



Minutes

Committee Name: College Council

Date: January 21, 2021

Time: 2:00 pm – 4:00 pm

Location: Zoom

Present: President Hancock, Ben Beshwate, Frank Timpone, Mike Campbell, John McHenry, Deanna Campbell, Melissa Bowen, Heather Ostash, Jan Moline, Michael Bonner, Ali Mohamed, Lisa Couch, Peter Fulks, Lisa Stephens, Joe Slovacek, Corey Marvin, Mike Barrett, Paul Kuttig

Absent: Cody Pauxtis, Kevin King

Guest: Sarah King, Rebecca Pang, Nicole Griffin, Chad Houck

1. Call to Order – 2:02pm

2. Reading of the Purpose of the Meeting

The purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President, and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

3. Approval of Minutes and Action Items

Minutes approved with no changes.

1. Send Strategic Plan Task Force membership recommendations to Ben Beshwate or President Hancock by Monday, December 7, 2020. Completed.

4. Approval of Agenda

Climate Survey was added under discussion items, 6.6. Agenda approved with the addition.

5. Reporting Committees

A review of the Reporting Committee PowerPoint slides were presented.

5.1 Facilities – Lisa Couch for Cody Pauxtis

5.2 Safety & Security – Lisa Couch for Kevin King

5.3 Technology Resource Team (TRT) – Mike Campbell

5.4 Student Success Support Programs (SSSP) – Heather Ostash

A temporary employee will be requested to help with the large projects in Admissions & Records. There were no questions regarding the request.



Minutes

5.5 Incarcerated Students Education Program – Peter Fulks

6. Discussion Items

6.1 Program Review – Sarah King (attachments)

Liberal Arts: Arts & Humanities

Liberal Arts: Math & Sciences

Liberal Arts: Social and Behavioral Sciences

A review of the Liberal Arts Program Reviews were presented by Sarah King.

6.2 Section Plan Presentations – List Attached

A review of the Section Plans were presented (see attached list).

6.3 Strategic Plan Task Force – President Hancock

The previous task force make-up was shared with the group. President Hancock and Ben Beshwate have discussed the make-up of the group and are recommending a task force of 3-3-3 plus student representation. Three faculty, three administrators, three classified, and add an additional student representative to round out the group. Ali Mohamed will request one or two students, Ben Beshwate will work on faculty making sure there is representation from the sites, and Mike Barrett will work on the classified. It was noted that the Strategic Plan would be shared with the community for input once a draft was developed. A report out at the next meeting will be provided.

Action Item: Ali Mohamed, Ben Beshwate, and Mike Barrett will request participation on the Strategic Plan Task Force. Completion Date: February 4, 2021.

6.4 Academic Senate Resolution – President Hancock (attachment)

A review of the Academic Senate Enrollment Resolution was provided. This resolution requests closing enrollments to students the Friday before school starts, then allow add slips from the first day of class through the 6th or 7th day. This would give faculty more control of their roster. More information will follow.

6.5 Reschedule College Council Meeting on April 8, 2021

The April 8, 2021, College Council meeting will need to be rescheduled. College Council members were requested to bring their calendars to the February 4 meeting to reschedule.



Minutes

Action Item: College Council members were requested to bring their calendars to the next meeting to reschedule the April 8, 2021, meeting. Completion Date: February 4, 2021.

6.6 Climate Survey – President Hancock

President Hancock would like to request a 3-3-3 approach for the Climate Survey. The Climate Survey will be added as an agenda item at each meeting.

7. Associate Committees

A review of the Associate Committee PowerPoint slides were presented.

7.1 Budget Development – Lisa Couch – *Title V, Sec. 53200:C.10*

7.1.a District Wide Budget Development Committee *Title V, Sec. 53200:C.10*

7.2 Institutional Effectiveness Committee (IEC) – Corey Marvin *Title V, Sec. 53200:C.10*

7.3 Professional Development – Corey Marvin *Title V, Sec. 53200:C.8*

7.4 Accreditation – Corey Marvin *Title V, Sec. 53200:C.7*

8. Constituency Reports - No reports

8.1 Academic Senate – Ben Beshwate

8.2 Classified Senate – Paul Kuttig

8.3 Student Government – Ali Mohamed

8.4 Consultation Council – President Sean Hancock/Ben Beshwate

8.5 Community College Association (CCA) – Joe Slovacek

8.6 California School Employee Association (CSEA) – Mike Barrett

9. President's Report - No report

9.1 Child Development Center Position

10. Miscellaneous Items

N/A

11. Review of Action Items

1. Ali Mohamed, Ben Beshwate, and Mike Barrett will request participation on the Strategic Plan Task Force. Completion Date: February 4, 2021.

2. College Council members were requested to bring their calendars to the next meeting to reschedule the April 8, 2021, meeting. Completion Date: February 4, 2021.



