

College Council May 1, 2014 Administrative Conference Room, 350A 2:00 p.m.

<u>Present:</u> President Board, John Daly, Greg Kost, Mike Campbell, Angela Sellers, Gale Lebsock, Laura Vasquez, Matt Crow, Cory Marvin, Heather Ostash, Anthony Wovenu, Cameron La Brie, John Stenger-Smith, Deanna Campbell, Lisa Stephens, Mike Barrett, Jordan Smith

Absent: Kathy Salisbury

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	0	С
1. Call to order		2:06 pm		
2. Reading of the Purpose of the	Laura Vasquez			
Meeting	D	Account the section of		1
3. Approval of	President	Approved with no changes.	Х	
Minutes & Action Items From	Board/Laura	1. A draft change of the College Council Agenda will be written and presented		
April 17, 2014	Vasquez	at College Council on May 1, 2014. Completion Date: May 1, 2014. On agenda		
		 College Council members will review the 2014-15 tentative budgets to make a recommendation on May 1, 2014. Completion Date: May 1, 2014. On agenda 		
4. Approval of Agenda		Approved with no additions.		
5. Discussion Items		 Page 4- We will be reviewing our mission, vision, and values in the fall and will need to consider whether or not to offer a baccalaureate degree at Cerro 	х	
a) Review of Participatory Model Handbook	Laura Vasquez	Coso Community College. The colleges drive what the college mission is so it is possible for us to change our mission to fit under the District or this could also be addressed at Consultation Council which would affect the District Mission. College Constituencies- There was discussion as to whether or not the faculty union needs to be present at College Council, working conditions vs. governance. It was pointed out the CCA determines the calendar so when things are developed at College Council that could go against working conditions then it would be important to have CCA there to address items before they turn into grievances.		

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TOPIC	FACILITATOR	Student Senate- Need to review the purpose statement for accuracy. Students were asked to think about the statement and review with their bylaws and bring back recommended changes to the next meeting. Action Item: Student Senate was asked to review their purpose statement for accuracy and to bring back recommended changes to the September meeting. Completion Date: September 4, 2014 Chart Page 13- Make changes to the groups by possibly adding in student senate. The definition of the chart was reviewed and it was felt that the wording should be changed to composition instead of structure. Further discussion will take place on how detailed the chart should be. The goal is to have a new handbook ready for print in August. Page 14- It was recommended that we indicate that College Council is not a Brown Act Committee, per legal counsel and we'll attach with an appendix the legal opinion. Establish institutional set standards and include them in the handbook. We will be reviewing the process in fall along with the mission, vision, and values. Page 18- Committee websites will be reworded. College Council and each participatory committee is expected to have a channel on the governance tab on insideCC but will exclude Professional Development as they have their own tab. Add agendas with material to the list. Chairs of the associated committees should review their composition for accuracy in the handbook and on the governance tab. Under each listing there should be an assessment and how they will be assessed. Mission, purpose, composition, and evaluation and how it should be worded. Page 17 – Accreditation Steering Committee-This will be addressed at the steering committee. Look at delineating language for co-chairs The decision making model- look at reviewing the model and bring back any recommendations in September. It will be reviewed to make the model clearer and presented in September.	0	С
		Page 31- Comprehensive program reviews will be every five years instead of six. Self-evaluations will be going to 7. A revised budget development process will be recommended by Academic		

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b) Update on District Wide Strategic Plan	Mike Campbell/ Corey Marvin	Draft Agenda- The revision of the draft agenda was presented. The Reporting Committees and Associated Committees were moved up to accommodate the managers who would come just to give a report. The consensus of the group was to accept the new agenda and place as an agenda in appendix B. It will be used starting in August. Footer typo- it should say "Governance" Will need to add- Program Review and SLO under committees Action Item: Committees are tasked with reviewing their mission and purpose for accuracy as well as committee composition. A rubric to evaluate committee effectiveness should be developed after those reviews have taken place. Committees are also asked to review the Decision Making Model for changes. Completion Date: September 4, 2014 b) A collective response on the District Wide Decision Making Process was requested from College Council. Jennifer Curtis will send out an electronic copy of the survey and College Council members should complete by May 5 th . Action item: College Council members will complete the electronic District Wide Decision Making Process survey and will send back to Jennifer Curtis. Completion Date: May 5, 2014		
6. President's Report a) AB86 – Adult Ed	President Board	a) Adult education – Our district applied to AB86 to be a part of a district consortium. The application was approved and the feeder schools are Mojave, Tehachapi, Sierra Sands Unified School District, Mono County Office of Education. We are considered the East Kern Sub Region of the Kern Community College District Consortium. A contractor has been hired to handle the data sets as well as the economic and workforce needs. West Ed has been hired to pull the data together as well as two professional experts to help us interpret this data. In the fall the faculty will be included in the conversations regarding the data. The State Academic Senate will be working on proposals to change the non-credit funding level. There is legislation now that says we should pay the same across the board. Qualifications for teachers will also be addressed by the State Academic Senate. The partnerships are currently in place so that the current programs do not go away.		х
b) Community College Baccalaureate Degree		b) There is legislation moving forward that if passed will allow community		
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		colleges to pilot a program for applied baccalaureate degrees. As of Friday it has been amended to 15 districts participating in the pilot and if you are in a multi- district only one college could apply to offer a degree. Cerro Coso Community College is not positioning itself to be one of the pilots while Bakersfield College would like to be considered. Once it has been established, people may start seeing the value and at that time Cerro Coso could consider if it would be something worth pursuing. Funding and costs are still being debated but are projected to be close to what Cal States are currently charging.		
c) Update on Tehachapi d) Enrollment Management Task Force		 c) The class schedule for fall in Tehachapi has been identified and will offer English C101, math C055, counseling C101, psychology C101, and music C101. The reason for this offering is so students qualify for financial aid due to pursing a program. Instructors will be assigned to classes once the schedule is finalized. Facilities are currently being discussed as well as counseling and assessment. Classes will be offered at the Tehachapi High School in the fall and other facilities will be explored for the future. d) The selection of participants for the Enrollment Management Task Force was modeled after the Distance Ed Task Force and an email was sent out to those faculty that were identified. The first meeting is next Friday and the discussion will be based on the scope of work and timeline. The group will meet the middle of September and the report will need to be completed by the middle of fall. 		

