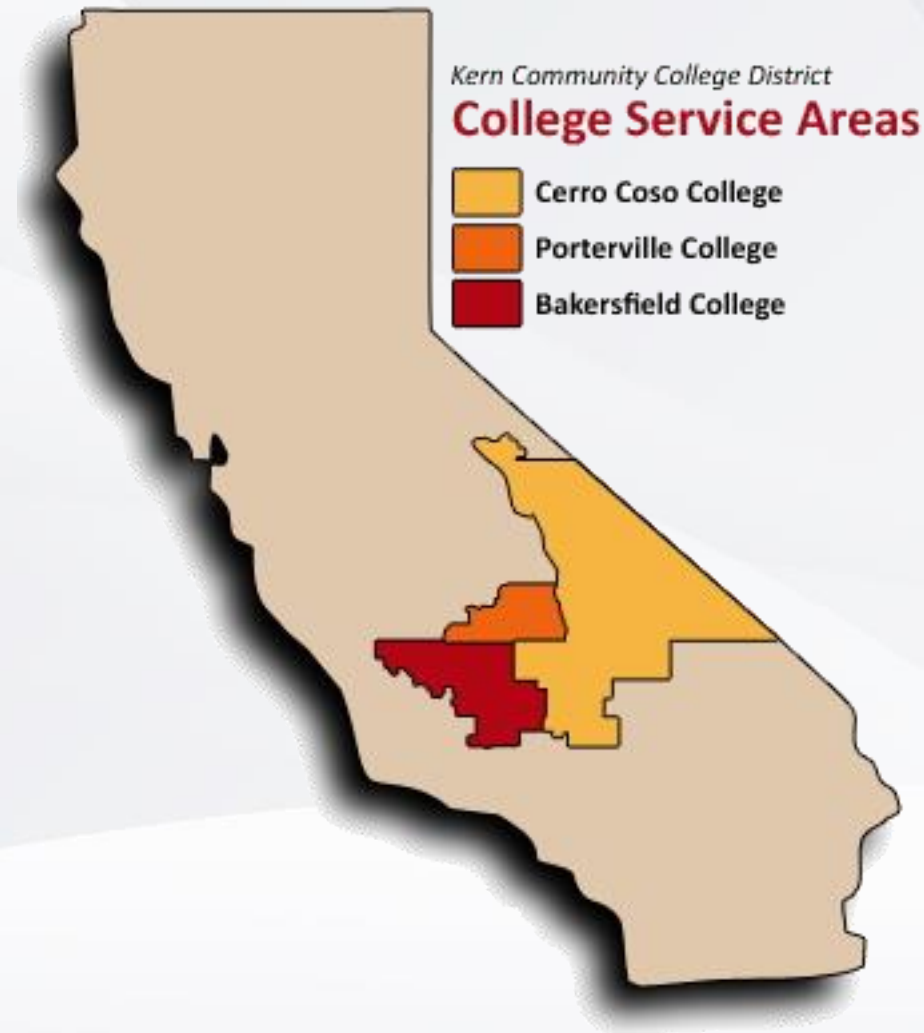


New Board Member Onboarding

December 12, 2022

About Kern CCD





Romeo Agbalog
President of the Board



Sonya Christian
Chancellor

Agenda

3:00 – 5:00 p.m.

District Offices, Bakersfield Room

Logistics, HR and IT (Jennifer Serratt)

Board and District Overview (Romeo Agbalog, Sonya Christian)

Legal (Grant Herndon)

Q&A and wrap up

The KCCD Board of Trustees

Board Members

Board Policy

Board Committee

Board Meetings

KCCD Board Members

<https://www.kccd.edu/board-trustees/board-members>



Romeo Agbalog
President – Area 4



John Corkins – Area 5



Nan Gomez-Heitzeberg
Vice-President – Area 3



Yovani Jimenez – Area 6



Kyle Carter – Area 1



Kay Meek – Area 7



Christina Scrivner – Area 2



Shehrazad Barraji
Student Trustee –
Bakersfield College

KCCD Board Policy and Procedures

<https://www.kccd.edu/board-trustees/board-policy/board-policies-procedures>

Chapter 1: The District

Chapter 2: Board of Trustees

Chapter 3: General Institution

Chapter 4: Academic Affairs

Chapter 5: Student Services

Chapter 6: Business & Fiscal Affairs

Chapter 7: Human Resources

Chapter 8: Academic Senate and Faculty Employment

KCCD Board Committees

<https://www.kccd.edu/board-trustees/board-trustees-sub-committees>

Standing Committees:

- Accreditation
- Diversity, Equity and Inclusion
- Evaluation (CEO and Board)
- Finance & Audit
- Legislation
- Resource Development & Facilities
- Officer Nominating Committee

KCCCD Board Meetings

<https://www.kccd.edu/board-trustees/meetings>

Meetings scheduled for spring 2023:

January 19th – Board Retreat

February 16th – at District Office

March 9th – at District Office

April 13th – at Bakersfield College

May 4th – at Cerro Coso Community College

June 1st – adoption of the 2023-24 tentative budget

Board Agenda and materials are published through Board Docs typically one week prior to the Board meeting.

Board meetings are livestreamed from the Weill Institute, and are recorded.

Video links are uploaded to the Board website

Our Employees



Employee Demographics

29%

Of KernCCD employees that received a degree from KernCCD

75%

Of KernCCD employees that have taken a class at KernCCD

	Less than 1 year	1-4 years	5-9 years	10-19 years	20+ years
KernCCD Employees by Total Tenure (First Hire Date)	12%	28%	26%	18%	17%

Employee Demographics

By Classification	Position Employee Class Desc (group)	Headcount	% of Total
DO	Classified	68	59%
	Managers	48	41%
	Total	116	100%
BC	Adjunct	377	31%
	Faculty	376	31%
	Classified	335	28%
	Managers	123	10%
	Total	1,204	100%
CC	Adjunct	106	38%
	Faculty	66	24%
	Classified	82	30%
	Managers	25	9%
	Total	276	100%
PC	Adjunct	117	41%
	Faculty	71	25%
	Classified	77	27%
	Managers	24	8%
	Total	288	100%
All KCCD	Adjunct	600	32%
	Faculty	513	27%
	Classified	562	30%
	Managers	220	12%
	Total	1,884	100%

Note: Data from Fall 2022 (as of Nov 18th, 2022)

