



Minutes DRAFT

Committee Name: College Council

Date: February 3, 2022

Time: 2:00pm – 4:00pm

Location: Zoom

Attendees: Mike Barrett, Michael Bonner, Melissa Bowen, Michael Campbell, Lisa Couch, Matt Crow, Peter Fulks, Kevin King, Sean Hancock, Corey Marvin, Yvonne Mills, Joe Slovacek, Lisa Stephens

Absent: Deanna Campbell, Mia Guzman, Heather Ostash, Cody Pauxtis

Guests: Kristie Nichols

1. Call to Order – 2:04 pm

2. Purpose of the Meeting

The purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

3. Approval of Minutes and Action Items

Minutes and action items approved unanimously

Action Item Follow up: President Hancock reached out to Gary Moser regarding CVC-OEI barriers. It is a work in progress. The employee working on this at the state Chancellor's office has resigned and a new employee is in training. President Hancock will continue to press on the subject.

4. Approval of Agenda

Agenda approved unanimously

5. Constituency Reports

5.1 Academic Senate – Yvonne Mills

Academic Senate discussed the CVC-OEI integration needs and roadblocks experienced by PedTech. Yvonne will draft a resolution calling for prioritization. If approved, Yvonne will present to Consultation Council. In checking with PC and BC academic senate presidents, there is no open dialogue about PedTech issues at their colleges. They will bring it to the attention of their faculty at academic senate meetings to provide a united front amongst all three institutions. Yvonne continue to experience issues filling roles on committees and task forces. Dr. Hancock is working on recruiting classified staff for the task forces.

5.2 Classified Senate – Vacant



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No report

5.3 Student Government – Mia Guzman

No report

5.4 Consultation Council – President Hancock/Yvonne Mills

- The chancellor discussed the upcoming redistricting hearing. President Hancock provided website information for college council members to review. The Chancellor reviewed goals, targets and tactics will be a focus moving forward as she is looking to advance student success through the lens of the Student Centered Funding Formula.
- Resource Development – Dr. Christian would like grants supporting about 30% of the district. Fundraisers were discussed. KCCD has a small, but engaged board focused on supporting programs and services. Dr. Hancock is appreciative of how supportive the Cerro Coso Community College Foundation members are.
- Inter-district Collaboration – Dr. Christian highlighted examples of Cerro Coso's Allied Health department working with Dual Enrollment in Delano facilities. An MA pipeline is being built throughout the BC service area. We are looking to bring back ESL. Cerro Coso will work with BC to offer ESL at the Bishop Job Spot while working on our own program. Dr. Christian is encouraging a spirit of collaboration amongst the three colleges.
- Develop Infrastructure to support the colleges – The Chancellor will move forward with the proposed restructuring of the district office by pulling the Workforce and Economic Development department out from under the Educational Services division by creating a Vice Chancellor of Workforce and Economic Development
- A two-year addendum will be added to the three-year KCCD Strategic Plan that is expiring this year.
- Dr. Hancock is waiting on an update on the status of the Vice Chancellor of Human Resources search.
- The Joint Analysis of the Governor's budget was briefly discussed and President Hancock invited all attendees to review the document in the SharePoint at their convenience.

5.5 Community College Association (CCA) – Joe Slovacek

No report. The CCA will be meeting next week.

5.6 California School Employee Association (CSEA) – Mike Barrett

CSEA is still in negotiations and are scheduled to meet again next week. The team negotiated for a COLA increase and revised grievance language. Classified employees have expressed concerns about participatory governance and how long the hold harmless will last. Mike is looking to add additional classified members as CSEA team members. He will send another call out for vacant slots on committees and taskforce. CSEA is also concerned about all the vacant positions. Mike shared some of the benefits



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of being a CSEA member. Dr. Hancock and Lisa Couch clarified the hold harmless is in place through 2024-25. There is discussion around the fear of the fiscal cliff we will face. The last couple of years, we submitted for the hold harmless, but rescinded once we realized we did not need it. BC has been our anchor and has a bigger impact as a district.

6. Reporting Committees

6.1 Facilities – Cody Pauxtis

The next meeting is on February 16, 2022.

6.2 Safety & Security – Kevin King

- Evacuation drills were conducted successfully with minimal disruption to the surrounding areas.
- Mitel Activate is being installed on all IWV phones on Sunday and will be installed on Bishop/Mammoth phones on Tuesday. This will enable the College to send emergency messages and other useful messages. Mitel Activate will have a quicker turnaround than the CCUpdate.
- CFIT in the stages of receiving feedback. Kevin should have a general desired direction based on feedback in the coming weeks.
- CPR Professional Development – Kevin looks to schedule CPR training towards the end of spring to allow as many employees to attend as possible.

6.3 Technology Resource Team (TRT) – Mike Campbell

The TRT has not met for the spring semester. Mike Campbell continues to look for student representation.

