



College Council  
 May 16, 2013  
 Administrative Conference Room, 212  
 2:00 p.m.

Present: Heather Ostash, Matt Crow, Mary O’Neal, Angela Sellers, Lisa Stephens, Laura Vasquez, Dick Benson, John Daly, Mike Barrett, Deanna Campbell, Corey Marvin, John Stenger-Smith

Absent: Kathy Salisbury, President Board, Gianna James,

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
<b>1. Call to order</b>		2:05 p.m.		
<b>2. Reading of the Mission Statement</b>	Matt Crow			
<b>3. Approval of Minutes &amp; Action Items From April 18, 2013</b>	Matt Crow Heather Ostash	<ol style="list-style-type: none"> <li>1. Matt Crow will provide faculty participants for the Accreditation Steering Committee to Corey Marvin. Completion Date: May 16, 2013. Recommendation and approved at Senate. During an Academic Senate Meeting it was adopted that a recommendation for that position will take place each year.</li> <li>2. John Daly will provide the faculty participants name from the Safety and Facilities committee for the Accreditation Steering Committee to Corey Marvin. Completion Date: May 16, 2013. Emailed this morning.</li> <li>3. Review the Tentative Budget for 13-14 and bring back questions to the next college council meeting. Completion Date: May 16, 2013. Agenda item.</li> <li>4. Angela Sellers will research the actual location of the prison in Bakersfield. Completion Date: May 16, 2013. It will be located next to Lerdo Prison.</li> <li>5. President Board will resend the Brown Act information to counsel at District and ask them to prepare a response. Completion Date: May 16, 2013. In progress. A letter is being generated from Legal at District and we anticipate it any day.</li> </ol>		

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		Approved with no changes.		
<b>4. Approval of Agenda</b>	Matt Crow Heather Ostash	Approved with no changes.		
<b>5. Closed Session</b>		none		
<b>6. Discussion Items</b>  6.a) Academic Program Review Presentations: <ul style="list-style-type: none"> <li>• General Education</li> <li>• Art</li> <li>• Computer Science</li> </ul> 6.b) College Council Internal Evaluation Rubric  6.c) “Connecting the dots” between committees: IEC/SLO/Program Review  6.d) Calendar 2013-2014 Meetings	   Matthew Crow Loren Sandvik Karen O’Connor   Corey Marvin   Corey Marvin   Heather Ostash	6.a) <ul style="list-style-type: none"> <li>• General Education The GE task force met to identify the general learning outcomes from WASC and Title 5 and then served as the guiding force behind the GE Program Review. The task force met over the fall and into March and looked at the elements for the program review and was presented at Senate for approval. The group also researched can we justify requiring more units than most of the California Community Colleges since we are above by 70%. We need to attend to this question and make sure all of our classes have been assessed and are in Curricunet. Academic Senate will be addressing the question of whether or not lowering the number of units required for our students would be better overall.</li> <li>• Art Was reviewed with an informational session in the fall.</li> <li>• Computer Science Was reviewed with an informational session in the fall.</li> </ul> 6.b) The assessment of College Council was handed out for the participants to complete. The results will be presented at the September 5, 2013, meeting.  6.c) The proposal from IEC was presented. There are three areas that are very important so ACCJC so they have set up rubrics in order to assist colleges in becoming proficient with the three: Institutional Planning, Student learning Outcomes, and Program Reviews. IEC would handle Institutional Planning and it was recommended to have broad committees to handle the other two. IEC has not discussed direct assistance at this time. It was recommended that the committees be chaired by a faculty chair. The intent is to get everyone at the table and to increase the visibility of SLO’s. It was also recommended that we keep the focus on the three rubrics that ACCJC has developed. The IEC recommendation will not go out to the constituent		

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		<p>groups.  Action item: College Council members have been asked to discuss the IEC Proposal with their constituency groups and share the responses at the next College Council meeting. Completion Date: September 5, 2013.</p> <p>6.d) It was the consensus of the group to keep the meeting times the same for 13-14. Jennifer Curtis will send out calendar invitations once the meeting dates have been identified.  Action Item: Jennifer Curtis will send out calendar invitations once the College Council meeting dates have been identified for the upcoming year. Completion Date: July 1, 2013.</p>		
<p><b>7. President's Report</b></p> <p>7.a) Achieving the Dream</p> <p>7.b) 2014 Reorganization Implementation</p> <p>7.c) Brown Act Committees</p> <p>7.d) KRV Remodel</p>	<p>Heather Ostash</p>	<p>7.a) The Achieving the Dream kick-off conference is scheduled for June 17-21, 2013, in Orlando Florida. Representatives from each college and the district will also be attending. More information will be provided once the team returns.</p> <p>7.b) Charles Osteen has developed a comprehensive document on how assistance will be provided without the T.A.'s and will send the document out in August. KRV and ESCC are going to an 11 month schedule. For those employees at KRV and ESCC health benefits are being kept whole and they will be given a vacation buy-out option this first year. After careful consideration it was decided that the Associate Dean of Administration of Justice would not be hired instead the position would be filled by a full time faculty member.</p> <p>7.c) A final response from our attorney regarding the Brown Act Committees will be shared with College Council once it is available.</p> <p>7.d) The KRV/Vons center will now be done in phases due to the cost of the renovation. The first phase will be completed over the summer focusing on fire, safety, and security issues. A final draft of the lease agreement has almost been completed and then the work will begin.</p>		