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7. Constituency Reports				Х
a) Academic Senate	Laura Vasquez	 a) Out of the three original graduation speakers that were selected two declined so additional students will be contacted today. John Means asked the Academic Senate to collect feedback on the District Wide Strategic Plan. The following feedback was provided by the Academic Senate: People didn't feel appreciated The budget process is a strangulated process. The way the questions were worded were prompting for a change rather than asking if it was affective. Others felt that the district wide goals needed to remain broad. Academic Senate approved changes to the CIC makeup from 11 to 10 members and updated the department names. The SLO Coordinator and 		
b) Classified Senate	Angela Sellers	Articulation Officer were also formally added to CIC. b) The Classified Employee of the Year voting closed yesterday and Becky Rock was selected. She will be honored at the Student Awards luncheon. Classified Appreciation day is being planned for May 27, 2014, with emergency training taking place. Classified employees are being surveyed to see if they are aware of the emergency kits around our campus and the results will be provided to Safety and Security committee with recommendations.		
c) Student Government	Anthony Wovenu	c) The students were surveyed regarding the college hour and the results were that the students felt they needed more information before filling out the survey. The new E Board is planning a retreat for May 20 and 21 st . The first day will be spent doing mock meetings and the second day will be handed over to the new board.		

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c.1) Spring 2014 General Assembly Resolutions		c.1) Student senate representatives shared the student senate's position on various resolutions from the spring 2014 General Assembly.	х	
d) Consultation Council	Laura Vasquez	d) Postponed.		
e) CCA	Matt Crow	e) Elections are ongoing and will conclude this week. Negotiations are ongoing as well. The Cerro Coso Union Chair will be unfilled.		
f) CSEA	Mike Barrett	f) Negotiations are underway. A lot of time was spent on the fringe benefits for a long term plan. Mike Barrett spent time at some K12 schools in the area to look at beefing up input from the rural communities this last week.		
8. Reporting Committees a) Facilities	John Daly	8. No report		
b) Safety & Securityc) Technology Resource Team	Mike Campbell			

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9. Associated Committees a) Budget Development	Gale Lebsock	9. The revised tentative budget was presented with changes. The allocation document from the district was provided with a \$96,974 increase over the prior year final allocation. The Academic Senate budget was increased by \$1,300 to accommodate an incoming president to attend the Plenary Session with the outgoing president in spring 2015. An augmentation may be needed for Tehachapi and it was also pointed out that union contract negotiations are still under way which may affect the budget. There may be revisions to the Governor's budget in May. The revenues at the state level are significantly above what was originally projected.	x	
a.1) 2014-15 Budget Recommendation b) Institutional Effectiveness b.1) Recommended changes to the Evaluation of College Council Effectiveness Survey	Corey Marvin	 a.1) It was the consensus of the group to take the budget forward as a tentative budget. b.1) IEC reviewed the evaluation rubric and broke it out into threads with each thread focused on individual questions. This will allow College Council to know how the constituent groups view the work being done. Both surveys will be sent out next week from the President's Office and will be open for two weeks. 		
c) Professional Development	Corey Marvin	c) none		
d) Accreditation d.1) New Standards	Corey Marvin	d) Postponed		

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10. Review of Action Items		 Student Senate was asked to review their purpose statement for accuracy and to bring back recommended changes to the September meeting. Completion Date: September 4, 2014 Committees are tasked with reviewing their mission and purpose for accuracy as well as committee composition. A rubric should be developed after those reviews have taken place. Committees are also asked to review the Decision Making Model for changes. Completion Date: September 4, 2014 College Council members will complete the electronic District Wide Decision Making Process survey and send back to Jennifer Curtis. Completion Date: May 5, 2014 	x	
11. Miscellaneous		Introduction of the new Student Government President for 2014-15, Cameron La Brie. Thanks to Anthony Wovenu for participating on College Council. It was the consensus of the group that the June 5 th meeting be cancelled. Next year's dates will be set and sent out and the calendar will be adopted at the end of August.		X
12. Future Agenda Items		None		х
13. Future Meeting Dates		September 5, 2013 February 6, 2014 Cancelled September 19, 2013 February 20, 2014 October 3, 2013 cancelled March 20, 2014 October 17, 2013 April 3, 2014 Cancelled November 7, 2013 April 17, 2014 November 21, 2013 May 1, 2014 - June 5, 2014 cancelled		
14. Adjourned		4:21		

Meeting Chair: President Board Recorder: Jennifer Curtis O Open/C Closed