6.4 Student Success Support Programs (SSSP) – Heather Ostash

The SSSP meeting scheduled for February 2 was cancelled. Instead, the meeting will take place over email. SOAA has been updated for submission and will be distributed to the committee for final review. After the committee provides input, the SOAA will be sent to Academic Senate for review before submission.

6.5 Incarcerated Students Education Program – Peter Fulks

The ISEP program experienced an extended lockdown due to the omicron surge. Cases are rising inside the prisons. Classes are slated to begin on February 7, however, Peter anticipates another delay. ISEP has the demand for any degree. Since Peter works with CTE, he will work with exploring some options. Cerro Coso was awarded the last Rising Scholars grant. Peter and Alec Griffin are working on drafting the language to apply for another round of funding. When looking at the unduplicated headcount, BC has less students than Cerro Coso. Cerro Coso has graduated the most students in the entire state in the last few years. Sean will advocate that Cerro Coso apply for the grant. President Hancock briefly discussed the baccalaureate bill that was authored between the pilot bill and the new bill that recently passed. President Hancock would like to fight the one hundred mile radius stipulation and take the next step to modify the trailer bill



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language. An exemption for colleges serving incarcerated students, where four-year partners are not willing to go, would be appropriate. Corey noted that it was clear that the first and foremost concern was finance-driven in CSUB's decision to back out of the four-year partnership. Corey has discussed AB927 with several constituent groups. Submission for baccalaureate applications are on January 15 and August 15. Should Cerro Coso choose to apply for the next round in August, the work must be completed before faculty go off for summer break.

7. Associated Committees

7.1 Budget Development – Lisa Couch – *Title V, Sec. 53200:C.10*

The next meeting will be on February 23. The committee will review the response to the accreditation recommendation and will begin committee work for the 2022-2023 budget. Lisa reviewed the Cerro Coso budget development process in the Chancellor's seminar.

7.1.a District Wide Budget Development Committee *Title V, Sec. 53200:C.10*

The group met earlier this week to work on the internal allocation model, stabilization, and the 320 report. District AURs went to the BOT in January. Revised Board Policy chapter six will be shared with the committee based on feedback during the review period.

7.2 Institutional Effectiveness Committee (IEC) – Corey Marvin *Title V, Sec. 53200:C.10*

IEC met last week and reviewed the Elements of Student Success Data. The committee spent time talking about AB927, disaggregating SLO data, and college dialogue around Outcomes Assessment.

7.3 Professional Development – Corey Marvin *Title V, Sec. 53200:C.8*

Professional Development Committee has not met and Corey will bring an update to the next meeting.

7.4 Accreditation – Corey Marvin *Title V, Sec. 53200:C.7*

The Midterm report will be a document for everyone to review. The document is due in October, but the Board will take action on it in early fall. Melissa suggested incentivizing the SLO assessment data submission. With so many adjuncts, it is difficult to get everyone to submit SLO assessment data. Per Corey, reporting of SLO assessment data it is not considered a separate activity warranting additional compensation.

8. Discussion Items

8.1 Participatory Governance Model Task Force – President Hancock & Yvonne Mills

A poll recently went out to schedule the initial meeting.



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8.2 Enrollment, Student Success with Equity Task Force – President Hancock & Yvonne Mills

A poll recently went out to schedule the initial meeting.

8.3 50th Anniversary Committee – President Hancock

Natalie would like to organize a committee to facilitate a series of events before she retires in December 2022. President Hancock does not see this as a participatory governance committee, but rather made up of those who wish to be a part of planning these fun, celebratory events. He hopes COVID has subsided and is not the primary topic in 2023. If there are no objections, an invite will be sent out next week. No objections.

8.4 Division Plan Presentations <http://planning.cerrocoso.edu/2022-2023.html>

Academic Affairs – Corey Marvin

The Academic Affairs Division Plan was presented.

Administrative Services – Lisa Couch

The Administrative Services Division Plan was presented.

President's Office – President Hancock

Presentation postponed until the next meeting on February 17, 2022

Student Services – Heather Ostash

Presentation postponed until the next meeting on February 17, 2022

9. Legislative Updates

9.1 Governor's Budget

In addition to the budget discussions above with agenda item 5.4, the Joint Analysis Governor's Budget is uploaded to the SharePoint. Committee members can review and ask questions at their convenience.

9.2 AB927 updates

In addition to the AB927 discussions above with agenda item 6.5, a Power Point from Consultation Council was also uploaded to the SharePoint. Committee members can review and ask questions at their convenience.

10. Staffing Update

10.1 Staffing Update (attachment) – President Hancock

Cerro Coso recruitment document is uploaded to the SharePoint for committee member review.

10.2 Director of Institutional Research Vacancy – Corey Marvin

Corey would like to move forward with filling the director position, as Cerro Coso currently has no employees in the Institutional Research office. The position has been posted.