Minutes

12. Future Agenda Items

- 12.1 Child Development Program Review – Jessica Krall
- 12.2 Access Programs Program Review – Pam Campbell – February 2021
- 12.3 Call to Action Presentation – Heather Ostash & Julie Cornett
- 12.4 Division Plan Presentations – February 2021
- 12.5 Program Review Presentations – January - March - April 2021
- 12.6 Climate Survey Update – Ongoing

13. Future Meeting Dates

September 3, 2020	February 4, 2021
September 17, 2020	February 18, 2021
October 1, 2020	March 4, 2021
October 15, 2020	March 18, 2021
October 29, 2020	April 8, 2021
November 5, 2020	April 22, 2021
December 3, 2020	May 6, 2021 (If needed)
January 21, 2021	

14. Adjournment – 4:03pm

Meeting Chair: President Sean Hancock / Ben Beshwate
Recorder: Jennifer Curtis



Minutes

Section Plan Presentations

Location: Zoom

January 21, 2021

Deanna Campbell	Easter Sierra College Center
Nicole Griffin with Corey Marvin	Career Technical Education
Rebecca Pang	Distance Education
Lisa Stephens	East Kern
Chad Houck	Letters & Science

Section Plans can be viewed at the following location:
<http://planning.cerrocoso.edu/2021-2022.html>

DRAFT



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Location: Zoom

Present: President Hancock, Ben Beshwate, Frank Timpone, Mike Campbell, Deanna Campbell, Melissa Bowen, Heather Ostash, Jan Moline, Michael Bonner, Ali Mohamed, Lisa Couch, Peter Fulks, Lisa Stephens, Joe Slovacek, Corey Marvin, Mike Barrett, Paul Kuttig, Cody Pauxtis, Kevin King

Absent: John McHenry

Guest: Pam Campbell

1. **Call to Order – 2:04pm**
2. **Reading of the Purpose of the Meeting**
The purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President, and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.
3. **Approval of Minutes and Action Items**
Minutes approved with no changes.
 1. Ali Mohamed, Ben Beshwate, and Mike Barrett will request participation on the Strategic Plan Task Force. Completion Date: February 4, 2021. On agenda.
 2. College Council members were requested to bring their calendars to the next meeting to reschedule the April 8, 2021, meeting. Completion Date: February 4, 2021. On agenda.
4. **Approval of Agenda**
Agenda approved.
5. **Reporting Committees**
A review of the Reporting Committees PowerPoint slides was presented.
 - 5.1 Facilities – Lisa Couch for Cody Pauxtis
 - 5.2 Safety & Security – Lisa Couch for Kevin King



Minutes

- 5.3 Technology Resource Team (TRT) – Mike Campbell
- 5.4 Student Success Support Programs (SSSP) –Heather Ostash
- 5.5 Incarcerated Students Education Program – Peter Fulks

6. Discussion Items

- 6.1 Access Program Review – Pam Campbell (attachment)
The Access Program Review was provided by Pam Campbell.

- 6.2 Human Services Program Review – Melissa Bowen (attachment)
The Human Services Program Review was provided by Melissa Bowen.

- 6.3 Strategic Plan Task Force – President Hancock
Participants for the task force are currently being requested. Ben Beshwate, Mike Barrett, John McHenry, and Ali Mohamed will provide an update on names at the next meeting.
Action Item: A call out for representatives to participate on the Strategic Plan Task Force will be completed by Ben Beshwate, Mike Barrett, John McHenry, and Ali Mohamed. Completion Date: February 18, 2021.

- 6.4 Reschedule College Council Meeting on April 8, 2021 – President Hancock
A request was made to change the April 8 meeting to April 5, 2021, due to a conflict with the Board of Trustees meeting. The change in meeting date was approved by the group. Jennifer Curtis will update the calendar invitation.

- 6.5 E-Sports – Mike Barrett
https://edsource.org/2021/california-schools-press-play-on-esports-leagues-during-pandemic/647839?utm_source=newsletter&utm_medium=email

E-Sports popularity during COVID-19 has grown rapidly at colleges. Student Services has looked closely during the last year at what that would look like for Cerro Coso. It was noted that John McHenry has added E-Sports to his Annual Unit Plan. Groundwork has been laid and will continue to be investigated. There is currently a student club, Game On, that could introduce gaming competitions to reinvigorate the students and would be a great place to start. More information will be shared at a later date.

- 6.6 Academic Senate Resolution Update – President Hancock (attachment)
Since the review of the Academic Senate Resolution during the last College



Minutes

Council meeting, there has been some additional questions that have arisen. To make a more informed decision, additional data was requested; examples included the following:

- number of students adding classes following term start
- how many students enroll over weekend at term start
- how many open classes at term start

It was agreed that a step-by-step process to add late students would need to be identified. It was noted that Cerro Coso runs late adds very different than the other two colleges so this will make a difference and will need to be addressed. President Hancock will request further information from District Office IT on the Banner 9 implementation and share with College Council. It was recommended that a representative from Admissions & Records attend College Council and provide an overview of the late add process. If we migrate to Baseline Banner 9, this will be a moot point.