Our Students



Students at the center

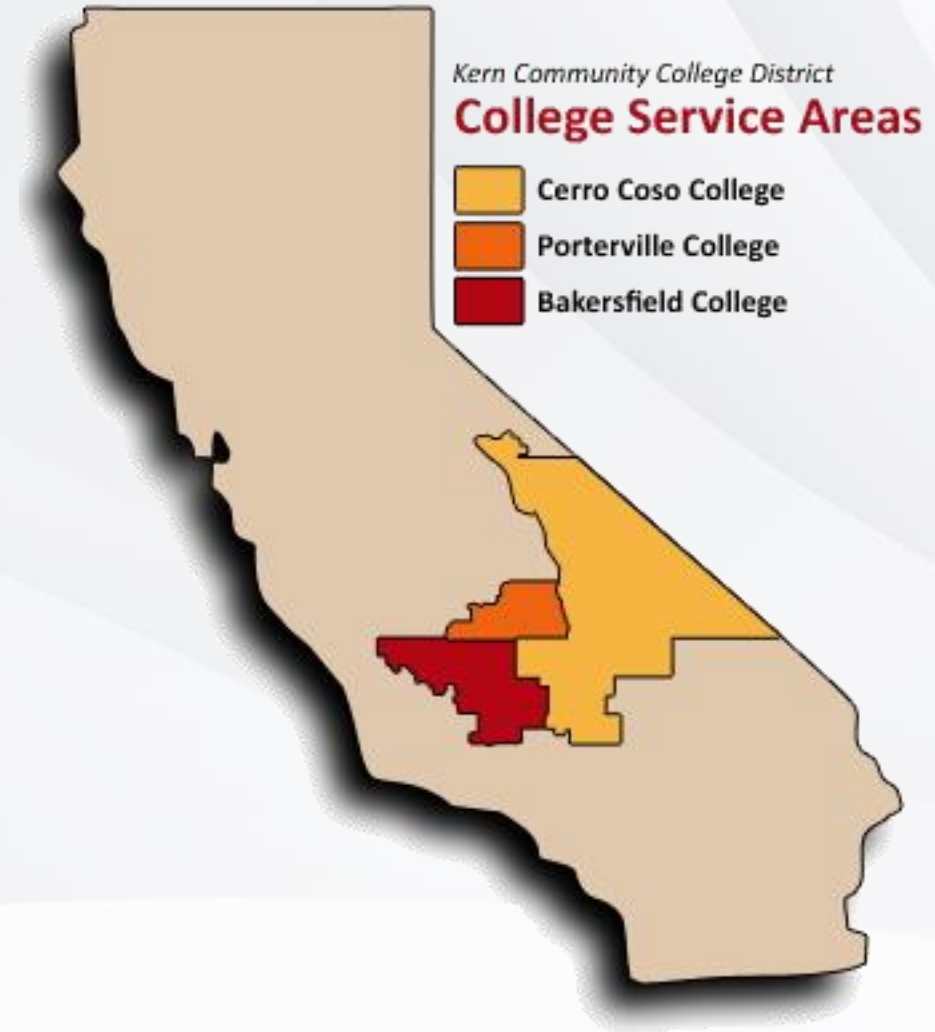
Who do we serve?

Kern CCD

- 48,044 students in 2021-22
- 55% Female
- 35% age 25+
- 79% people of color

Statewide

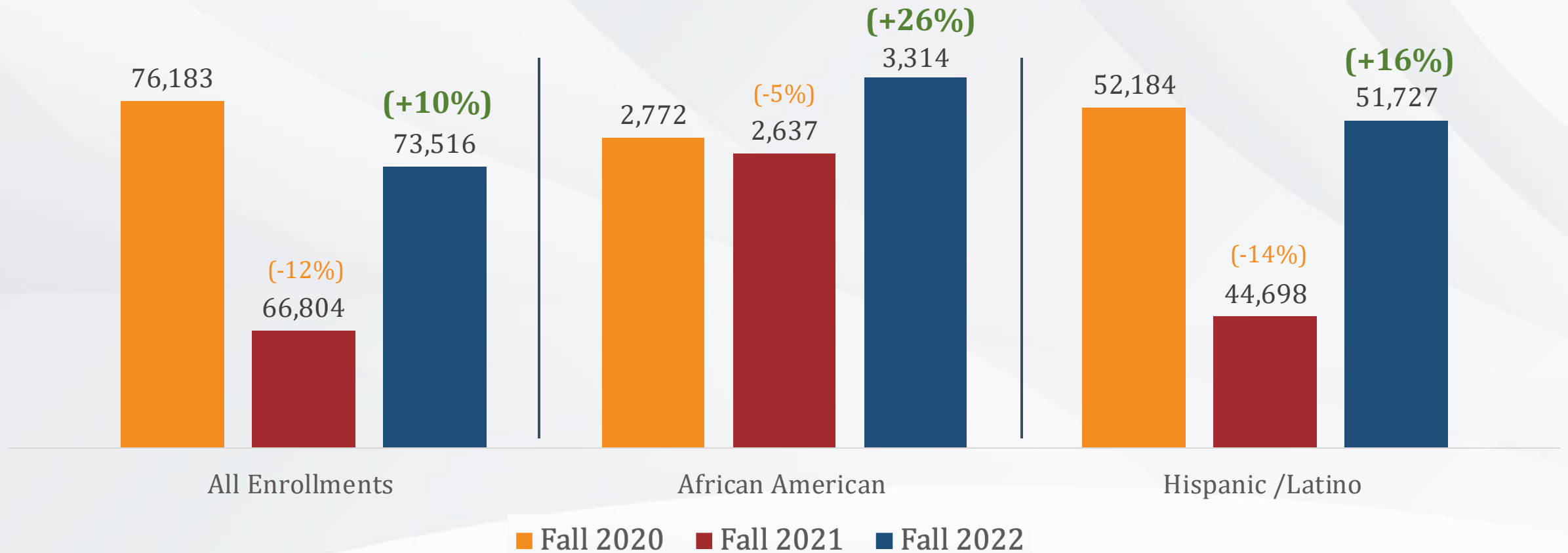
- 1.8 million students in 2021-22
- 55% Female
- 42% age 25+
- 75% people of color



Advancing SCFF Metrics

Enter the Path: High touch/tech targeted outreach. Stay on the Path: Completion coaching communities