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10.3 DA II / Graphic Designer Vacancy and Reclassification – President Hancock

The PIO office is down to just Natalie. She would rather hire a DA III instead of a split with a Graphic Designer component (DA II 75% / Graphic Designer 25%). This change will have a small fiscal impact of approximately \$600 per year. Deb Gregory will also be retiring this year. Given that a new graphic designer will be hired in the print shop, President Hancock is confident that the college’s needs can be met with a DA III in the PIO office. He requested feedback from the group. None opposed.

11. President’s Report

11.1 State of the College / Targets and Tactics

The State of the College document is uploaded to the SharePoint folder. Targets and Tactics are at the end of the document. The State of the College will continue to evolve over the next couple of years to focus more on the targets and tactics as opposed to the overall report.

11.2 Tehachapi Campus

Discussions have taken place regarding opportunities for a new home in Tehachapi. Stakeholders are excited to support a new location. Cerro Coso will continue to collaborate with TUSD to meet the needs of both districts in order for us to co-exist. TUSD is getting pressure from the community to continue collaborating with Cerro Coso.

12. Review of Action Items

- *Mike Campbell to bring back an update regarding the Banner 9 upgrade*
- *Sean Hancock to discuss the Rising Scholars RFA with the CEOs*

13. Future Agenda Items

13.1 Call to Action Presentation – Heather Ostash & Julie Cornett

13.2 E-Sports Update

13.3 Banner 9 Baseline Software & Late Add Process

13.4 Student Services Division Plan Presentation – Heather Ostash

13.5 President’s Office Division Plan Presentation – President Hancock

14. Future Meeting Dates

~~September 2, 2021~~

~~February 3, 2022~~

~~September 16, 2021~~

February 17, 2022

~~October 7, 2021~~

March 3, 2022

~~October 21, 2021~~

March 17, 2022

~~November 4, 2021~~

April 7, 2022

~~December 2, 2021~~

April 21, 2022

May 2, 2022 (Monday meeting – BOT at CC)

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15. Adjournment – 3:58 pm

Meeting Chair: President Sean Hancock / Yvonne Mills
Recorder: Lacey Navarro



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Committee Name: College Council

Date: February 17, 2022

Time: 2:00pm – 4:00pm

Location: IWV Community Room & Zoom

Attendees: Michael Bonner, Melissa Bowen, Deanna Campbell, Mike Campbell, Matt Crow, Sean Hancock, Corey Marvin, Yvonne Mills, Cody Pauxtis, Joe Slovacek, Lisa Stephens

Absent: Lisa Couch, Peter Fulks, Mia Guzman

1. Call to Order – 2:04 pm

2. Purpose of the Meeting

The purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

3. Approval of Minutes and Action Items

Approved unanimously

- *Action Item Completed: Mike Campbell to bring back an update regarding the Banner 9 upgrade. Mike shared many updates regarding new student self-service, Ellucian supported waitlist process, Banner SaaS (software as a service) and the CVC-OEI Exchange implementation.*
- *Action Item Completed: President Hancock to discuss the Rising Scholars RFA with the CEOs – both Cerro Coso and Bakersfield College will be applying for the Rising Scholars grant.*

4. Approval of Agenda

Approved unanimously

5. Constituency Reports

The College Council PowerPoint was presented.

5.1. Academic Senate – Yvonne Mills

The Academic Senate continues to discuss home-grown assessment data. With the new system, faculty are looking to simplify the disaggregation of data to track by course modality. In spring 2019, Academic Senate approved PedTech's recommendation to perform an annual self-check to ensure accessibility in courses. This process transpired into a form for instructors to sign attesting their course meets accessibility requirements. Some faculty on Senate choose to ignore the signed form as that was not what was agreed to when originally presented. Academic Senate would like to consult with district counsel to schedule a Q&A session to address accessibility requirements in EdCode. The art and science departments expressed concerns regarding losing lab space



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at the Tehachapi campus. Chairs are working on summer and fall scheduling. TUSD has minors on campus and lab classes hosted by the college must be held after 4:00 pm. Afternoon supervision and use of facilities was discussed. Logistics will be worked into the new lease.

5.2. Classified Senate – Vacant

No report

5.3. Student Government – Mia Guzman

No report

5.4. Consultation Council – President Hancock/Yvonne Mills

No meeting since the last report on February 3, 2022.

5.5. Community College Association (CCA) – Joe Slovacek

No report. Christine Small will be temporarily filling the role of department chair during René Mora's absence.

5.6. California School Employee Association (CSEA) – Mike Barrett

No report

6. Reporting Committees

6.1. Facilities – Cody Pauxtis

M&O moved into the new building last week and staff is very happy. The old building was removed this week. As soon as the blueprints for the sports complex are complete, the complex will go out to bid. The goal is to have all Measure J funded projects in the physical education building completed by the start of the fall semester. Measure J projects will be ongoing for the next couple of years. The facilities committee discussed equity as it relates to facilities, and gaps were identified. Cody notes that committee members do not regularly report back to their constituency groups.

