



College Council  
 March 20, 2014  
 Administrative Conference Room, 350A  
 2:00 p.m.

Present: Laura Vasquez, Matt Crow, Anthony Wovenu, John Stenger-Smith, Jordon Smith, Corey Marvin, Heather Ostash, President Board, Angela Sellers, Gabrielle Gutierrez, Deanna Campbell, Lisa Stephens, Mike Campbell, Kathy Salisbury  
Absent: John Daly, Mike Barrett, Greg Kost, Steve Rogers  
Guest: Matt Jones

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
<b>1. Call to order</b>		2:10 pm		
<b>2. Reading of the Purpose of the Meeting</b>	Laura Vasquez			
<b>3. Approval of Minutes &amp; Action Items From February 20, 2014</b>	President Board/Laura Vasquez	<p>Approved with no changes.</p> <ol style="list-style-type: none"> <li>1. Heather Ostash will reconvene the GELO committee to discuss the possibility of using GELOs to assess ILOs. Completion Date: March 20, 2014 Emails have been sent out to set up meeting times. Karee Hamilton is helping chair the committee.</li> <li>2. Heather Ostash will discuss possible parking permit solutions for multiple cars with Admin Cabinet. Completion date: March 20, 2014 Admin Cabinet has not met but will be added to the agenda for March 31, 2014.</li> </ol>	x	
<b>4. Approval of Agenda</b>		Approved with no additions.		
<b>5. Discussion Items</b>  5.a) Institutional Set Standards	Matt Jones/Corey Marvin	5.a) The Accrediting Commission is requiring through the Department of Education that we establish institutional set standards. Success rate, persistence rate (retention), degree, certificate, and transfer are the five areas that must be measured. This represents a major shift on how things were done in the past. The Academic Senate Ad hoc Committee has met and reported their recommendations to the Senate. The Senate recommended	x	

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
5.b) District Wide Decision Making Process Survey	Laura Vasquez/ President Board	<p>combining onsite and online numbers with three standards of deviations. The report was then taken to IEC which recommended reporting the same numbers we reported last year. IEC decided that from this point forward, institutional set standards will be reviewed every three years at the same time we review the college strategic goals. This was the decision reported out at College Council.</p> <p>Action Item: The ACCJC report will be shared at the next College Council meeting. Completion Date: April 17, 2014</p> <p>5.b) The District Wide Decision Making Survey was taken district wide in Fall 2013 and was used to evaluate how we make decisions as a district. It was pointed out how important it is to have your voice heard on these types of surveys. It was recommended that we obtain the number of participants who filled out the survey and a breakdown of answers from Cerro Coso Community College. Your constituents should be sharing information they want addressed with their Consultation Council representative.</p> <p>Action Item: President Board will obtain how many participants filled out the District Wide Decision Making Survey and a breakdown of the answers from Cerro Coso Community College. Completion Date: April 17, 2014</p>		
5.c) Evaluation of College Council Effectiveness	President Board	<p>5.c) The Evaluation of College Council form was reviewed. This was used exclusively with College Council last year and this year's College Council members will be asked to pass the evaluation out to their constituents to be brought back to identify gaps. It was recommended that this be put on the next IEC agenda to decide what is internal and what can be sent out externally. It was also recommended that we send out the survey by role ie: faculty, staff, students and administration.</p> <p>Action Items: Corey Marvin will work with IEC and bring back recommended changes to the Evaluation of College Council Effectiveness Survey at the next College Council. Completion Date: April 17, 2014</p>		
6. President's Report 6.a) District Wide Strategic Plan Process	Corey Marvin	6.a) The District Wide Strategic Planning was held last week and the participants felt the meeting was productive as they worked through the logistics of when the document should be completed. The completion date	x	

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
<p>6.b) Report Out on IEC/CC Assessment</p> <p>6.c) KRV remodel</p> <p>6.d) Integration of Mandatory Planning Documents</p>	<p>President Board</p> <p>President Board</p> <p>President Board</p>	<p>for the District Strategic Plan needs to be done by February of 2015 in order to be included in the catalog which also matches Cerro Coso Community College's due date which could cause a problem. It was recommended that the District plan be broad and the college's plan be more specific.</p> <p>6.b)See 5.c</p> <p>6.c) The rendering of the KRV remodel was shared with staff, faculty, and community members at Kern River Valley. The landlord will be in charge of the bathrooms but we will be responsible for everything else. We would like to make an area that is very similar to our LRC second floor at IWV that will be available to all the students at KRV. It was recommended that deep sinks should be put in for safety in the science area.</p> <p>6.d) The work that Cerro Coso Community College has done with ATD will make the integration of mandatory planning documents more meaningful and put Cerro Coso Community College in a good position to handle the integration.</p>		
<p><b>7. Constituency Reports</b></p> <p>a) Academic Senate</p> <ul style="list-style-type: none"> <li>• CIS Faculty Position</li> </ul> <p>b) Classified Senate</p> <p>c) Student Government</p>	<p>Laura Vasquez</p> <p>Angela Sellers</p> <p>Anthony Wovenu</p>	<p>a) The CIS position is open due to the resignation of April Brown. The Academic Senate recommended that a one year temporary person be hired to fill the CIS position and a more permanent hire at a later date so that proper advertising could take place. John Stenger-Smith was elected Secretary and Scott Cameron as the Treasurer.</p> <p>b)no report</p> <p>c) Upcoming Events:  April 18 - Movie Night (a requirement for English 102)  April 4<sup>th</sup> – A free concert in the student center starting at 5:30  Dodgeball was originally planned due to input for students but had to be cancelled due to lack of student involvement. A joint planning committee is underway with Region IX Executive Board for a possible retreat in Mammoth.</p>		x