Base Enrollments

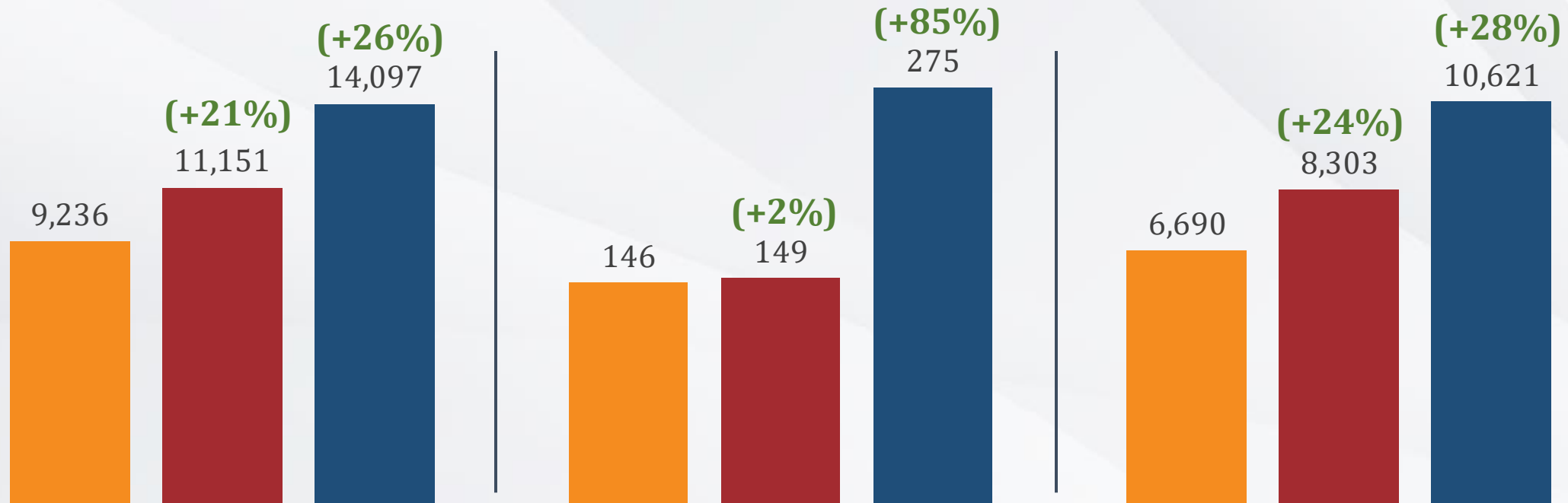


The data was pulled on November 1, 2022.

Advancing SCFF Metrics

Connecting courses to certificate and degree pathways.

Early College (Special Admits)



All Enrollments

African American

Hispanic /Latino

■ Fall 2020 ■ Fall 2021 ■ Fall 2022

*Every 9th grader in feeder high schools have a SEP, 3 college credits in 9th grade,
at least 12 college credits when completing high school*

The data was pulled as of November 1, 2022.

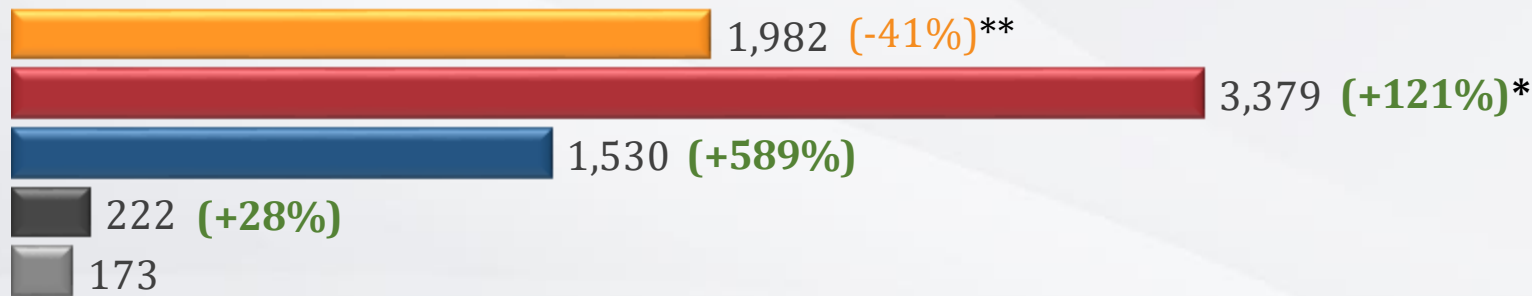
Advancing SCFF Metrics

High-need fields of education, healthcare, technology, and climate action

Governor's Multi-Year Roadmap

Adult Learners (CDCP's)