6.2. Safety & Security – Kevin King

Kevin agrees with Cody regarding the lack of communication between committees. The installation of Mitel Activate is complete as several campuses. Tehachapi and KRV are still in the queue. Kevin's CFIT will be presenting a First Aid/CPR professional development opportunity in the spring. Cerro Coso security guards are not trained in event security and crowd control. Kevin is working with Elite Security Group to provide specialized training for Cerro Coso security.

6.3. Technology Resource Team (TRT) – Mike Campbell

Desktops for classified staff will be replaced with laptops to allow for easier transition from campus to remote work. Cerro Coso is using more network capacity now that operations are mostly remote. There was no need to increase the bandwidth before



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going remote. The new KCCD IT project website is coming in early March. Cerro Coso is now in Phase II of the CVC-OEI Exchange project.

6.4. Student Success Support Programs (SSSP) – Heather Ostash

Faculty Flex emphasized pillar four of Guided Pathways and had excellent presentations on active learning. MDRC is leading Cerro Coso through a process to identify the most effective case management model of working with students. Being proactive with advising and coaching students is key. The two CFITS are still active and moving forward. The next meeting will be on March 2, 2022.

6.5. Incarcerated Students Education Program – Peter Fulks

Anna is working on the Rising Scholars Grant Application. Bakersfield College is also preparing an application but is seeking more information. Heather suggests Cerro Coso request clarification regarding the number of schools that can receive the award per district. Updates will be provided as more information becomes available. Omicron resulted in a tremendous amount of disruption in the prisons. Classes were postponed once again.

7. Associated Committees

7.1. Budget Development – Lisa Couch – *Title V, Sec. 53200:C.10*

The next meeting is on February 23, 2022.

7.1.a. District Wide Budget Development Committee - *Title V, Sec. 53200:C.10*

Dr. Marvin provided a brief overview in Lisa Couch's absence. The Allocation Model and the reserve recommendation will be presented to the Board Finance Committee on February 23, 2022. These two ongoing projects are based on a pure FTES model vs. SCFF model. All campuses will benefit from the district office be identified as a budget center. KCCD's current practice has not been strategic and well-thought out. Reserve discussions were delayed.

7.2. Institutional Effectiveness Committee (IEC) – Corey Marvin - *Title V, Sec. 53200:C.10*

IEC has not met since the last College Council and will meet again on February 27, 2022.

7.3. Professional Development – Corey Marvin - *Title V, Sec. 53200:C.8*

PDC has not met since the last College Council and will meet again on February 22, 2022.

7.4. Accreditation – Corey Marvin - *Title V, Sec. 53200:C.7*

The Midterm report will be compiled in mid-March. The document will be shared out with constituent groups in April.

8. Discussion Items

8.1. Participatory Governance Model Task Force – President Hancock & Yvonne Mills



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The task force met on February 15, 2022. Task force members were asked to review the current model and identify areas needing improvement. Ideas and suggestions should be brought to the next meeting. An annual review should be conducted in each of the committees. Program Review and Outcomes Assessment started under Outcomes Assessment. When non-teaching components were brought in, the committees were pulled out of faculty senate. There is overlap amongst some committees. Representatives take Academic Senate related topics to Academic Senate for review and discussion. It was suggested to include an addendum if the three-year cycle of review remains. Corey suggested adding yearly goals. Mike Campbell noted that most of the meeting time is spent providing updates and committees are rarely able to set and work towards goals. Heather recommends creating an organizational structure to help organize and support the expectations of the participatory governance committees. There is no incentive for students to serve on committees; new approaches to incentivize student participation should be discussed.

8.2. Enrollment, Student Success with Equity Task Force – President Hancock & Yvonne Mills
The task force will have their initial meeting on March 10, 2022 – task force led by Dr. Marvin.

8.3. Division Plan Presentations <http://planning.cerrocoso.edu/2022-2023.html>

President's Office – President Hancock

President Hancock presented the President's Office Annual Division Plan.

Student Services – Heather Ostash

Heather recommends the Program Technician (counseling) position be changed to Program Coordinator that has a \$5,400 impact. Since the topic is pressing, President Hancock and Yvonne Mills requested an email be sent out soliciting discussion and feedback.

Student Services presentation tabled to the next regularly scheduled meeting on March 8, 2022.

9. Legislative Updates

9.1. SB 114 effectively re-establishes the COVID-19 supplemental paid sick leave for employers with more than 25 employees

Item tabled until the next regularly scheduled meeting on March 8, 2022

10. Staffing Update

10.1. Staffing Update (attachment) – President Hancock

Item tabled until the next regularly scheduled meeting on March 8, 2022

11. President's Report

11.1. Strategic Planning Update

A task force was convened in the fall semester and is nearing completion of a draft to serve as the blueprint for the next three years. The document will be shared out with constituent groups upon completion.



