



College Council  
 April 17, 2014  
 Administrative Conference Room, 350A  
 2:00 p.m.

Present: President Board, Laura Vasquez, Deanna Campbell, Gale Lebsack, Mike Campbell, John Daly, Anthony Wovenu, Matt Crow, John Stenger-Smith, Heather Ostash, Corey Marvin, Lisa Stephens

Absent: Kathy Salisbury, Angela Sellers, Greg Kost, Mike Barrett

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
<b>1. Call to order</b>		2:06 pm		
<b>2. Reading of the Purpose of the Meeting</b>	Laura Vasquez			
<b>3. Approval of Minutes &amp; Action Items From March 20, 2014</b>	President Board/Laura Vasquez	<p>Approved with no changes.</p> <ol style="list-style-type: none"> <li>1. The ACCJC report will be shared at the next College Council meeting. Completion Date: April 17, 2014 On the agenda.</li> <li>2. President Board will obtain how many participants filled out the District Wide Decision Making Survey and a breakdown of the answers from Cerro Coso Community College. Completion Date: April 17, 2014 Add to the agenda on May 1, 2014</li> <li>3. Corey Marvin will work with IEC and bring back recommended changes to the Evaluation of College Council Effectiveness Survey at the next College Council. Completion Date: April 17, 2014 New date of May 1, 2014 Add to the agenda on May 1, 2014</li> </ol>	x	
<b>4. Approval of Agenda</b>		Approved with no additions		
<b>5. Discussion Items</b>				x
5.a) 2014-15 Calendar – Spring Break Dates	Laura Vasquez	5.a) The Academic Senate would like to recommend a change in the dates for Spring Break on the 2014–15 Academic Calendar to April 6-10. Sierra Sands is considering a two week Spring Break for the 2015-16 school year so Academic Senate will wait to see what is done at SSUSD before they vote. It was requested that Academic Senate look at aligning Cerro Coso’s Spring Break with the other colleges if it falls within the two weeks that SSUSD decides upon for their 2015-16 spring break schedule.		
5.b) Update on District Wide Strategic Plan	Mike Campbell/ Corey Marvin	5.b) The values were discussed at the last meeting. A draft of the Values is going to be done and addressed at their next meeting. It was the belief that the Goals should		

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		<p>be changed as well. There was discussion regarding how focused the District Wide Goals should be or if they should be broader. Whatever goals that are agreed upon, they should be at a high enough level or greatest breadth so that the colleges have the ability to make progress and move their progress along. It was the consensus of College Council that the Goals be broader.</p>		
<p><b>6. President's Report</b> 6.a) ACCJC Annual Report</p> <p>6.b) Change in College Council Membership &amp; Order of Agenda</p>	<p>Corey Marvin</p> <p>President Board</p>	<p>6.a) The definition of "it" is from ACCJC and this represents the Institutional Set Standards. The report was recently submitted with the same standards as last time. In the fall when we review the College Mission and Strategic Goals and we will be discussing this and make recommendations for next year's report. The expectation in the fall is that discussion will take place as to what the data is and what it means.</p> <p>6.b) A proposed change in College Council membership and the order of agenda was discussed. President Board proposed that the managers come to each meeting to give a report out of the meetings that they chair. To accommodate this, a change in the agenda would move reports to the beginning of the meeting. It was recommended that we not change the membership of College Council but that we invite the managers of the committees to attend if they have a report out. It was the consensus of the group that a change of the agenda will be drafted and presented to college council. College Council members were asked to review the Participatory Governance Model handbook for other changes and bring back to college council on May 1<sup>st</sup>.</p> <p><b>Action Item: A draft change of the College Council Agenda will be written and presented at College Council on May 1, 2014. Completion Date: May 1, 2014.</b></p>	<p>x</p>	

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<p><b>7. Constituency Reports</b></p> <p>a) Academic Senate</p> <p>b) Classified Senate</p> <p>c) Student Government c.1) Spring 2014 General Assembly Resolutions</p>	<p>Laura Vasquez</p> <p>Angela Sellers</p> <p>Anthony Wovenu</p>	<p>7.a) Laura Vasquez just returned from the State Academic Senate Spring Plenary Session where a new executive board was elected. New state wide resolutions have been approved and will be placed in the Groups on insideCC. One of the resolutions that did not pass was to move forward with a Baccalaureate degree on the Community College campuses. It was noted that at the same time the Academic Senate was passing their resolutions, the California Senate was passing a bill that approved Baccalaureate degrees on community college campuses. The Statewide Academic Senate did not approve baccalaureate degrees in nursing.</p> <p>The graduation list has been sent out to nominate a student speaker for graduation.</p> <p>7.b) The Classified Employee week is currently being planned for the week of May 19<sup>th</sup>. The focus will be on emergency preparedness specifically active shooter. We will be contacting the Ridgecrest Police Department to provide training on our campus during that week. It may also be offered to our faculty with additional phone training at a later date. It was recommended that we tailor the training to address the fact that the classrooms cannot be barricaded. Classified Employee of the Year is also being voted on right now.</p> <p>7.c) Multiple parking passes for students have been researched and at this time we do not have the ability to give out more than one pass per student. The staff is provided the hang tags because it is considered a working condition. It was pointed out that even doubling the cost of the permits is still lower than what most colleges are charging. We are currently charging lower than what the maximum is for lower income students which is \$30. A second permit per student at a lower rate will be addressed at Administrative Cabinet.</p> <p>There has been a call out for a change in College Hour. Students, staff, and faculty will be surveyed to see what their choice would be. It was noted that this may present a challenge to our students who are a part of EOPS and those who are parents may not be able to be a part of college hour if it is changed to the later time. The change could also hamper the block schedule. It was pointed out that the students need to be informed as to what this will really mean for the schedule before the survey is sent out. A full study with a task force should take a look at what this really means. It was also suggested that the faculty propose a block schedule with the new College Hour from 3-4. The bus schedule should also be considered.</p>	<p></p>	<p>X</p>