All Enrollments

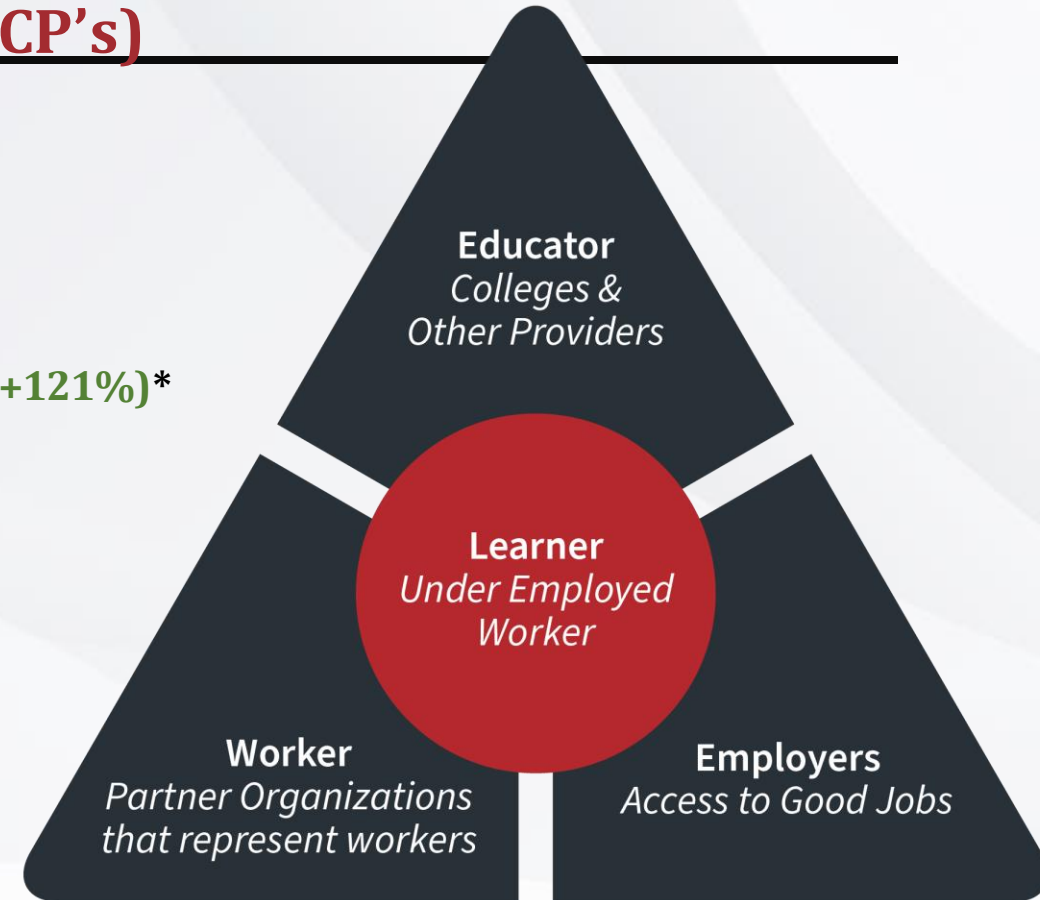


■ Fall 2022 ■ Fall 2021 ■ Fall 2020 ■ Fall 2018 ■ Fall 2019

**Agile Responsiveness*

During COVID online teacher training courses 2021

***Late-start sections not included*



Worker-Educator-Employer Model

The data was pulled as of November 1, 2022.

Advancing SCFF Metrics

Student Success Metrics

	Fall 2020	Fall 2021	Fall 2022
Transferable English Enrollments	5,998	4,916 (-18%)	5,363 (+9%)
Transferable Math Enrollments	5,104	4,234 (-17%)	4,928 (+16%)
CTE Units Attempted	68,100	65,507 (-4%)	70,928 (+8%)

	2019-2020	2020-2021	2021-2022
Total Awards (Certs & Degrees)	7,860	7,988 (+2%)	9,732 (+22%)

The data was pulled as of November 1, 2022.

Our Colleges

**PORTERVILLE
COLLEGE**

**BAKERSFIELD
COLLEGE**

CERRO COSO
COMMUNITY COLLEGE



Cerro Coso Community College is one of three colleges in the Kern Community College District. The College is charged with the responsibility of providing educational opportunities for the widely separated desert, mountain, and valley communities within a sweeping 18,000-mile, four-county region of eastern California.

Cerro Coso's service area includes a population base of just over 85,000 individuals. The College officially opened in the fall of 1973, and within the year began expanding its service area to include the present region.

PORTERVILLE COLLEGE

The population of the Porterville urban area is approximately 54,000 persons and that of the surrounding service area is 90,000 persons. Porterville is the gateway to a vast mountain wonderland and recreational area. It is within three hours commuting time to the seashores of the Pacific or to the metropolitan Los Angeles area.

Porterville College is the northernmost college in the Kern Community College District, which serves an area of some 24,000 square miles in all or portions of Kern, Tulare, Inyo, and San Bernardino Counties. Other colleges in the district are Bakersfield College in Bakersfield and Cerro Coso Community College in Ridgecrest.

BAKERSFIELD COLLEGE

Established in 1913, Bakersfield College is one of the nation's oldest continually-operating community colleges. The college serves 33,000 students annually on the 153-acre main campus in northeast Bakersfield, at the Delano Campus 35 miles north of Bakersfield, the Weill Institute in downtown Bakersfield, and BC SouthWest in southwest Bakersfield. We also offer classes at several alternative locations, including Shafter Learning Center 18 miles northwest of Bakersfield, Arvin/Lamont, McFarland, Olive Drive Training Facility in northwest Bakersfield, Wasco and other community locations.

Our students are diverse and represent the communities we serve, with BC holding designation as a Hispanic Serving Institution. You can see details about our student population on the BC Scorecard.

The District Finances



Mike Giacomini
Interim CFO

Funding Formula
Categorical Programs and Grants
Other

Student Centered Funding Formula (SCFF)

The SCFF consists of **three** allocations:

Part 1 Base — Enrollments (FTES) and Basic Allocation. 70% Systemwide

Part 2 Supplemental — Counts of low-income students. 20% Systemwide

Part 3 Student Success — Counts of success outcomes, with “premiums” for outcomes of low-income students. 10% Systemwide

Part 1 - Base Allocation (~70%)

Basic Allocation	Varies by College and District*
Credit	+ \$4,840 per FTES of 3 Year Average**
Non-Credit	+ \$4,082 per Non-Credit FTES
Career Development & College Preparation	+ \$6,788 per CDCP FTES
Special Admit - Credit	+ \$6,788 per Special Admit Credit FTES
Incarcerated - Credit	+ \$6,788 per Incarcerated Credit FTES

* Basic Allocation for BC is \$6.9M as a college of between 10,000 – 20,000 FTES in a Multi-College District, plus two (2) State Approved Centers at \$1.98M each for a total of \$10.91M.

** 3 Year Average is Credit FTES (less Incarcerated and Special Admit) of the current year projection + prior year actuals + prior-prior year actuals divided by 3.

Source: 2022-23 Advanced Principal Apportionment Memo

Part 2 - Supplemental Allocation (~20%)

Pell Grant	+ \$1,145
Promise (BOG)	+ \$1,145
AB540	+ \$1,145

Funding is based on the unduplicated head counts from the prior year. Individual students may count in multiple areas.

Source: 2022-23 Advanced Principal Apportionment Memo

Part 3 - Student Success Allocation (~10%)

Outcome (prior year)	All Students Rate	Plus, Promise Students Rate	Plus, Pell Students Rate
Associates Degree	\$2,025	\$510	\$765
Baccalaureate Degree	\$2,025	\$510	\$765
Associates Degree for Transfer (ADT)	\$2,700	\$680	\$1,020
16 + Unit Certificate	\$1,350	\$340	\$510
9 Units of CTE Courses Completed	\$675	\$170	\$255
Transfer to 4-Year University	\$675	\$255	\$383
Completion of Transfer-Level Math & English	\$1,350	\$340	\$510
Living Wage	\$675	\$170	\$255