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- 11.2. COVID Protocols Update
Masks are still required.

12. Review of Action Items

- 12.1. *Heather to send out email regarding ADP counseling personnel recommendation*

13. Future Agenda Items

- 13.1. Call to Action Presentation – Heather Ostash & Julie Cornett
- 13.2. E-Sports Update
- 13.3. Banner 9 Baseline Software & Late Add Process

14. Future Meeting Dates

- ~~September 2, 2021~~ — ~~February 3, 2022~~
- ~~September 16, 2021~~ — ~~February 17, 2022~~
- ~~October 7, 2021~~ March 8, 2022
- ~~October 21, 2021~~ March 17, 2022
- ~~November 4, 2021~~ April 7, 2022
- ~~December 2, 2021~~ April 21, 2022
- May 2, 2022 (Monday meeting – BOT at CC)

15. Adjournment – 4:11 pm

Meeting Chair: President Sean Hancock / Yvonne Mills
Recorder: Lacey Navarro



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Committee Name: College Council

Date: March 8, 2022

Time: 2:00pm – 4:00pm

Location: IWV Community Room & Zoom

Attendees: Mike Barrett, Mike Campbell, Deanna Campbell, Lisa Couch, Peter Fulks, Mia Guzman, President Hancock, Kevin King, Corey Marvin, Yvonne Mills, Heather Ostash, Cody Pauxtis, Joe Slovacek

Guests:

1. Call to Order – 2:03pm

2. Purpose of the Meeting

The purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

3. Approval of Minutes and Action Items

Minutes approved unanimously

4. Approval of Agenda

Item 11.4 Added by President Hancock at the start of the meeting.

5. Constituency Reports

5.1 Academic Senate – Yvonne Mills

Academic Senate has not met since the last College Council meeting. Several hiring committees are currently asking for faculty representation, so volunteers are being sought. Faculty Chair elections will be conducted soon. A resolution has been drafted to state Cerro Coso's lack of support for Bakersfield College's proposed calendar to implement a winter intersession. Talks have been hit or miss. We are in the middle of an election cycle for Executive Council which will change in April.

5.2 Classified Senate – Vacant

No report

5.3 Student Government – Mia Guzman

Student Government elections are underway. Campaigning will run Mar 21 – Apr 8. Voting to follow and will include voting for Faculty of the Year. Student Government is currently gathering input for Student Senate of Cerro Coso resolution packet.



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5.4 Consultation Council – President Hancock/Yvonne Mills

Chancellor's Report

- The next meeting will focus on the Chapter 6 BOT to act on March 15. HR Ch 7 in process and will go to the board for action on April 15. There is a legislative sub-committee of the BOT, and they are meeting on Thursday.
- We are hoping the late start classes close the gap to some degree. It was suggested to go big on summer classes to increase enrollment. Holding summer academies.
- VC HR interviews Monday/Tuesday. VC CFO gone back out for recruitment. Arlitha is now gone. Mike Giacomini (from BC) is stepping up to serve in the role of Interim CFO. We must have someone on the books that can sign contracts and agreements. Lisa Couch is also helping PC and the DO in the development of their tentative budgets. Chris Hines is retiring. The position will go out soon. In-house counsel is preferred.
- Popular topic as high school enrollments are declining. There is a large gap, and we have not focused enough on those adult learners to meet the demands of new markets and industries. We will be spending a lot of energy around the adult learner concepts.
- Several faculty applied to participate in various projects across the district. Jaclyn Kessler was accepted and will be looking at professional development around STEM and developing a summer institute – primarily something that can support the aerospace industry. She will also be looking into OERs (Open Educational Resources) for math.
- Since the Allocation Model mirrors the SCFF (Student Centered Funding Formula), we get our fair share of the funds. It is not based on just FTE allocation – we will get what we earn, and we will get a more appropriate allocation. The district office will be the 4th budget center. They will have to work from a budget as opposed to the colleges being charged for what they use. There are also district-wide costs – there will still be an element of chargebacks (i.e., Banner, IT agreements – regulatory and compliance items). Their operating expenses are in the fourth budget center.

5.5 Community College Association (CCA) – Joe Slovacek

CCA elections are underway, and results should be communicated on May 5. The Academic Senate at all three colleges are not very enthused about changing the academic calendar to include a winter intersession.

5.6 California School Employee Association (CSEA) – Mike Barrett

CSEA elections will take place in November. A new board should be established by then. The negotiation process for the Collective Bargaining is still ongoing. HR Vice Chancellor is working on setting up a meeting with CSEA Presidents to discuss the COVID MOU. Bakersfield College has moved to a strongly recommend for masks. CSEA wants to meet state requirements for protection. It was shared that several K-12 districts have removed the mask mandates, and some are choosing to continue masking through



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spring. If masking is removed, then we still need to ensure employees are protected and emphasize that employees should stay home if they are ill.

