

KERN COMMUNITY COLLEGE DISTRICT
 DISTRICT CONSULTATION COUNCIL
 UNAPPROVED SUMMARY
 FEBRUARY 23, 2016

ITEM	DISCUSSION	RECOMMENDATION / FOLLOW-UP	O	C
1. Agenda	The meeting was called to order by facilitator, Chancellor Serrano at 1: 19 p.m.	No time keeper or gate keeper were selected.		
2. Approval of Summary	Review of January 2016 minutes	Approved.		X
3. Human Resources	A. No Report	<p>A. Vice Chancellor Ali gave an update that the Management and Confidential Classified salary study from last fall was reviewed and evaluated by Forsberg Consulting Services. He also reported:</p> <ul style="list-style-type: none"> • A presentation of the evaluation will be conducted by Sheila Forsberg at the March Board meeting during a work study • Ms. Forsberg has been invited to the District Office by the Chancellor to discuss the process for the management and confidential classified salary schedule on March 9th • The presentation will be no longer than two hours and open for a Q&A at the end • Invites will be sent out on March 1st to those in the two groups identified to attend in person or view via live stream. 		X
4. Business Services	<p>A. BAM</p> <p>B. DRAFT AP 3 B 1 H 1 Tobacco-Free Campus (BC)</p>	<p>A. CFO, Tom Burke reported that the BAM Committee met on January 29th. The committee identified issues and gave out assignments. They will process their reports on 3/11/2016. An update will be provided at the next Consultation Council meeting.</p> <p>B. Feedback was provided for the proposed draft for the Bakersfield College Tobacco-Free Campus procedures. Vice Chancellor Ali reported that this draft was shared with both CSEA and CCA bargaining groups. BC Dean of Instruction, Cindy Collier, who is lead on this matter, explained to the two groups that there will be no penalty for faculty and staff if they smoke on campus. There will be an educational component to aid BC smokers with cessation. Both presidents of CCA and Academic Senate have concerns for possible penalties for students only based on their Code of Conduct language and the procedure not having “teeth” in order to gain compliance from all.</p> <p>President Christian would like to roll out the procedure as is; come back in a year to re-evaluate.</p> <p>ACTION: Chancellor Serrano advised Council to table this item until CFO Burke can confirm/deny possible penalties for students.</p>	<p>X</p> <p>X</p>	

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	C. AP 3C3A(a) & 3C3A(b) – Claim for Travel D. AP 3C1(b) – Student Travel	C. Deferred D. Deferred	X X	
5. Educational Services	A. DRAFT BP 4B8 Independent Study B. DRAFT AP 4F10 Student Complaints	A. ACTION: 3rd review; move forward for Board procedure change. B. ACTION: 3rd review; move forward for Board procedure change.		X X
6. Constituency Issues	A. No Report	A. No items were shared.		
7. Chancellor	A. DRAFT Decision Making Flow Chart and Process 2 nd Look & Feedback from constituency groups	A. Chancellor Serrano presented an additional draft of the Decision Making flow chart, reflecting minor changes proposed by the presidents and Chancellor, from the previously submitted draft in January. All Consultation Council members present agreed on the final draft from January and have received the feedback from their constituency groups. All constituency groups unanimously agreed to accept the Decision Making flow chart marked 1-20-16 with a legend and dotted lines of authority. ACTION: Move forward with new Decision Making flow chart for the Decision Making document and add to evidence for Accreditation. Consultation Council members present received feedback from their constituency groups and agreed that the Decision Making Process chart would NOT be a useful tool in addition to the draft Decision Making flow chart. ACTION: Delete Process sphere chart Chancellor Serrano thanked everyone for all the time spent on accurately documenting how KCCD's decision making occurs.		X
8. Future Meeting Agenda Items	1. DRAFT 2016-17 KCCD Budget 2. BAM 3. AP 4K 4. APs' for Travel			
9. Adjournment	Meeting adjourned at 2:30 p.m.			

MEMBERS PRESENT:

Sandra Serrano, Chancellor
Betty Inclan, Interim Vice Chancellor, Educational Services
Jill Board, President, Cerro Coso Community College
Kathy Freeman, CCA President, Bakersfield College
Rosa Carlson, President, Porterville College (via video conference)
Sonya Christian, President, Bakersfield College

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Steven Holmes, Academic Senate President, Bakersfield College
Stewart Hathaway, Senate President, Porterville College (**via video conference**)
Sue Vaughn, Management Association, Bakersfield College
Tina Johnson, CSEA Representative, Bakersfield
Tom Burke, CFO, District Office
Abe Ali, Vice Chancellor, Human Resources
Laura Vasquez, Academic Senate President, Cerro Coso

Danielle Hillard, Executive Assistant, Chancellor's Office (scribe)

MEMBERS ABSENT:

Vern Butler, CSEA Representative, Porterville
Clayton Fowler, SGA Representative, Bakersfield College
Giovanni Ruiz, SGA Representative, Porterville College
Kurtis Williams, SGA Representative, Cerro Coso Community College
Julianne Maikai, CSEA Representative, Cerro Coso Community College

O: Open C: Closed