Source: 2022-23 Advanced Principal Apportionment Memo

Kern CCD 2022/23 Unrestricted Revenues

Kern Community College District						
Income To Be Allocated -- Unrestricted GU001						
	2021-22	2022-23				
Income Description	PY Adopted Allocation	Bakersfield College	Cerro Coso Community College	Porterville College	Tentative Allocation	Variance
SCFF	178,516,657	141,969,014	32,591,914	30,420,953	204,981,882	26,465,225
Part-Time Faculty (Adjunct) Faculty Support	462,949	348,126	58,816	52,024	458,967	(3,982)
Forest Reserves	22,873	-	-	9,258	9,258	(13,615)
Potash Royalties	579,617	378,305	108,087	54,044	540,436	(39,181)
Lottery Revenue	3,607,617	2,906,721	501,040	433,548	3,841,309	233,692
Mandated Costs	645,156	518,079	87,530	77,422	683,031	37,875
Interest Income	2,013,379	1,416,886	243,484	212,258	1,872,627	(140,752)
Miscellaneous Income	565,867	166,647	28,637	24,965	220,249	(345,618)
Total GU001 Income to be Allocated	186,414,115	147,703,778	33,619,507	31,284,473	212,607,758	26,193,643
PY Allocated Income		129,895,828	29,288,985	27,229,302		
Increase(Decrease) from PY		17,807,950	4,330,522	4,055,171		
		13.7%	14.8%	14.9%		

Kern CCD 2022/23 Categorical and State Grants

Student Housing - BC	60,245,000	One-Time
CREL	50,000,000	One-Time
Deferred Maintenance	17,023,018	Fluctuates severely
Strong Workforce	16,374,422	
COVID Recovery Block	15,316,901	One-Time
Student Success Completion	12,428,185	
Student Equity and Achievement	10,815,234	
EOPS	4,581,153	
SFRF Emergency FA	4,235,394	Probably going away
Retention and Enrollment	2,129,967	
DSPS	2,077,559	
Adult Ed Block Grant	1,482,102	
SFAA	1,458,671	
CA College Promise	1,359,610	
Guided Pathways	1,296,069	
NextUP	1,078,699	
Basic Needs Centers	1,058,298	
Other restricted programs	7,770,905	

Legal Considerations

Brown Act

Ethics

Closed Session Protocol

Board Communication & Social Media Protocol

Ethics Training

- Please join us for our annual two-hour training on Ethics in Educational Governance (AB 1234 training)
- January 19, 2023, 5:15 – 7:15 p.m.
- We cover:
 - Conflict of interest issues
 - Rules regarding gifts
 - Transparency laws such as the Brown Act
 - Form 700

Closed Session Confidentiality

- Disclosure prohibited
- Employee disclosures
- Consequences
- Exceptions
- Personal liability
- Removal from office



Board of Trustees Retreat Meeting (Tuesday, January 29, 2019)

Members present

Romeo Agbalog, Kyle W Carter, Jack P Connell, John S Corkins, Nan Gomez-Heitzeberg, Kay S Meek, Dennis L Beebe

1. Open Session

The meeting was called to order at 9:07 a.m. by Trustee President, John Corkins.

Adoption of Agenda-(*Revisions to Agenda)

Motion by Kay S Meek, second by Jack P Connell.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Kyle W Carter, Jack P Connell, John S Corkins, Nan Gomez-Heitzeberg, Kay S Meek

Absent during vote: Dennis L Beebe

C. Correspondence to the Board of Trustees and/or Communications

There were three correspondences to the Board. Copies were made available to the Board and the public.

2. Public Comments --- Open Session At this time, the public may address the Board of Trustees on any matter within the subject matter jurisdiction of the Board that is not on the agenda. The public may address the Board of Trustees on each of the agenda items as those items are considered. Each speaker will be allowed a maximum of five (5) minutes per topic. Twenty (20) minutes shall be the maximum time allotment for public speakers on any one (1) subject regardless of the number of speakers at any one (1) Board meeting. At the discretion of a majority of the Board, these times may be extended. Each person who addresses the Board must first be recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, or address comments by the public.

There were no public comments.

3. Business Services (Approval) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$92,600, in accordance with Board Policy 3A4. All amounts designated are not to exceed the specified amount unless otherwise noted.

A. Adoption of the Nonresident Tuition Fee for 2019-20. The proposed Nonresident Tuition Fee of \$229.00 per semester unit for a 30 unit semester term academic year is based on the district average cost. The proposed rate results in a \$15.00 (7%) increase over the current rate of \$214.00 per unit and is projected to increase local revenues by \$38,792.30 and will be deposited into GU001 Unrestricted funds. The fee will be per unit, up to and including [15] units, and will be effective beginning the summer session of 2019.

A copy of said Report B-1-19 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by Kay S Meek, second by Nan Gomez-Heitzeberg.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Kyle W Carter, Jack P Connell, John S Corkins, Nan Gomez-Heitzeberg, Kay S Meek

4. KCCD Board Retreat

A. Effective Trustee / New Trustee Training Work Study

Butte-Glenn Community College District Trustee Vice President, William McGinnis presented and facilitate on behalf of Community College League of California (CCLC), an effective trusteeship work study session in the areas listed below, as an introduction for new trustees to their roles, and serve as a refresher for continuing board members.

- Introduction for Civility / Board Decorum During Board Meetings & Afterwards
- New Trustees Q & A
- Pointers on Attributes of a High Performing Board Culture

Copies of the work study session were made available to the Board and the public. A copy of said Report A-1-19 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

B. Review and Presentation of Organizational Evaluation of Human Resources Report

Vice Chancellor of Human Resources, Tonya Davis, along with Chancellor Burke, opened the presentation by providing the Board with background on the request made by the trustees in 2018 for a departmental organizational review of Human Resources, in an effort to determine present and future needs. Robin Paggi and Debra Lopez with WorklogicHR, presented their findings from the conducted study of the Kern Community College District Human Resources department. Copies of the presentation were made available to the Board and the public. Questions and requests made by the trustees were:

- What are the steps moving forward? Can we (KCCD) move forward sooner than later? What does the re-alignment look like?
- ACTION REQUESTED: Trustee President, John Corkins requested on behalf of the Board for an analysis of other multi-college districts expenditures on HR departments with budgetary needs and structures.

Vice Chancellor of Human Resources, Tonya Davis will gather the data to advise the Board at a later meeting. Trustee President, John Corkins directed the Chancellor and Vice Chancellor Davis to move forward with the recommended staffing request, and prepare a report on what the organizational structure will look like with a plan of action on correcting any current deficiencies, and outlined measures to streamline processes for the future. A copy of said Report H-1-19 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

C. Brown Act and Code of Ethics in Educational Governance (Presentation by Grant Herndon from SLS)

Schools Legal Service's General Counsel, Grant Herndon, presented a PowerPoint presentation on the Brown Act and Code of Ethics to our Board as a whole. This training meets the boards' goal on professional development. Copies of the presentation and trustee handbook were made available to the Board and the public. A copy of said Report A-2-19 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

D. Discussion Regarding Board Member Electronic Device Usage for Board Meetings

Executive Assistant, Chancellor's Office & Board of Trustees, Danielle Hillard presented an option to utilize hand held tablet devices for conducting board and committee meetings. This would allow the Board to review and view the cloud-based agenda platform during and before meetings in the same format, allowing for consistent streamlined agenda review, while continuing to support the Board's ask for a paperless system, which has been a cost-saving measure for KCCD since 2012. The cost is estimated not to exceed, \$15,000 for a total of nine devices: (7) Trustees (1) Student Trustee and the Chancellor. This cost would be inclusive of all software and needed accessories to operate the devices. There was consensus to move forward with this request by the Board.