CSEA has not been approached regarding a winter intersession and there are concerns regarding how that will work with the winter closure that is set up for the classified employees. The winter closure was in lieu of a pay increase.

6. Reporting Committees

6.1 Facilities – Cody Pauxtis

IWV Parking lot was paved today. The next meeting will be on March 16, 2022.

6.2 Safety & Security – Kevin King

No updates. The next meeting will be on March 15, 2022.

6.3 Technology Resource Team (TRT) – Mike Campbell

The next meeting will be on March 16, 2022.

Informational item. Mike Campbell recently discovered that there will be a significant price increase for switches next year so a request to purchase this year has been put forward. Switches are how we connect to the internet and phones to the campus. The total price will be \$160,000, so a \$70,000 augmentation will be needed.

6.4 Student Success Support Programs (SSSP) – Heather Ostash

The committee met last week and discussed the Participatory Governance Model Handbook charge and a broad scale culture change. Working on SOAA next steps. It was noted that there will be a new equity plan with significant changes coming in November.

6.5 Incarcerated Students Education Program – Peter Fulks

There is a professional development event scheduled for April 9. There will be a grant submission and meet again on March 22. Incarcerated students will be using Chromebooks to access Canvas. They have a local internal wireless network that does not connect to the internet but will still allow students to submit assignments and take quizzes. There are three different versions that are specially configured to go inside the prison. CDCR ordered 40,000 Chromebooks. The instructors will not need to be inside the facility to access Canvas. This does not open up the opportunity for distance ed, but just the ability to interact with canvas. Moving towards OERs, students can download digital textbooks and study while in their housing units.

7. Associated Committees

7.1 Budget Development – Lisa Couch – *Title V, Sec. 53200:C.10*

The committee meets next week.

7.1.a. District Wide Budget Development Committee *Title V, Sec. 53200:C.10*

Meeting on Friday. No updates

7.2 Institutional Effectiveness Committee (IEC) – Corey Marvin *Title V, Sec. 53200:C.10*



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Feedback on Midterm Report, Charge Comp, Presentation to the new non-instructional program review template. Corey provided background information. Discussed how it is tied into the three-year goal procedure. Current metrics were reviewed and what changes might be in the metrics. IEC looked at draft language. It will be a part of the strategic plan discussion.

7.3 Professional Development – Corey Marvin *Title V, Sec. 53200:C.8*

Feedback is being reviewed on the midterm report, RRA, and the Participatory Governance Model Handbook charge will be finalized in March. The group identified the need for formalizing stakeholder input. Discussions about fall flex day from two to three days to allow time for staff to utilize the VRC.

7.4 Accreditation – Corey Marvin *Title V, Sec. 53200:C.7*

Meeting March 22 and will receive final round of feedback before review.

8. Discussion Items

8.1 Participatory Governance Model Task Force – President Hancock & Yvonne Mills

The group put together the primary areas. Webpage inconsistent information and how many clicks it takes to get there. Much more detail about expectations and roles. Four categories: Purpose, Information and Appendices, Procedures and Processes and Structure. We will be taking things we like best and load them under those four categories. Identifying what would be the best model to adopt going forward. Right now, identifying gaps in the existing model and how we can improve it. Ultimately come up with a draft.

8.2 Enrollment and Student Success with Equity Task Force – Corey Marvin

The Enrollment and Student Success with Equity Task Force will meet on March 10, 2022.

8.3 Division Plan Presentations <http://planning.cerrocoso.edu/2022-2023.html>

Student Services – Heather Ostash

The Student Services Annual Division Plan was presented by Heather Ostash.

9. Legislative Updates

9.1 SB 114 effectively re-establishes the COVID-19 supplemental paid sick leave for employers with more than 25 employees.

Bill passed that reestablished supplemental COVID-19 sick leave which is good through September 30, 2022. This is retroactive for those that had to claim their own sick leave.

10. Staffing Update

10.1 Staffing Update (attachment) – President Hancock

Attachment uploaded to the SharePoint for review.



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11. President's Report

11.1 Strategic Planning Update

Meeting March 14. Charts and graphics do not appear to have been updated. President Hancock will reach out to the District Office for assistance. The task force will discuss Institution-Set Standards and how Targets and Tactics correlate with the metrics.

11.2 COVID Protocols Update

There is a District-wide COVID team meeting tomorrow. More updates to follow.

11.3 2020-21 Carryover Investment Proposals

There will be more discussion on the colleges carryover that has been allocated to the district reserves. President Hancock will bring this to different groups to gather ideas. Brainstorm and share ideas such as purchasing a mobile enrollment truck/van, or advertising in movie theaters. Please submit ideas to President Hancock prior to the Finance Committee meeting on March 28.

11.4 Student Housing Plan Grant

314k Department of Financing. It will go to the legislature for final approval. If approved, then will receive the funds to do the full-scale plan on that project. The timeline is not clear.

108 for construction grants, BC did not make the cut.

