took place last week and was highly successful and will be ordered for a few of the classrooms.		
<b>6. Associated Committees</b> a) Budget Development  b) Institutional Effectiveness c) Professional Development d) Accreditation	Gale Lebsock  Corey Marvin Corey Marvin Corey Marvin	a) A resource request rubric was developed and presented to College Council. This document will be shared with the faculty for help with the next cycle of unit plans. An internal budget development evaluation tool will also be developed. b) No report c) No report d) The Accreditation committee has set a timeline for completing the upcoming mid-term report. The first draft will be completed by April 1 <sup>st</sup> with the final draft completed by May 1 <sup>st</sup> . Formatting of the document will be completed during the summer and presented at the August Flex day and submitted to the September Board of Trustee meeting. Chancellor has requested that the Standard IV leads participate in a district wide meeting in February. Even though new standards have been developed by ACCJC, we will be using the old standards for the mid-term report.		x
<b>7. Constituency Reports</b> a) Academic Senate  b) Classified Senate	Laura Vasquez  Kim Blackwell	a) The Academic Senate Executive committee will be working on a rubric and will be sending this out to each committee so that they have a least one cycle ready.(I missed the name of the rubric and what it was for) They have approved the academic renewal process that was proposed. They will be sending to the other colleges in hopes that they will consider adopting the same process so that the academic petition process will be the same across the district. The plenary session will take place in two weeks with Laura Vasquez attending. Faculty are supportive of using SLO's and assessing SLO's but they don't think faculty should be evaluated on the results of the SLO's. b) It was shared that the employees who voted yes on a 4-10 workday were disappointed with the outcome. The classified employees felt it would be nice to have a parking permit machine in the parking lot so that students who were going in to get a parking permit would not be ticketed before they could buy their pass and get back to their car. The Halloween Haunt and Creepy Potluck were a huge success with IWV and ESCC participating. Start buying ugly sweaters for an upcoming event. A festive potluck will be scheduled as well.	x	

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c) Student Government	Cameron La Brie	c) Club rush was this week. Pumpkin carving was also this week. There will be a Halloween dance tonight at 8:00pm. The General Assembly will be coming soon. The resolutions should be received today. There will be a forum tentatively planned on November 13 <sup>th</sup> to discuss the resolutions. The students were encouraged to share the resolutions with Academic Senate and the administrators for guidance or clarification.		
d) Consultation Council	Laura Vasquez	d) There was a meeting held this week and it was pointed out that the Section Ten – Unrepresented Employees document was not shared throughout the colleges for feedback. President Board requested that this document be shared with the constituencies and brought back to College Council. Section Four- Students/Instructional Services document was presented for review with enrollment specifically highlighted. We are adopting priority groups district wide so that other colleges don't have priority to our classes before our own students do. <b>Action Item: Share Section Ten- Unrepresented Employees document with your constituencies for feedback. Completion Date December 4, 2014</b>		
e) CCA	Christine Abbott	e) In conjunction with Basic Skills and VTEA, CCA is providing the food for this Saturdays Adjunct Professional Development day. A newsletter was just submitted this week.		
f) CSEA	Mike Barrett	f) The fringe benefits meeting will be next month with tentative agreements being voted on next week. Negotiations for a new contract will start in December.		

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<p><b>8. Discussion Items</b></p> <p>a) Annual Unit Plan Presentations – Student Services</p> <p>b) Library Door Sign</p> <p>c) College Mission, Vision, and Values</p> <p>d) Smoking Shelters &amp; Signage</p> <p>e) Human Services Program Review (Document can be viewed in the groups)</p>	<p>President Board/Laura Vasquez</p> <p>Cameron La Brie</p> <p>Laura Vasquez/Corey Marvin</p> <p>John Daly Laura Vasquez</p>	<p>a) The following unit plans were presented: Counseling – Paula Suarez Access Programs – Paula Suarez Admissions &amp; Records – Jennifer San Nicolas Financial Aid – Jennifer San Nicolas Veterans – Jennifer San Nicolas Athletics – Heather Ostash Student Activities/Student Government – Heather Ostash</p> <p>b) The senate addressed a common struggle that is seen daily coming out of the library. The struggle is not having a sign on the library indicating the need to pull or push the door. It was felt that a sign would go a long way to improve the senates/student morale. <b>Action Item: A report will be given at the next College Council meeting on what can be done to place a pull or push sign on the LAC doors and also how this will be addressed. Completion Date: December 4, 2014</b></p> <p>c) Postponed – December 4, 2014</p> <p>d) As long as the smoking structures are not above 120ft we do not need to go through DSA for approval. The structures range in prices from \$1,500 to \$10,000. A budget will need to be identified as well as a location for a shelter. It was suggested that John Daly put together a committee to determine adequate structures and locations for these structures. Sample signage had not arrived prior to the meeting and will be shared once it has been received. It was noted that any signs we install will need to be in braille.</p> <p>e) Postponed – December 4, 2014</p>	<p>x</p>	
<p><b>9. President’s Report</b></p>	<p>President Board</p>	<p>No report</p>		<p>x</p>

