



College Council
 November 7, 2013
 Administrative Conference Room, 350A
 2:00 p.m.

Present: Greg Kost, Cheryl Gates, Mike Barrett, Angela Sellers, Corey Marvin, President Board, Gabriel Gutierrez, Anthony Wovenu, John Daly, Gale Lebsock, John Stenger-Smith

Absent: Kathy Salisbury, Heather Ostash, Laura Vasquez, Dick Benson, Deanna Campbell, Lisa Stephenson, Steve Rogers

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
1. Call to order		2:04 pm		
2. Reading of the Purpose of the Meeting	President Board			
3. Approval of Minutes & Action Items From October 17, 2013	President Board	<p>Clarification was given as to why we do not use “Don’t know” on surveys. Minutes approved with no changes.</p> <ol style="list-style-type: none"> 1. Send Jennifer Curtis the names of people who will be participating in the Governance Workshop in person on October 22, 2013. Completion Date: October 21, 2013 Completed 2. To better help us with our diversity & equity plans, training on facilitating needs to be scheduled. Completion Date: November 21, 2013. A dialogue with the Achieving the Dream Data Coach will take place regarding a plan. Facilitated training for focus groups will be discussed and an update will be provided at the next College Council meeting. 	x	
4. Approval of Agenda	President Board	Agenda approved with no changes.		
5. Discussion Items				
5.a) SRID Prioritization List	John Daly	<p>5.a) An overview of the SRID list was provided by John Daly. SRID is tied directly to the funding source that we received from the bond that was passed in 2003 that totaled \$180 million. The list is fluid and prioritized depending on the items that need matching funds to be completed as well as location and donations. It was noted that most of the items on the list would be completed this year.</p> <p>5.b) The Academic Senate originally came up with an idea of having a website dedicated to College Council and there was discussion around having an insideCC</p>		
5.b) College Council Tab	Jill Board			

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
		<p>portal tab as an alternative. It was suggested that within the tab College Council would have a channel that would house agendas, minutes, materials, and anything else that pertains to the work of College Council. Channels were also recommended for each of the sub-committees such as IEC, Budget Development Committee, etc. Discussion with Sylvia Sotomayor will take place and an update will be provided to College Council. President Board will ask whether or not we will be able to use Board Docs to display the above items.</p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. The President's office will speak with Sylvia Sotomayor to develop a Governance tab on insideCC with all the supporting committees listed within the channel. Completion Date: November 21, 2103 2. President Board will ask whether or not we will be able to use Board Docs to display College Council documents. Completion Date: November 21, 2013 		
<p>6. President's Report</p> <p>6.a) 320 Report & 2013-14 Target</p> <p>6.b) FON</p> <p>6.c) Faculty Hiring</p>	<p>President Board</p>	<p>6.a) A review of the 13-14 FTES Target sheet was provided. It was pointed out that Cerro Coso Community College did not hit the FTES target for 2012-13. Cerro Coso Community College is concentrating on serving the students in our service area with a goal to have a healthy college with strong programs on ground and online. One hundred FTES were transferred to Bakersfield this year without any fiscal ramifications to Cerro Coso Community College in order to provide the college this year to recoup the loss. To date 70 out of the 100 FTES has been accounted for.</p> <p>6.b) Our FON goal is 348.8 and if we are under that number we are fined \$69,352. We are well above our obligation for full time faculty by 17 district wide. This will drive the conversation for full time faculty hiring. The faculty just recently finished their hiring requests through their Unit Plans so each college will analyze their needs and then a discussion will take place with the Chancellor. A description of the 75/25 ratio was provided.</p> <p>6.c) The faculty met and agreed that they would like a full time Biology instructor considered. Academic Senate also provided a list with Child Development, Art, Paralegal, and Library as their choices. The Nursing Department decided that they did not need another person in their area at this time. November 15th will be the deadline for the Section Plans for staffing needs. This will be reported out once the needs are identified. The Annual Unit Plans, Section Plans, and Division Plans can be viewed under the planning documents on the college website.</p>		