A copy of said Report A-3-19 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

E. Discussion on adding to regular Board Meetings a Monthly KCCD Construction Update Report to the Board of Trustees

Chancellor Burke proposed to the Board a separate monthly report on bond construction projects by the KCCD Facilities department. Chancellor Burke shared that AECOM will assist with this reporting for the Bakersfield College campus projects. A trustee recommended a need for a running list of projects to track progression. Trustee President John Corkins requested that this report be brought to the Board as soon March, if not sooner. The Board unanimously support receiving this report on construction, on a monthly basis. A copy of said Report B-2-19 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

5. Reminders

A. Form 700 Statement of Economic Interests

Trustee President, Joh Corkins reminded to Board to complete their form 700 prior to the April 1st submission deadline to KCCD's General Counsel's office. Corkins also reminded the trustees and informed the new trustees of this annual requirement.

B. KCCD Board Committees Appointments for 2019-2021

Trustee President John Corkins appointed board members to the four standing committees of the KCCD Board of Trustees: Evaluation, Accreditation, Legislative, and Finance & Audit. All members agreed with their appointments. Future meetings will be set with the various committee chairs, Chancellor and/or CFO. A copy of said Report A-4-19 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

C. CC League of CA Training and Conference Schedule

Chancellor Burke shared the CCLC training and conference schedule with the Board as information items only. This information was made available to the Board and the public.

6. Informational Items and Articles of Interest

Chancellor Burke shared articles of interest to our district with the Board as information items only. Copies were made available to the Board and the public.

Members present

Romeo Agbalog, Dennis L Beebe, Kyle W Carter, Jack P Connell, John S Corkins, Nan Gomez-Heitzeberg, Kay S Meek

1. Open Session

A. Call to Order

The meeting was called to order at 8:37 a.m. by Trustee Corkins.

B. Adoption of Agenda-(*Revisions to Agenda)

Adopted with a correction to the datasheet from item #6C submitted by Institutional Research and Reporting's Director, Bob Ngo.

Motion by Nan Gomez-Heitzeberg, second by Dennis L Beebe.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Dennis L Beebe, Kyle W Carter, Jack P Connell, John S Corkins, Nan Gomez-Heitzeberg, Kay S Meek

C. Correspondence to the Board of Trustees and/or Communications

Chancellor Burke shared one correspondence was received for the Board on a student matter that was referred to the President of Bakersfield College.

D. Presentation of the Kern Community College District annual audit report for the period ended June 30, 2019, as prepared by KCoe & Isom, Certified Public Accountants.

CFO Deborah A. Martin presented the annual audit report to the Board. There were no questions. A copy of said Report B-1-20 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

2. Public Comments --- Open Session At this time, the public may address the Board of Trustees on any matter within the subject matter jurisdiction of the Board that is not on the agenda. The public may address the Board of Trustees on each of the agenda items as those items are considered. Each speaker will be allowed a maximum of five (5) minutes per topic. Twenty (20) minutes shall be the maximum time allotment for public speakers on any one (1) subject regardless of the number of speakers at any one (1) Board meeting. At the discretion of a majority of the Board, these times may be extended. Each person who addresses the Board must first be recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, or address comments by the public.

3. Public Hearing

A. Public Hearing regarding the Initial Joint Interest-Based Bargaining ("Sunshine") Proposal between the Kern Community College District and Kern Community College District Community College Association/California Teachers Association/National Education Association (CCA/CTA/NEA), as shown in the Human Resources Report. (California Government Code Section 3547,et.seq)

Board President John Corkins opened the hearing at 8:50 a.m. No comments were made. The hearing was closed at 8:51 a.m. by Board President John Corkins.

A copy of said Report H-1-20 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

B. Second Public Hearing for Kern Community College District Trustee Areas Redistricting

Board President John Corkins opened the hearing at 8:50 a.m.

Sophia Garcia, GIS Analyst from the Dolores Huerta Foundation read a letter with requests of the Kern Community College District to provide the documentation for the redistricting efforts in both English and Spanish and provide a platform for community engagement in the process and discussions.

Paul Mitchell, CEO of Redistricting Partners; a company that Kern Community College District has contracted to provide professional services for the trustee areas redistricting efforts, presented a PowerPoint on the redistricting process. Mr. Mitchell shared with the Board what goes into a redistricting process to include: communities of interest, traditional principles, safe harbor laws, and other demographics from the census.

A question was raised on waiting for new census data from the upcoming 2020 census? Mr. Mitchell shared that the current census information is from 2010, along with current data made available through the counties KCCD serves, and that upon completion of the 2020 census, their company's services will capture that data as well, and make, if any, the necessary adjustments to the trustees' service area maps.

A clarification by Mr. Mitchell was made on a settlement made on a previous claim under the Voter's Right Act for Kern Community College District.

The hearing closed at 9:28 a.m. by Board President John Corkins. A copy of said Report A-1-20 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

A copy of said Report A-1-19 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

4. Business Services (Approval) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$95,200, in accordance with Board Policy 3A4. All amounts designated are not to exceed the specified amount unless otherwise noted.

A. Adoption of the Nonresident Tuition Fee for 2020-21. The proposed Nonresident Tuition Fee of \$283.00 per semester unit for a 30-unit semester term academic year is based on the district average cost option 2 fee per unit. The proposed rate results in a \$69.00 (32%) increase over the current rate of \$214.00 per unit and is projected to increase local revenues by approximately \$388,000.00 and will be deposited into GU001 Unrestricted funds. The fee will be per unit, up to and including 15 units, and will be effective beginning the summer session of 2020.

A copy of said Report B-2-20 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by Dennis L Beebe, second by Jack P Connell.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Dennis L Beebe, Kyle W Carter, Jack P Connell, John S Corkins, Nan Gomez-Heitzeberg, Kay S Meek

B. Authorization for the Chief Financial Officer to execute a service agreement between the Kern Community College District and Strata Information Group (SIG) for project management of the document imaging solution. The term is from date of execution through January 31, 2022. The cost to the district is not to exceed \$257,610.00 to be paid from GU001 funds.

