



College Council
 October 4, 2012
 Administrative Conference Room, 212
 2:00 p.m.

Present: Jill Board, Angela Sellers, Mary O’Neal, Gianna James, Matt Crow, John Daly, Erie Johnson, Joe Slovacek, Mike Barrett, Cheryl Gates

Absent: Kathy Salisbury, Heather Ostash, Corey Marvin, John Stenger-Smith, Deanna Campbell

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
1. Call to order		2:15p.m.		
2. Reading of the Mission Statement	Matt Crow			
3. Approval of Minutes & Action Items From September 20, 2012	Jill Board	Add Erie Johnson, Joe Slovacek, and Mike Barrett to the list of attendees. Add the Senate’s request to make the IEC group public on inside CC as an action item. Approved with the above changes.		x
4. Approval of Agenda	Jill Board	Add 6d-Scheduling of Classes		x
5. Closed Session		none		
6. Discussion Items a) Paralegal Program Review b) ILO Assessment c) Strategic Planning <ul style="list-style-type: none"> • Goals • Values • Vision d) Scheduling of Classes	Jill Board Matt Crow	a) The Paralegal Program Review discontinuance has been suspended until a further review of the program is completed. New information has surfaced that Kern County has a shortage of legal document preparers and it was the consensus of that group that we should market the program with that in mind. It was also pointed out that we may now obtain American Bar Association certification. This new certification must be written in to the unit plan. Karen O’Connor and Julie Cornett will be reviewing the LexisNexis library system to see if it can be utilized for our online students. An ADHOC group has been formed to develop a more efficient program review process. b) It is still unclear whether or not ILO’s are needed. Jill board will research and report her findings back to College Council and IEC. c) There was consensus in the development and revision of the college mission and strategic goals. See attached Draft Strategic Plan document	x	

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		<p>d) A request was made by the Academic Senate and Faculty Chairs to discuss moving college hour from 1:00 p.m. to 2:00 p.m. This move would allow for a 15 minute passing period for students to get to their next class. Corey Marvin will be tasked with reviewing the master schedule to see what effect this would have.</p> <p>Action item:</p> <ol style="list-style-type: none"> Jill Board will research if ILO's are needed and report back to College Council and IEC. Completion Date: October 18, 2012 Corey Marvin will review the current master schedule to see what effect a 15 minute passing period would have on the schedule. Completion Date: October 18, 2012 																		
<p>7. Informational Items</p> <p>a) Consultation Council Items</p> <p>a.1 Bids & Contracts</p> <p>a.2 Tablet Device Use</p> <p>a.3 Distance Education</p> <p>a.4 Adjunct Employment</p>	Jill Board, Matt Crow	<p>a) A draft of the proposed changes to the board policy manual was shared with the group. President Board would like the group to share the changes with their constituents and bring back recommendations to College Council on October 18, 2012.</p> <p>Action Item: Review the proposed changes to the board policy with your constituents and bring back recommendations to College Council. Completion Date: October 18, 2012</p>	x																	
8. Review of Action Items	Jill Board	<ol style="list-style-type: none"> Jill Board will research whether or not ILO's are needed. Completion Date: October 18, 2012 Review the consultation items with your constituents and bring back recommendations to College Council. Completion Date: October 18, 2012 	x																	
9. For the Good of the Order		<p>a) A petition from the KRV students was presented from Gianna James. The Student Government and Heather Ostash will be meeting with the KRV students on October 9' 2012. The goal of this meeting is to clear up the mis information associated with our KRV campus and possible campus relocation. We will be partnering with the hospital and continuing the echo program. Student Government has arranged to have a Candidate's Forum on October 18, 2012, from 12-2.</p> <p>b)No new re-org info at this time. Cheryl Gates confirmed that the original nursing agreement stated there must be assistants in the classrooms at all times.</p>																		
10. Future Agenda Items	Jill Board		x																	
11. Future Meeting Dates		<table> <tbody> <tr> <td>August 2, 2012</td> <td>February 7, 2013</td> </tr> <tr> <td>September 6, 2012</td> <td>February 21, 2013</td> </tr> <tr> <td>September 20, 2012</td> <td>March 7, 2013</td> </tr> <tr> <td>October 4, 2012</td> <td>April 4, 2013</td> </tr> <tr> <td>October 18, 2012</td> <td>April 18, 2013</td> </tr> <tr> <td>November 1, 2012</td> <td>May 2, 2013</td> </tr> <tr> <td>December 6, 2012</td> <td>May 16, 2013</td> </tr> <tr> <td>January 10, 2013</td> <td>June 6, 2013</td> </tr> </tbody> </table>	August 2, 2012	February 7, 2013	September 6, 2012	February 21, 2013	September 20, 2012	March 7, 2013	October 4, 2012	April 4, 2013	October 18, 2012	April 18, 2013	November 1, 2012	May 2, 2013	December 6, 2012	May 16, 2013	January 10, 2013	June 6, 2013		
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12. Adjourned		4:05pm																		

Title: Jill Board & Matt Crow

Recorder: Jennifer Curtis

Open/C Closed

Strategic Plan

Mission

The mission of the Cerro Coso Community College is to provide outstanding educational programs and services that are tailored to the students in the communities and rural areas we serve. We demonstrate a conscious effort to produce and support student success and achievement through traditional and distance delivery.

To accomplish this mission we will provide

- transfer and career technical education,
- remedial instruction,
- comprehensive support services,
- learning opportunities that develop ethical and effective citizenry, and
- continuing education that is compatible with the institutions primary mission.

Values

At Cerro Coso Community College, we value: Above all, our students and their learning and success in all areas of endeavor;

Creativity and the implementation of best practices in a rapidly changing world;

Accountability to our students for their learning experience, our communities for good stewardship of public funds, and to each other through the participatory governance process;

Diversity in our students, our communities, our environment and our program and services;

Our *Communities and the partnerships and relationships we build with them*; and

Our *Faculty and Staff* who turn the wheels of learning.

Strategic Goals

Goal #1:

Improve our response to community needs through transfer programs, area workforce development, quality student services, and provision of customized educational opportunities.

District Goal #6:

Respond to community needs.

Goal #2:

Foster student success through sustained continual quality improvement of instruction and student services.

District Goal #1: Become an exemplary model of student success.

Goal #3:

Seek opportunities to enhance the acquisition and use of resources.

District Goal #5: Maintain financial stability.

Goal #4:

Operate at the level of continual quality improvement for strengthening institutional effectiveness. (old goals become objectives)

District Goal #2: Create a culture and positive climate.

District Goal #4: Strengthen personnel and institutional effectiveness.

- Objective 1 – Creation and maintenance of trust between employee groups, the colleges, and the District Office.(old goal #4)
- Objective 2 – Identify and implement principles of effective communications in support of our mission. (old goal #5)
- Objective 3-Recruit, develop, and retain employees who uphold the Cerro Coso culture of excellence.(old goal #6)

Goal #5:

Provide a quality educational environment which enhances student engagement.

District Goal #3: Foster a comprehensive and rich learning environment

(Establish objective in areas below)

- Diversity
- Emergency preparedness
- Safety & Security
- Facilities- Construction/Scheduled Maintenance
- Developing Citizenry