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<b>10. Review of Action Items</b>		<ol style="list-style-type: none"> <li>1. President Board will request a timeline from the District regarding the locks for our campus. Completion Date: December 4, 2014</li> <li>2. Share Section Ten- Unrepresented Employees document with your constituencies for feedback. Completion Date December 4, 2014</li> <li>3. A report will be given at the next College Council meeting on what can be done to place a pull or push sign on the LAC doors and also how this will be addressed. Completion Date: December 4, 2014</li> <li>4. President Board will put out new parking information once it is available.</li> </ol>	x																											
<b>11. Miscellaneous</b>		<ol style="list-style-type: none"> <li>1. We hope to have plans from the DSA in early spring for the parking lot. Plans will be shared at that time. Action Item: President Board will put out new parking information once it is available.</li> </ol>	x																											
<b>12. Future Agenda Items</b>		<ol style="list-style-type: none"> <li>a) Unit Plan Presentations to College Council–December 4, 2014</li> <li>b) District Budget Allocation Model – March 19, 2015</li> <li>c) CCSSEE Survey Results - December 4, 2014</li> <li>d) Parking Statistical Report</li> <li>e) Climate Survey</li> </ol>	x																											
<b>13. Future Meeting Dates</b>		<p><b>College Council Dates</b></p> <table border="0"> <tr><td><del>September 4, 2014</del></td><td>February 5, 2015</td></tr> <tr><td><del>September 18, 2014</del></td><td>February 19, 2015</td></tr> <tr><td><del>October 2, 2014</del></td><td>March 5, 2015</td></tr> <tr><td><del>October 16, 2014</del></td><td>March 19, 2015</td></tr> <tr><td><del>October 30, 2014</del></td><td>April 2, 2015</td></tr> <tr><td>December 4, 2014</td><td>April 16, 2015</td></tr> <tr><td>January 22, 2015</td><td>April 30, 2015</td></tr> <tr><td></td><td>June 4, 2015 (if needed)</td></tr> </table> <p><b>Strategic Planning Calendar Dates</b></p> <table border="0"> <tr><td><del>October 2, 2014</del></td><td>February 5, 2015</td></tr> <tr><td><del>October 23, 2014</del></td><td>February 19 or 26, 2015</td></tr> <tr><td>December 4, 2015</td><td>February 26, 2015 (If Needed)</td></tr> <tr><td>January 22, 2015</td><td>March 5, 2015</td></tr> <tr><td>January 29, 2015</td><td></td></tr> </table>	<del>September 4, 2014</del>	February 5, 2015	<del>September 18, 2014</del>	February 19, 2015	<del>October 2, 2014</del>	March 5, 2015	<del>October 16, 2014</del>	March 19, 2015	<del>October 30, 2014</del>	April 2, 2015	December 4, 2014	April 16, 2015	January 22, 2015	April 30, 2015		June 4, 2015 (if needed)	<del>October 2, 2014</del>	February 5, 2015	<del>October 23, 2014</del>	February 19 or 26, 2015	December 4, 2015	February 26, 2015 (If Needed)	January 22, 2015	March 5, 2015	January 29, 2015			
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<b>14. Adjourned</b>		4:01pm																												

Meeting Chair: President Board

Recorder: Jennifer Curtis

**O** Open/**C** Closed