Question on implementation and support of the usage. Chancellor Burke clarified that the agreement will help with the paperless process.

A copy of said Report B-3-20 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by Dennis L Beebe, second by Romeo Agbalog.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Dennis L Beebe, Kyle W Carter, Jack P Connell, John S Corkins, Nan Gomez-Heitzeberg, Kay S Meek

C. Authorization for the Chief Financial Officer to execute an implementation and software agreement between the Kern Community College District and Ellucian Company L.P. to implement a district-wide document imaging system to support Bakersfield, Cerro Coso and Porterville Colleges and the district office. The term is from date of execution through June 30, 2023. The cost to the district is not to exceed \$510,455.00 to be paid from GU001 Unrestricted fund.

A copy of said Report B-4-20 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by Dennis L Beebe, second by Jack P Connell.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Dennis L Beebe, Kyle W Carter, Jack P Connell, John S Corkins, Nan Gomez-Heitzeberg, Kay S Meek

5. Human Resources-(Consent)

A. Human Resources December 2019 Report

All Consent items were approved in a single motion at the beginning of this Board meeting. A copy of said Report H-2-20 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by Dennis L Beebe, second by Dennis L Beebe.

Final Resolution: Motion Carries

6. KCCD Board Retreat

A. Sexual Harassment Prevention Training

Sexual Harassment Prevention training was provided to the Board of Trustees, Chancellor Thomas J. Burke, and Executive Assistant to the Chancellor's Office & Board of Trustees, Danielle K. Hillard as required by law. This training was conducted by Melissa Brown and Eric Alford from School Legal Services.

A copy of said Report A-2-20 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

B. First Reading: Presentation of proposed revision to the Kern Community College District Board Policy Manual, Section Two, Board of Trustees as recommended in the Administrative Services report.

Chancellor Burke presented to the Board, a tracked-changed version of the board policy manual, Section Two, for their consideration. During the review of the proposed revisions, Chancellor Burke included in the discussion, a highlighted revision option submitted by Bakersfield College's Academic Senate President, Steven Holmes via email in response to Chancellor's Burke's previous discussion on Section Two in the District's Consultation Council meeting held in November 2019.

A question was raised by a trustee to verify if all of the college academic senates had an opportunity to submit comments and/or questions. Chancellor Burke reported to the Board that Section Two of the Board Policy Manual has been reviewed through the Decision-Making process, and all senates and other constituency groups represented had an opportunity to provide recommendations, comments and/or questions.

Trustee Corkins stated upon concluding the review of the policy section that the Board had previously agreed to move forward with the CCLC model and format for KCCD's board policies. A copy of said Report A-3-20 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Chancellor Burke was given direction by the Board to move forward with the corrections to the following areas**:

BP 2100	Language approved as submitted with all formatting, typographical, and grammatical corrections made to move forward for the next Board review.
BP 2130	Remove term limits. The Board agreed not to have term limits. Language approved as submitted with all formatting, typographical, and grammatical corrections made to move forward for the next Board review.
BP 2200	Recommendation to have bullet points and codify language. Language approved as submitted with all formatting, typographical, and grammatical corrections made to move forward for the next Board review.
BP 2210	Language approved as submitted with all formatting, typographical, and grammatical corrections made to move forward for the next Board review.
BP 2315	Ask General Counsel on notification timeframe for employees. Language approved as submitted with all formatting, typographical, and grammatical corrections made to move forward for the next Board review.
BP 2345	Language approved as submitted with all formatting, typographical, and grammatical corrections made to move forward for the next Board review.
BP 2360	Remove duplications. Language approved as submitted with all formatting, typographical, and grammatical corrections made to move forward for the next Board review.
BP 2410	Language approved as submitted with all formatting, typographical, and grammatical corrections made to move forward for the next Board review.
BP 2430	Question on clarification for delegation of authority in a multi-college district per ACCJC requirements. Board agreed they have one employee; the Chancellor, who in turn delegates responsibilities to the college presidents to oversee the business of education at the college level. Chancellor Burke shared that the ACCJC language is clear on the duties of the Chancellor. The Board requested a side-by-side comparison with proposed changes marked. Language approved as submitted with all formatting, typographical, and grammatical corrections made to move forward for to the next Board review.
BP 2510	Add reference for high school; move up green highlighted language. Language approved as submitted with all formatting, typographical, and grammatical corrections made to move forward for to the next Board review.
BP 2610	Language approved as submitted with all formatting, typographical, and grammatical corrections made to move forward for the next Board review.

Sample Equity-related Training

Board of Trustees Regular Meeting (Tuesday, March 15, 2022)

Members present

Romeo Agbalog, Kyle W Carter, Jack P Connell, John S Corkins, Nan Gomez-Heitzeberg, Kay S Meek, Yovani Jimenez

1. Open Session

A. Call to Order

Board President, Romeo Agbalog, called the meeting to order at 11:00 a.m.

B. Adoption of Agenda

Motion by John S Corkins, second by Jack P Connell.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Kyle W Carter, Jack P Connell, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez

C. Equity Seminar Series

Vice Chancellor of Human Resource, Dena Rhoades introduced Equity Seminar Series presenter Losana Hotep. Mr. Hotep's presentation and discussion focused on equity matters impacting students and how we can support student success.

2. Public Comments-(Regarding Closed Session Agenda Items Only)

A. Closed Session

3. Adjournment to Closed Session

A. Closed Session Items

Following a short recess, Board President, Romeo Agbalog, adjourned the meeting to Closed Session at 12:12 p.m.

4. Return to Open Session

A. Call to Order-Open Session

Board President, Romeo Agbalog, called the Open Session to order at 1:06 p.m.

B. Pledge of Allegiance

C. Report of Actions Taken in Closed Session As Required

5. Public Comments --- Open Session [At this time, the public may address the Board of Trustees on any matter within the subject matter jurisdiction of the Board that is not on the agenda. The public may address the Board of Trustees on each of the agenda items as those items are considered. Each speaker will be allowed a maximum of five (5) minutes per topic. Twenty (20) minutes shall be the maximum time allotment for public speakers on any one (1) subject regardless of the number of speakers at any one (1) Board meeting. At the discretion of a majority of the Board, these times may be extended. Each person who addresses the Board must first be recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, or address comments by the public. At the opening of this meeting, names and agenda items were taken for public comments. Are there any additional members of the public who wish to make public comments, please state your name and the item you wish to address.]