Action Item: President Hancock and the Vice President's will gather additional information on Banner 9 Baseline Software and its implementation and will share at a future College Council meeting. Completion Date: Future Agenda Item.

6.7 Climate Survey – President Hancock

President Hancock will lead the Climate Survey Task Force, with a recommendation of the 3-3-3 model. It was requested that the area representatives send a call out for volunteers to participate on the task force and report out at the next College Council meeting.

Action Item: A call out for representatives to participate on the Climate Survey Task Force will be completed by Ben Beshwate, Mike Barrett, John McHenry, and Ali Mohamed. Completion Date: February 18, 2021.

6.8 4-10 Summer Schedule – President Hancock

The 4-10 Summer Schedule participation was discussed. A history of how the dates of the 4-10 schedule have been decided in the past was shared. It was the consensus of the group that President Hancock will send a letter to the Interim Vice Chancellor of Human Resources with the proposed dates for the 4-10 summer schedule at Cerro Coso Community College.

Action Item: President Hancock will send a letter to the Interim Vice Chancellor of Human Resources with the proposed dates for the 4-10 summer schedule at Cerro Coso Community College. Completion Date:



Minutes

Immediately.

7. Associate Committees

A review of the Associate Committee PowerPoint slides were presented.

7.1 Budget Development – Lisa Couch – *Title V, Sec. 53200:C.10*

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7.2 Institutional Effectiveness Committee (IEC) – Corey Marvin *Title V, Sec. 53200:C.10*

7.3 Professional Development – Corey Marvin *Title V, Sec. 53200:C.8*

7.4 Accreditation – Corey Marvin *Title V, Sec. 53200:C.7*

8. Constituency Reports

8.1 Academic Senate – Ben Beshwate

During the last Academic Senate meeting the group discussed how committees are run and the work of the committees so that the process is more equitable.

8.2 Classified Senate – Paul Kuttig

During the last Classified Senate meeting the group discussed the Climate Survey Task Force and the work the task force would be doing. New Officers will be nominated soon as the current terms end in June. There is a need to replace representatives on a few committees so a call out was made. The Ready-Ed app was discussed.

8.3 Student Government – Ali Mohamed

Student elections will be starting on Monday of next week. A new club was just approved, The Garden Club. They will be partnering with PTK on a project this semester. Student Government is currently working with a company that will help them build a Student Government app.

8.4 Consultation Council – President Sean Hancock/Ben Beshwate

There is a new chapter being added to Board Policy, Chapter 8. The 50% law information will be shared soon. Contact tracing phone app, Ready-Ed was discussed.

8.5 Community College Association (CCA) – Joe Slovacek

The Ready-Ed app was discussed. The District is exploring options for early retirement. MOU for working conditions will be voted on soon.



Minutes

8.6 California School Employee Association (CSEA) – Mike Barrett

Mediation process is still ongoing. The possibility of the early retirement incentives, Ready-Ed app, and a new collective bargaining agreement was discussed.

9. President's Report

9.1 Child Development Center Position

The Child Development Center position was put on hold during the beginning of COVID-19. There has been an increase in demand at the Child Development Center so the position will be moving forward. This is a current vacant position and not a new position.

10. Miscellaneous Items

N/A

11. Review of Action Items

1. A call out for representatives to participate on the Strategic Plan Task Force will be completed by Ben Beshwate, Mike Barrett, John McHenry, and Ali Mohamed. Completion Date: February 18, 2021.

2. President Hancock and the Vice President's will gather additional information on Banner 9 Baseline Software and its implementation and will share at a future College Council meeting. Completion Date: Future Agenda Item.

3. A call out for representatives to participate on the Climate Survey Task Force will be completed by Ben Beshwate, Mike Barrett, John McHenry, and Ali Mohamed. Completion Date: February 18, 2021.

4. President Hancock will send a letter to the Interim Vice Chancellor of Human Resources with the proposed dates for the 4-10 summer schedule at Cerro Coso Community College. Completion Date: Immediately.

12. Future Agenda Items

12.1 Call to Action Presentation – Heather Ostash & Julie Cornett

12.2 Division Plan Presentations – February 2021

12.3 Program Review Presentations – March - April 2021

12.4 Climate Survey Update – Ongoing

12.5 E-Sports Update – Future Date



Minutes

12.6 Banner 9 Baseline Software & Late Add Process – Future Item

13. Future Meeting Dates

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January 21, 2021	

14. Adjournment – 4:02pm

Meeting Chair: President Sean Hancock / Ben Beshwate

Recorder: Jennifer Curtis

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