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7. Constituency Reports 7.a) Academic Senate 7.b) Classified Senate 7.c) Student Government 7.d) Consultation Council 7.e) CCA 7.f) CSEA	Laura Vasquez Angela Sellers Anthony Wovenu Laura Vasquez Dick Benson Mike Barrett	7.a) Faculty hiring prioritization was the main topic at the last meeting. 7.b) A successful Halloween day was had by all. Many offices decorated along with a potluck luncheon. 7.c) The Halloween dance was successful will staying within budget. At least 50 people attended. General Assembly was this last weekend with many resolutions addressed. They are looking at doing some fundraising to help offset the cost of participating in GA so that they could bring additional students. It was recommended that a push take place to have students buy an ASB card. There is a Senator meeting next week and they will be joined by the new Senator at Edwards Air Force Base. Their hope is to have full student representation college wide. Action Item: The Student Government representative will provide President Board a review of the statewide resolutions that were addressed at the General Assembly. Completion Date: November 21, 2013 7.d) Scott Lay provided training to Consultation Council. 7.e) There is IBB training for the pending negotiations. IBB = Interest Based Bargaining 7.f) Negotiations will start on November 19, 2013.		
8. Reporting Committees a) Facilities b) Safety & Security c) Technology Resource Team	John Daly John Daly Mike Campbell	8.a) The shower project at the gym has hit a road block so it has been stalled until further notice. 8.b) The committee met with a representative from the Ridgecrest Police Department and there are plans to have an Active Shooter Drill on campus in April 2014. Phones will be added to all the classrooms during the holiday break. These phones will give the classrooms access to call out using 911 as well as being used as intercoms during an emergency. The committee has presented a recommendation to Chancellor Serrano regarding locks on the doors district wide and there should be a decision soon on what the implementation will be. 8.c) No report		

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9. Associated Committees		9.a) Next meeting is November 19, 2013.																
a) Budget Development	Gale Lebsock																	
b) Institutional Effectiveness	Corey Marvin	8.b) The committee met on Monday and had discussion regarding the need to be able to evaluate what we are currently doing. IEC will continue to work out the plans for this.																
c) Professional Development		9.c) Currently planning the Faculty Flex Day in January.																
d) Accreditation		9.d) The Accreditation Follow-up visit and meetings went well last week.																
11. Review of Action Items		<ol style="list-style-type: none"> 1. To better help us with our diversity & equity plans, training on facilitating needs to be scheduled. Completion Date: November 21, 2013. A dialogue with the Achieving the Dream Data Coach will take place regarding a plan. Facilitator training for focus groups will be discussed and an update will be provided at the next College Council meeting. 2. The President's office will speak with Sylvia Sotomayor to develop a Governance tab on insideCC with all the supporting committees listed within the channel. Completion Date: November 21, 2103 3. President Board will ask whether or not we will be able to use Board Docs to display College Council documents. Completion Date: November 21, 2013 4. The Student Government representative will provide President Board a review of the statewide resolutions that were addressed at the General Assembly. Completion Date: November 21, 2013 																
12. Miscellaneous																		
13. Future Agenda Items		Laura will facilitate the November 21 st meeting due to the President being on travel.																
<ol style="list-style-type: none"> 1. Academic Senate Budget Process – December 5, 2013 2. 311 A/Q Reports 																		
14. Future Meeting Dates		<table border="0"> <tr> <td>September 5, 2013</td> <td>February 6, 2014</td> </tr> <tr> <td>September 19, 2013</td> <td>February 20, 2014</td> </tr> <tr> <td>October 3, 2013 cancelled</td> <td>March 6, 2014</td> </tr> <tr> <td>October 17, 2013</td> <td>April 3, 2014</td> </tr> <tr> <td>November 7, 2013</td> <td>April 17, 2014</td> </tr> <tr> <td>November 21, 2013</td> <td>May 1, 2014</td> </tr> <tr> <td>December 5, 2013</td> <td>June 5, 2014</td> </tr> </table>	September 5, 2013	February 6, 2014	September 19, 2013	February 20, 2014	October 3, 2013 cancelled	March 6, 2014	October 17, 2013	April 3, 2014	November 7, 2013	April 17, 2014	November 21, 2013	May 1, 2014	December 5, 2013	June 5, 2014		
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15. Adjourned		4:02pm																

Meeting Chair: President Board

Recorder: Jennifer Curtis

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