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<p>c) Technology Resource Team</p> <p><b>9. Associated Committees</b></p> <p>a) Budget Development</p> <p>9.a.1) Tentative 14-15 Budget Recommendation</p>	<p>Mike Campbell</p> <p>Gale Lebsock</p>	<p>c) Ipads have been installed at the Admission &amp; Records counters and the students seem to be able to use them easier than the computers. TRT will recommend that Ipads be the new solution for the students instead of computers. This would be a replacement for wherever we have a kiosk. There is a recommendation that we replace the electronic board in the LRC with a new digital sign system. This allows us to go to a new system cheaper than an update to our current sign. Our current Pay 4 Print system is not in line with the District system so we will be looking at standardizing across the District.</p> <p>9.a.1) This is the first pass of the 2014-15 tentative budget. This budget was built utilizing the 13/14 final allocation as a starting point since an allocation for 14/15 has not been issued yet. Areas in which there had been a large increase in their resource request were invited to visit with the budget committee to discuss their request. All positions included in the staffing plan that was brought to College Council have been included. The proposed tentative budget includes an increase to the maintenance project budget to a total of \$200,000. We have been asked to increase to \$200,000 for 14/15 and to \$300,000 for 15/16. Following a review of the adjunct and overload budget for 13/14, we have reduced those budgets by \$500,000 plus the associated benefits. The proposed tentative budget has a budgeted increase to the college reserve of about \$363,000. This amount will likely go down as the union contracts are settled and the faculty salary comparison formula is applied. There may be a need to augment the East Kern budget as we move into Tehachapi. Another area in which significant reduction was made was to the utility accounts. Historically utilities have had high breakage, but the accounts will have to be monitored closely as we progress through next year. It was recommended that we move ahead with some initiatives and raise funds to put in artificial turf on our athletic fields due to the increase in water prices. It was also recommended that we look at grants for water conservation and gray water. College Council is to review the proposed tentative budget and make a recommendation at the May 1<sup>st</sup> meeting.</p> <p>Action Item: College Council members will review the 2014-15 tentative budgets to make a recommendation on May 1, 2014. Completion Date: May 1, 2014.</p>	<p>x</p>	

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b) Institutional Effectiveness	Corey Marvin	b) IEC's task for the semester was to assess the planning process. This was the last remaining follow up from our accreditation site visit. A survey was sent out a few weeks ago and there is almost 100 responses obtained. The rubric that will be used by SLO, Program Review, and planning for evaluation has just been completed according to ACCJC standards. IEC is currently working on updates to the Unit Plan for next year. The big project is the identification of institutional set standards. It will be completed during fall 2014		
c) Professional Development	Corey Marvin	c) There has been recommendation by ATD to forge a tighter connection between SSSP and professional development.		
d) Accreditation	Corey Marvin	d) The new Accreditation Steering Committee will be convened after the ACCJC has adopted their new standards in the fall.		
<b>10. Review of Action Items</b>		<p>1. A draft change of the College Council Agenda will be written and presented at College Council on May 1, 2014. Completion Date: May 1, 2014.</p> <p>2. College Council members will review the 2014-15 tentative budgets to make a recommendation on May 1, 2014. Completion Date: May 1, 2014.</p>	x	
<b>11. Miscellaneous</b>		<p>1. Guck Ooi has been offered the new faculty position in Science. Rebecca Pang has been hired as the new Director of Distance Education.</p> <p>2. Denim and Diamonds is taking place April 18<sup>th</sup>.</p> <p>3. April 26<sup>th</sup> is the city golf tournament. If you would like to participate contact Jennifer Curtis. Monies are going towards the Petroglyph Festival.</p> <p>4. May 8<sup>th</sup> the Board of Trustees will be on campus for the Student Awards Luncheon and Board meeting</p> <p>5. John Daly will be hosting the after graduation party.</p> <p>6. May 2<sup>nd</sup> will be the KRV Student Awards Ceremony.</p> <p>7. ESCC graduation is May 9<sup>th</sup>.</p>		x
<b>12. Future Agenda Items</b>		<p>1. Review of Participatory Model Handbook – May 1, 2014</p> <p>2. Corey Marvin will work with IEC and bring back recommended changes to the Evaluation of College Council Effectiveness Survey at the next College Council on May 1, 2014</p> <p>3. Spring 2014 General Assembly Resolutions – May 1, 2014</p> <p>4. 2014-2015 Budget Recommendation</p>	x	

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<b>13. Future Meeting Dates</b>		<del>September 5, 2013</del> <del>February 6, 2014</del> Cancelled <del>September 19, 2013</del> <del>February 20, 2014</del> <del>October 3, 2013</del> cancelled <del>March 20, 2014</del> <del>October 17, 2013</del> <del>April 3, 2014</del> Cancelled <del>November 7, 2013</del> April 17, 2014 <del>November 21, 2013</del> May 1, 2014 -      June 5, 2014		
<b>14. Adjourned</b>		4:06 pm		

Meeting Chair: President Board

Recorder: Jennifer Curtis

**O** Open/**C** Closed