12. Review of Action Items

- *No action items*

13. Future Agenda Items

13.1 Call to Action Presentation – Heather Ostash & Julie Cornett

13.2 E-Sports Update

13.3 Banner 9 Baseline Software & Late Add Process

14. Future Meeting Dates

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October 7, 2021	March 8, 2022
October 21, 2021	March 17, 2022 – moved to March 24, 2022
November 4, 2021	April 7, 2022
December 2, 2021	April 21, 2022
	May 2, 2022 (Monday meeting – BOT at CC)

15. Adjournment – 4:10pm

Minutes DRAFT

Meeting Chair: President Sean Hancock / Yvonne Mills
Recorder: Lacey Navarro





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Committee Name: College Council

Date: March 24, 2022

Time: 2:00pm – 4:00pm

Location: IWV Community Room & Zoom

Attendees: Peter Fulks, Mia Guzman, President Hancock, Kevin King, Corey Marvin, Yvonne Mills, Heather Ostash, Cody Pauxtis, Joe Slovacek, Melissa Bowen, Lisa Stephens, Michael Bonner

Absent: Deanna Campbell, Lisa Couch, Mike Barrett, Mike Campbell

1. Call to Order – 2:04pm

2. Purpose of the Meeting

The purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

3. Approval of Minutes and Action Items

Minutes approved unanimously.

4. Approval of Agenda

Agenda approved.

5. Constituency Reports

- Academic Senate – Yvonne Mills

The senate continues to discuss accessibility, making courses accessible, and the struggles associated with that process. The requirements and the legalities need clarification.

- The senate approved a resolution in opposition to the proposed changes to the master academic calendar incorporating a winter intercession. The resolution will be presented to the intercession team.
- Exec elections will be held this month.
- Request for volunteers for all hiring committees have been filled.
- There are continuing discussions regarding moving away from Elumen and what that will look like.



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- Faculty chair elections are currently underway. There are discussions about adding accessibility to flex day activities. It was shared that there are categorical funds available to purchase tools to help with accessibility. It was recommended that some of the accessibility be integrated into Canvas to help faculty.

5.1 Classified Senate – Vacant

No report

5.2 Student Government – Mia Guzman

Student Government will be attending the general assembly at the beginning of April. The results of the resolution voting will be brought back to the students.

5.3 Consultation Council – President Hancock/Yvonne Mills

Chancellor's Report

- April 14 is the Emeriti recognition.
- The rotation of the Board of Trustees at the campuses for their meetings will begin again next year.
- Non-credit programs should be prioritized to get ready for summer.
- Vice Chancellor searches are ongoing. VC of Human Resources has completed first round. VC Ed Services has put a call out for committee participants.
- General Counsel will be retiring in April. Other legal services will be used in the interim such as LCW. A replacement will be hired later.
- Continued work around the investment proposals. There is a potential of up to 1.2 Million of the carryover unallocated money. We are advocating that the funds be returned to the campuses this year.
- The Chancellor's Seminar Series started back yesterday. It was the first in a three-part series. Teaching and Learning will be April 5.
- March 29 Woman in Leadership workshop at Bakersfield College.
- The 2022-2024 KCCD Strategic Plan Addendum was shared. Provide feedback to President Hancock.
- Board Policy Chapter 7 has completed a second reading with the feedback incorporated.



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- The Administrative Policies in chapter 4 are being reviewed and a first pass through will be done prior to being presented to Consultation Council

Action Item: Review the 2022-2024 KCCD Strategic Plan Addendum and provide feedback to President Hancock. Completion Date: April 7, 2022.

5.4 Community College Association (CCA) – Joe Slovacek

An approval was given for an administrator to cover the role of chair while the current chair is on leave through April 10.

The current COVID MOU is still in effect.

Negotiations are taking place for a new MOU now.

There is no longer an attribute for fall registration requiring vaccination proof. A personal responsibility model will be followed.

5.5 California School Employee Association (CSEA) – Mike Barrett

Negotiations will take place again on March 24. Returning to face-to-face negotiations for the first time since the pandemic. There is a strong hope that they will walk away with a tentative agreement.

The E-Board will meet next week to discuss some of the callouts from the Professional Development Committee. This will be on the April's chapter meeting agenda.

6. Reporting Committees

6.1 Facilities – Cody Pauxtis

The PowerPoint slide was presented. The sports complex is still in DSA so as soon as that is resolved we can get the prints back to begin. The gym work will be starting right after commencement and ending in August.

6.2 Safety & Security – Kevin King

The PowerPoint slide was presented. The Safety and Security CFIT Final Report has been completed.

6.3 Technology Resource Team (TRT) – Mike Campbell



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The PowerPoint slide was presented. The committee completed the self-evaluation. One item of concern was not having a wide representation from student services and the adjunct faculty group on the committee. The make-up of the committee will be reviewed. Conversations need to take place regarding adjunct faculty and what level can be supported to adding them on the committee, such as assignment and do we have the budget to add that.

