



College Council
 December 5, 2013
 Administrative Conference Room, 350A
 2:00 p.m.

Present: Angela Sellers, Corey Marvin, President Board, Gabriel Gutierrez, Anthony Wovenu, John Daly, John Stenger-Smith, Kathy Salisbury, Deanna Campbell, Caroline Sanderson, Laura Vasquez,
Absent: Heather Ostash, Lisa Stephens, Steve Rogers, Greg Kost, Cheryl Gates, Mike Barrett
Guest: Sylvia Sotomayor

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
1. Call to order		2:12pm		
2. Reading of the Purpose of the Meeting	Laura Vasquez			
3. Approval of Minutes & Action Items From November 7, 2013	President Board	<p>Minutes approved with no changes.</p> <ol style="list-style-type: none"> 1. To better help us with our diversity & equity plans, training on facilitating needs to be scheduled. Completion Date: November 21, 2013. A dialogue with the Achieving the Dream Data Coach will take place regarding a plan. Facilitator training for focus groups will be discussed and an update will be provided at the next College Council meeting. Mike Carly will be providing Facilitator Training on campus next week. The make-up training is still under discussion and Heather Ostash will be sharing her plans for training. 2. The President's office will speak with Sylvia Sotomayor to develop a Governance tab on insideCC with all the supporting committees listed within the channel. Completion Date: November 21, 2103 On agenda 3. President Board will ask whether or not we will be able to use Board Docs to display College Council documents. Completion Date: November 21, 2013 	x	

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
<p>in the Employment of Personnel</p> <ul style="list-style-type: none"> • AP Procedure 11D4A- Unlawful Discrimination Complaint Process • AP Procedure 11D4A – Complaint Procedure • AP 4B3 Distance Education <p>5.c) Academic Calendars 2015-16 & 2016-17</p> <p>5.d) Review College Council meeting dates due to BOT meeting changes</p>		<p>within the line-staff organization of the College or DO.</p> <p>BP11C- This will allow more students to work and be a part of the program.</p> <p>BP11D1- This requires we have a diverse membership. How will this be implemented and how will it be tracked?</p> <p>AP Procedure 11D4A Unlawful discrimination complaint process-New process. There were questions from Academic Senate as to why we have a new process and what will back this up?</p> <p>AP 4B3 Distance Education- We cannot change should to shall without negotiating the effects. We recommend that it stay shall and we should negotiate that in the contract. It was pointed out that we need to have something in Board Policy so that we adhere to the Higher Education Act.</p> <p>5.c) It was recommended that we have the start date for summer session begin on May 31st. An inconsistent start date causes problems for counseling and students, especially Veterans. Biology and Science requested an early start date since they run 12-week classes in the summer. Spring break is tentative at the time it is submitted and will be aligned with Sierra Sands once they post their specific dates. Once the calendars are approved they will go to the Union for ratification. There was a discussion about taking Thanksgiving week of, but this is not allowed.</p> <p>5.d) The BOT meeting dates have been revised which interferes with College Council. It was the consensus of the group that there be an informal meeting on the 6th to address Dr. Butler. The ATD core group would also be invited. The next College Council meeting will be on February 20th. March- the BOT meeting is now scheduled on the 6th so it was the consensus of the group to have College Council on March 20th. April- April 3rd will be an ATD convergence in Bakersfield so College Council will be on April 17th.</p> <p>Action Item: Jennifer Curtis will send out the correct College Council meeting dates to everyone. Completion Date: February 20, 2014</p>		

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
<p>6. President's Report</p> <p>6.a) Update on Academic Senate Budget Process</p> <p>6.b) Faculty Recruitment 2014-15</p>	<p>President Board</p>	<p>6.a) President Board met with the Academic Senate Board and it was decided that they would put together a budget task force and will meet with President Board and Vice President Marvin.</p> <p>6.b) We will be recruiting for Biology. There was a question about replacing positions because of retirements and it was pointed out that we do not hire based on retirements but we hire based on what is needed after review of the Unit Plans.</p>		<p>x</p>
<p>7. Constituency Reports</p> <p>a) Academic Senate</p> <p>b) Classified Senate</p> <p>c) Student Government</p> <ul style="list-style-type: none"> • General Session Resolutions <p>d) Consultation Council</p> <ul style="list-style-type: none"> • District Wide Decision Making Survey • District Wide Strategic Plan – Revised <p>e) CCA</p> <p>f) CSEA</p>	<p>Laura Vasquez</p> <p>Angela Sellers</p> <p>Anthony Wovenu</p> <p>Laura Vasquez</p> <p>Dick Benson</p> <p>Mike Barrett</p>	<p>7.a) A request for College Council is that they feel like faculty should have more input on enrollment management so they recommended a task force be formed that would work together with management. It was recommended that Senate research how this is done at other colleges, how it's working at those colleges, and is it under the governance structure at the college.</p> <p>7.b) There will not be a holiday party this year but Classified Senate is working with the administrators to make the December 13th Holiday Buffet more festive with purchasing gifts for drawings at the event.</p> <p>7.c) A list of the resolutions that passed during the General Assembly was provided to the group. Resolutions come from colleges through-out California. There are some issues that don't necessarily pertain to issues at Cerro Coso Community College but they are still issues students should be aware of. The resolutions are sent to the state to influence state policies and decisions. They are currently working on a resolution for designated smoking area on our campus.</p> <p>7.d) Tabled for February 6, 2014.</p> <p>7.e) Items that were being discussed in CCA were addressed in Academic Senate.</p> <p>7.f) New e-board officers will be seated in January. No elections due to only one person per seat. Full fledge contract negotiation will start in January.</p>	<p>x</p>	

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
8. Reporting Committees		No report		X
a) Facilities	John Daly			
b) Safety & Security	John Daly			
c) Technology Resource Team	Mike Campbell			
9. Associated Committees				
a) Budget Development	Gale Lebsock	a) The committee met and went over how the committee will work. They will be looking at requests vs. actual expenditures.		X
b) Institutional Effectiveness	Corey Marvin	b) No report		X
c) Professional Development		c) No report		
d) Accreditation		d) New standards are being developed and will be released in January for vetting decisions made in June. The steering committee will be convened at the end of the spring semester with training provided to the committee.		
11. Review of Action Items		<p>1. Chairs of committees and subcommittees are requested to send their meeting dates, agendas, and approved minutes to Sylvia Sotomayor so that she can upload to the new insideCC Governance tab. Completion Date: February 6, 2014</p> <p>2. Jennifer Curtis will send out the correct College Council meeting dates to everyone. Completion Date: February 20, 2014</p>	X	
12. Miscellaneous		None		X
13. Future Agenda Items		Consultation Council	X	
1. 311 A/Q Reports		<p>1. District Wide Decision Making Survey</p> <p>2. District Wide Strategic Plan – Revised</p>		
14. Future Meeting Dates		<p>September 5, 2013 February 6, 2014 Cancelled</p> <p>September 19, 2013 February 20, 2014</p> <p>October 3, 2013 cancelled March 20, 2014</p> <p>October 17, 2013 April 3, 2014 Cancelled</p> <p>November 7, 2013 April 17, 2014</p> <p>November 21, 2013 May 1, 2014</p> <p>- June 5, 2014</p>		
15. Adjourned		4:14pm		

Meeting Chair: President Board

Recorder: Jennifer Curtis

Open/ Closed