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
<p>d) Consultation Council</p> <p>e) CCA</p> <p>f) CSEA</p>	<p>Laura Vasquez</p> <p>Matt Crow</p> <p>Mike Barrett</p>	<p>It was recommended that the students meet with Heather Ostash to work out the plans for the retreat. The General Assembly Resolutions have not yet been received and will be shared as soon as they are available. The District Wide Strategic Planning meeting was attended by the student representative Gabriel Gutierrez. He will be taking the draft Strategic Plan back to his constituents for input. Their hope is to put together a focus group for recommendations to the plan and have the recommendations ready after spring break.</p> <p>d) The smoking policy is still under discussion at the district level and President Board will share our responses with Consultation Council that we believe the smoking policy should be decided and handled at the campus level.</p> <p>e) The CCA Contract Negotiations are currently under way. The district has broadened its negotiations base. Elections for positions will take place the first or second week of April.</p> <p>f) CSEA has seated their new e-board members. Contract negotiations are currently underway for CSEA as well.</p>		
<p><b>8. Reporting Committees</b></p> <p>a) Facilities</p> <p>b) Safety &amp; Security</p> <p>c) Technology Resource Team</p>	<p>John Daly</p> <p>John Daly</p> <p>Mike Campbell</p>	<p>a) We have signed a request to apply for a grant that will help fund water, sewage, drainage, and streets. This is money that will help us with landscaping by decreasing our water usage.</p> <p>b) Dates have been set for emergency drills in fall and spring. The Safety and Security Committee will be seeking advice on protocol for using the phone systems for emergencies especially when the switchboard is down.</p> <p>c) The division plans and resource plans were discussed. IT will be charged with coming up with classroom technology lists. Rooms have been identified and a priority list and budgets will be brought to College Council for review.</p>		<p>x</p>

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C														
<b>9. Associated Committees</b>																		
a) Budget Development	Gale Lebsock	a) The Budget Development Committee met and identified areas that had significant increases over last year. Those areas that were identified were interviewed to better understand the increases.		x														
b) Institutional Effectiveness	Corey Marvin	b) Discussed set standards and liberal arts reviews.																
c) Professional Development	Corey Marvin	c) Themes have been set for next year and Bonita Robison is currently working on setting up the flex days.																
d) Accreditation	Corey Marvin	d) College Council representatives were reminded that the groups listed on the Governance Tab need to send their agendas and minutes to Sylvia Sotomayor so she can make the tab live.																
<b>10. Review of Action Items</b>		<p>1. The ACCJC report will be shared at the next College Council meeting. Completion Date: April 17, 2014</p> <p>2. President Board will obtain how many participants filled out the District Wide Decision Making Survey and a breakdown of the answers from Cerro Coso Community College. Completion Date: April 17, 2014</p> <p>3. Corey Marvin will work with IEC and bring back recommended changes to the Evaluation of College Council Effectiveness Survey at the next College Council. Completion Date: April 17, 2014</p>	x															
<b>11. Miscellaneous</b>		None		x														
<b>12. Future Agenda Items</b>		1. Review of Participatory Model Handbook – May 1, 2014	x															
<b>13. Future Meeting Dates</b>		<table border="0"> <tr> <td><del>September 5, 2013</del></td> <td><del>February 6, 2014</del> Cancelled</td> </tr> <tr> <td><del>September 19, 2013</del></td> <td><del>February 20, 2014</del></td> </tr> <tr> <td><del>October 3, 2013 cancelled</del></td> <td><del>March 20, 2014</del></td> </tr> <tr> <td><del>October 17, 2013</del></td> <td><del>April 3, 2014</del> Cancelled</td> </tr> <tr> <td><del>November 7, 2013</del></td> <td>April 17, 2014</td> </tr> <tr> <td><del>November 21, 2013</del></td> <td>May 1, 2014</td> </tr> <tr> <td>-</td> <td>June 5, 2014</td> </tr> </table>	<del>September 5, 2013</del>	<del>February 6, 2014</del> Cancelled	<del>September 19, 2013</del>	<del>February 20, 2014</del>	<del>October 3, 2013 cancelled</del>	<del>March 20, 2014</del>	<del>October 17, 2013</del>	<del>April 3, 2014</del> Cancelled	<del>November 7, 2013</del>	April 17, 2014	<del>November 21, 2013</del>	May 1, 2014	-	June 5, 2014		
<del>September 5, 2013</del>	<del>February 6, 2014</del> Cancelled																	
<del>September 19, 2013</del>	<del>February 20, 2014</del>																	
<del>October 3, 2013 cancelled</del>	<del>March 20, 2014</del>																	
<del>October 17, 2013</del>	<del>April 3, 2014</del> Cancelled																	
<del>November 7, 2013</del>	April 17, 2014																	
<del>November 21, 2013</del>	May 1, 2014																	
-	June 5, 2014																	
<b>14. Adjourned</b>		4:11pm																

Meeting Chair: President Board

Recorder: Jennifer Curtis

**O** Open/**C** Closed