6.4 Student Success Support Programs (SSSP) – Heather Ostash

The PowerPoint slide was presented. SOAA was presented to Senate at their last meeting. General recommendations on how to support students serving on committees will be incorporated.

6.5 Incarcerated Students Education Program – Peter Fulks

The PowerPoint slide was presented. Correspondence mode will be ending shortly. There may be some faculty who will not be returning to in-person teaching at the prison. This is being addressed now and announcements will be sent soon to faculty to see if there were faculty who would like to teach in the prison. The self-evaluation is being reviewed along with the goals.

7. Associated Committees

7.1 Budget Development – Lisa Couch – *Title V, Sec. 53200:C.10*

No report.

7.1.a. District Wide Budget Development Committee *Title V, Sec. 53200:C.10*

No report.

7.2 Institutional Effectiveness Committee (IEC) – Corey Marvin *Title V, Sec. 53200:C.10*

Committee will meet again in April.

7.3 Professional Development – Corey Marvin *Title V, Sec. 53200:C.8*

The PowerPoint slide was presented. Looking at moving flex day to a one-day event. The faculty would like to have further discussion regarding the move of flex day. It was stressed that this move doesn't need to happen this year. The challenges and regulations regarding changing the dates of flex day were shared.



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7.4 Accreditation – Corey Marvin *Title V, Sec. 53200:C.7*

The PowerPoint slide was presented. Midterm report feedback has been received and will be incorporated next week. A draft will be presented to stakeholder groups, and the final draft will be presented at the last College Council meeting of the semester. The mid-term report is 15 pages in length. It was also decided to post the document for all to view. The BOT Accreditation sub-committee will review the document in July.

8. Discussion Items

8.1 Participatory Governance Model Task Force Update– President Hancock & Yvonne Mills

The committee met this week, and the table of contents is being worked on now. It was decided to use the model from Grossmont College for our document. The document will be worked on through next year. Ideas and feedback are welcome and can be sent to President Hancock and Yvonne Mills. Participation is also welcome if you know anyone who'd like to be on the committee.

8.2 Enrollment and Student Success with Equity Task Force Update – Corey Marvin

The committee has their first meeting, and a lot of good ideas were discussed. The first task is to get up to speed on the funding formula so Bob Ngo from the DO will be presenting on that topic. Enrollment trends will also be reviewed with the Target and Tactics document being used for this work. The previous task force recommendation will be reviewed. The committee will be continuing through next year.

8.3 Climate Survey Task Force Update – Sean Hancock

During the last meeting the committee discussed coming up with a set of recommendations. The various groups are meeting and will come back together. It was decided not to replace the management participant left vacant when Ryan Khamkongsay resigned. Once the recommendations are finalized, they will be brought to College Council.

8.4 Strategic Plan Task Force Update – Sean Hancock

The Target and Tactics document has been integrated into the plan. The front pages have been updated and goal 2 is complete. The draft has been completed. Feedback will be received from various constituency groups



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soon. College Council will be the final stop. The document will be presented to the BOT over the summer.

9. Legislative Updates

9.1 No report.

10. Staffing Update

10.1 Staffing Update (attachment) – President Hancock
Staffing update provided.

11. President's Report

11.1 COVID Protocols Update

Discussed during the CCA presentation.

11.2 2020-21 Carryover Investment Proposals

Our proposal has been shared with Chancellor Serrano and we are ready for when the BOT agrees to the carryover investment and wants to review our proposal. The proposal was discussed with the group.

11.3 Twitter Account Sean Hancock (@CerroCosoPrez)

President Hancock is now on twitter. First posting will be coming soon.

12. Miscellaneous

There were questions regarding OKTA, which is the new two-factor authorization for logging into the computer. There are concerns about the company being hacked and if our information is safe. The DO has investigated and does not believe that we are impacted. An email assuring employee will be safe using the new platform will be requested by Mike Campbell and sent to cc_all.

13. Review of Action Items

1. Review the 2022-2024 KCCD Strategic Plan Addendum and provide feedback to President Hancock and Yvonne Mills. Completion Date: April 7, 2022.



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14. Future Agenda Items

- 14.1 Resource Request Analysis – President Hancock
- 14.2 Tentative Budget – Lisa Couch
- 14.3 Call to Action Presentation – Heather Ostash & Julie Cornett
- 14.4 E-Sports Update
- 14.5 Banner 9 Baseline Software & Late Add Process

15. Future Meeting Dates

September 2, 2021	February 3, 2022
September 16, 2021	February 17, 2022
October 7, 2021	March 8, 2022
October 21, 2021	March 17, 2022 — moved to March 24, 2022
November 4, 2021	April 7, 2022
December 2, 2021	April 21, 2022
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15. Adjournment – 4:19pm

Meeting Chair: President Sean Hancock / Yvonne Mills
Recorder: Jennifer Curtis