6. Preliminary Items

Sample Board Self-Evaluation Summary Report

Board of Trustees Regular Meeting (Thursday, May 5, 2022)

Members present

Romeo Agbalog, Kay S Meek, Kyle W Carter, Jack P Connell, Nan Gomez-Heitzeberg

1. Open Session

A. Call to Order

Board President, Romeo Agbalog, called the meeting to order at 11:30 a.m.

B. Adoption of Agenda

Motion by Jack P Connell, second by Nan Gomez-Heitzeberg.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Kay S Meek, Kyle W Carter, Jack P Connell, Nan Gomez-Heitzeberg

C. Kern CCD Baccalaureate Degree Program Update

Director of the Valley Strong Energy Institute, Liz Rozell, provided an update on the AB927 Implementation, and described the process the college and district office are following for the application submission to the CCCC.

D. 2022 Board of Trustees Evaluation Summary Report Discussion

Trustee Nan Gomez-Heitzeberg, member of the Board Evaluation Committee, noted how well the outcomes speak to the cohesiveness of the Board and their focus to ensure the district finances are in place to support the strategic goals of the district and the colleges. Additionally, Trustee Gomez-Heitzeberg noted the the subcommittee's pleasure with the evaluation process, and that it provided valuable information to the Board. Trustee Meek recognized the work of the subcommittee and expressed her appreciation for the committee work and honest summarization of the evaluation.

2. Public Comments-(Regarding Closed Session Agenda Items Only)

A. Closed Session

3. Adjournment to Closed Session

A. Closed Session Items

Following a brief break, Trustee Agbalog adjourned to Closed Session at 12:28pm

4. Return to Open Session

A. Call to Order-Open Session

Board President, Romeo Agbalog, called the meeting to order at 1:00 p.m.

B. Pledge of Allegiance

Trustee Gomez-Heitzeberg led the pledge.

C. Report of Actions Taken in Closed Session As Required

5. Public Comments --- Open Session [At this time, the public may address the Board of Trustees on any matter within the subject matter jurisdiction of the Board that is not on the agenda. The public may address the Board of Trustees on each of the agenda items as those items are considered. Each speaker will be allowed a maximum of five (5) minutes per topic. Twenty (20) minutes shall be the maximum time allotment for public speakers on any one (1) subject regardless of the number of speakers at any one (1) Board meeting. At the discretion of a majority of the Board, these times may be extended. Each person who addresses the Board must first be recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, or address comments by the public. At the opening of this meeting, names and agenda items were taken for public comments. Are there any additional members of the public who wish to make public comments, please state your name and the item you wish to address.]

6. Preliminary Items

KCCD 2022 Board of Trustees Self Evaluation Summary

Methodology

In February of 2022, KCCD Board of Trustees (BOT) were asked to assess its performance over the last year by completing a survey. Authored by KCCD Chancellor, Dr. Sonya Christian and KCCD Director of Institutional Research, Dr. Bob Ngo, the survey consisted of 24 questions that covered four areas: the BOT's fulfillment of duties as outlined by board policy, the BOT's knowledge and implementation of board policies, the BOT's interaction and relationships with KCCD staff and stakeholders, and the BOT's effectiveness in achieving KCCD's strategic goals. The BOT was also asked to identify 3 accomplishments/strengths of the KCCD BOT and 3 challenges that the BOT anticipated that KCCD will face in the coming year. All 7 BOT members completed the survey and the results were analyzed by Chancellor Christian and Dr. Ngo, and reviewed with KCCD BOT Chair Romeo Agbalog

Summary of findings

Fulfillment of BOT duties as outlined by Board Policy

For each duty asked about, respondents reported that they agreed that the board fulfilled its duties over the last year. All 7 board members responded that they strongly agree that the board had ensured that KCCD and its colleges are engaged in long term fiscal planning. The only duty that did not have a majority of respondents answering "Strongly Agree" to was the board being "knowledgeable about major social and economic trends and issues that affect KCCD and its colleges".

Knowledge of and Implementation of Board Policy

Overall, respondents agreed that the BOT was correctly using and interpreting board policy to make decisions for the district. All 7 respondents strongly agreed that the board meeting agendas were clear and accessible. The only statement that the majority of respondents did not answer "Strongly Agree" to was "the board is knowledgeable about current board policy".

Interaction with and relationship with KCCD Staff and Stakeholders

Respondents agreed that the BOT maintained good relationships and interacted appropriately with KCCD staff and stakeholders. The statement that respondents were least likely to "Strongly Agree" with was "The Board is active in educating the local community about KCCD's and its colleges' accomplishments and its needs".

Strategic Goals

Respondents generally agreed that the BOT was effective in helping KCCD make progress on all of the strategic goals that were presented on the survey. All 7 respondents answered "Strongly Agree" that the board helped KCCD "maintain fiscal security".

Strengths and Challenges

When asked to identify the top 3 ways that the BOT helped KCCD achieve its goals, three areas were mentioned more than once. 2 respondents identified the selection process for the new Chancellor went well and that the BOT was able to provide support to the Chancellor during the transition. 5 respondents identified issues related to fiscal stability as an area that the board was able to help KCCD achieve its goals. When asked to identify challenges that KCCD would be facing in the coming year, all respondents included something about securing funding in an uncertain economic climate.

Chancellor Christian reported on the Good Jobs with Equity conference hosted by KernCCD on May 3, 2022 and highlighted for the Board two articles covering the conference. One article by Emma Gallegos published in Ed Sources and another by Jim Cox published in The Bakersfield Californian. Chancellor Christian congratulated our students who were preparing for commencement at the three colleges, expressing pride in their perseverance during the past two year. Christian also thanked faculty and staff across the district for their efforts to support our students.

G. Board of Trustees, Reports, and Inquiries

All trustees thanked outgoing Student Trustee Gian Gayatao for his service this past year, as well as congratulated students who are graduating from the colleges, and expressed appreciation to faculty and staff for their work in supporting students.

Board Vice President Gomez-Heitzeberg thanked the Board for their support in her election to the CCCT Board.

Board President Agbalog reiterated comments from the trustees recognizing Student Trustee Gayatao, faculty, staff, and all the graduating students. Agbalog also announced that the Board of Trustees are supporting two presentation proposals to the ACCT Leadership Congress being held in New York City on October 26-29, 2022.

The two presentations will be facilitated by Kern Community College District Trustees Jovani Jimenez and Nan Gomez-Heitzeberg, in collaboration with Chancellor Sonya Christian.

16. Adjournment

A. Adjournment

Board President, Romeo Agbalog, adjourned the meeting at 1:48 p.m.