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<b>8. Constituency Reports</b>				
8.a) Academic Senate	Matthew Crow	8.a)Academic Senate will make a recommendation to the IEC committees rather than requiring faculty serve on the committees. GE, Art, and Computer Science program reviews were approved. An adhoc committee was created to explore whether or not to have a campus wide art committee. A committee was formed for the hire of Administration of Justice faculty position. Moodle 2.x will be a required training. At the end of the meeting Matt Crow will be handing over the reins of College Council to Laura Vasquez.		
8.b) Classified Senate	Angela Sellers			
8.c) Student Government	Gianna James			
9.d) Consultation Council	Matthew Crow	8.b) This summer room 248 will be used for a break room for the employees. Classified Appreciation week is next week.		
8.e) CCA	Mary O’Neal	8.c) The new Student Government President will be attending the first meeting in the fall.		
8.f) CSEA	Mike Barrett	8.d) Two proposed additions and one revision for the Kern Community College District Board Policy Manual was shared. AP 4B3 Distance Education - The Chancellor will consult with general counsel regarding to see whether or not this is a working issue. BP 4D1 Minimum Graduation Requirements- There has been a request for a white paper. AP 4B3- The proposal is to remove the inconsistency of 4D1F . These additions and revision have not yet been approved by the board.		
		8.e) CCA has concluded their election and Matt Crow is the President for the entire district. Bob Phung is the CCA Chair and has asked Dick Benson to fill in for him at College Council since Mr. Phung has a math class scheduled during the normal College Council meeting times.		
		8.f) All three chapters ratified the reorganization. Next week is Classified Appreciation Week. There are no grievances between CSEA and Cerro Coso Community College but there are a few throughout the district.		

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<b>9. Reporting Committees</b> 9.a) Facilities 9.b) Safety & Security 9.c) Technology Resource Team	John Daly  John Daly  Mike Campbell	9.a) <ul style="list-style-type: none"> <li>• Gym HVAC will go to DSA</li> <li>• Welding roof project design is almost complete and is scheduled to go to DSA next month</li> <li>• KRV project updated earlier</li> <li>• Mammoth – Signage, art expansion and road dedication is being worked on.</li> </ul> 9.b) The new security guard will start June 1, 2013. The new emergency manual will come to College Council in the fall for review.		
<b>10. Associated Committees</b> 10.a) Budget Development <ul style="list-style-type: none"> <li>• Final feedback on the development of the 13/14 tentative budget</li> </ul> 10.b) Institutional Effectiveness  10.c) Professional Development	Gale Lebsock  Corey Marvin  Corey Marvin	10.a) Gale Lebsock presented two changes to the tentative budget recommendation since the last review by College Council. Smarter Measure was deleted and some adjustments to permanent labor were noted. The tentative budget allocation from Tom Burke has been received and has come in at approximately \$229,000 more and it was recommended to put that in the reserve. That total does not reflect the FTES adjustment. Due to the changes, a new tentative budget will be posted to the groups for review. The final budget will go before the board in September.  Eleven College Council members voted to recommend the tentative budget to the President with one abstention.  10.b) none  10.c) Dr. Butler has been rescheduled for September 5, 2013. We are obligated to submit professional development hours starting in the fall and adjunct will also be responsible for professional development hours.		
<b>11. Review of Action Items</b>	Heather Ostash Matthew Crow	<ol style="list-style-type: none"> <li>1. College Council members have been asked to discuss the IEC Proposal with their constituency groups and share the responses at the next College Council meeting. Completion Date: September 5, 2013.</li> <li>2. Jennifer Curtis will send out calendar invitations once the College Council meeting dates have been identified for the upcoming year. Completion Date: July 1, 2013.</li> </ol>		
<b>12. Miscellaneous</b>				
<b>13. Future Agenda Items</b> 1. Review of the SRID Prioritization List 2. Enrollment Management				

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Task Force				
<b>14. Future Meeting Dates</b>		<del>August 2, 2012</del> <del>February 7, 2013</del> <del>September 6, 2012</del> <del>February 21, 2013</del> <del>September 20, 2012</del> <del>March 7, 2013</del> <del>October 4, 2012</del> <del>April 4, 2013</del> <del>October 18, 2012</del> <del>April 18, 2013</del> <del>November 1, 2012</del> <del>May 2, 2013 cancelled</del> <del>December 6, 2012</del> <del>May 16, 2013</del> <del>January 10, 2013</del> <del>June 6, 2013 cancelled</del>		
<b>15. Adjourned</b>		3:47 p.m.		

Meeting Chair: Heather Ostash & Matthew Crow

Recorder: Jennifer Curtis

**O** Open/**C** Closed