



KCCD District Consultation Council Minutes

March 28, 2023

1:00 p.m. – 3:00 p.m. | Virtual via Zoom

Members Present: Christian, Giacomini, Barnett, Steele, Watkin, Strobel, Habib, Gerald, Glaser, Simpkins, Crow, Ngo, Serratt (staff). Guest: Baird

Approval of Minutes

- [Minutes, February 28, 2023](#)

A motion was made by Glaser and seconded by Crow to approve the February 28, 2023 minutes as submitted. The motion carried.

Chancellor's Update

Christian highlighted the grants information and the Districtwide Tale Fest conference being held at BC on April 14th. Additionally, Christian opened the floor for questions from Council members related to the transition at the district, confirming that:

- Tom Burke will start as Interim Chancellor on May 1st, leading all matters related to the Board of Trustees and District Consultation Council;
- Dr. Dadabhoy will start as Deputy Chancellor on May 15th overseeing Educational Services and Workforce and Economic Development;
- Steve Watkin will start as Interim President at Bakersfield College on May 15th, and will continue providing support for districtwide dual enrollment and inmate education; and
- Gregory Anderson has been selected to serve as Interim Vice Chancellor of Educational Services beginning on April 3rd, picking up projects typically led by the VCES such as the Accessibility Task Force.

Board Policy Updates

Giacomini reminded Council members that each of the Board Policies were presented to Consultation Council for a first reading at the February 28th meeting, and are ready for approval. It was noted that the Vice Chancellor of Educational Services will work with the college Vice Presidents and Academic Senate Presidents to further refine language for sections 4100 and 4125, and then bring back these items to Consultation Council for review and approval at a later date. A motion was made by Simpkins and seconded by Habib to approve all of the presented Board Policies and Administrative Procedures as presented. The motion carried unanimously.

[Kern CCD BP 2220 Update \(second reading\)](#)

[Kern CCD BP 3810 Update \(second reading\)](#)

[Kern CCD BP Chapter 4 - Proposed Revision \(second reading\)](#)

[Kern CCD AP Chapter 4 - Proposed Revision \(second reading\)](#)

[Kern CCD BP Chapter 5 - Proposed Revision \(second reading\)](#)

[Kern CCD AP Chapter 5 - Proposed Revision \(second reading\)](#)

Constituent Topics: Not for credit training

Strobel shared that questions arose from discussion at BC's Academic Senate meeting in March about how Not-for-credit training works. Gerald clarified that the not-for-credit offerings are funded by employers and offerings are based on specific employer needs. Primarily focused on adult learners, these offerings allow us to be responsive to employers and industry partners, as well as create a bridge to our college programs for ongoing educational goals of our students.

Meeting was adjourned at 2:10 p.m.

Board of Trustees Regular Meeting, Thursday, May 11, 2023**Members present**

John S Corkins, Kay S Meek, Kyle W Carter, Nan Gomez-Heitzeberg, Yovani Jimenez, Christina Scrivner

1. Open Session**A. Call to Order**

Board Vice President, John Corkins, called the meeting to order at 11:33 a.m.

B. Adoption of Agenda

Trustee Corkins announced that agenda items 7.C and 7.D. are basically the same as the result of a clerical error, and called for a motion to adopt the agenda but to postpone indefinitely any action on 7.C.

Motion by Nan Gomez-Heitzeberg, second by Kyle W Carter.

Final Resolution: Motion Carries

Ayes: John S Corkins, Kay S Meek, Kyle W Carter, Nan Gomez-Heitzeberg, Yovani Jimenez, Christina Scrivner

C. Briefing to the Board on the Cyber Security Technology Baccalaureate degree proposal

Nicole Griffin, Dean of Career and Technical Education; Valerie Karnes, Professor of Information Technology; Autumn Karns, Branch Head, NAWCWD; Paul Kuttig, Professor of Information Technology; and Corey Marvin, Vice President of Instruction briefed the Board on Cerro Coso Community College's Cyber Security Technology Bachelor of Science Degree proposal.

D. Discussion Item: Succession Planning for CEO Position

Interim Chancellor Burke reviewed the key documents provided to the Board related to the 2020-2021 Chancellor Search and two timeline options for the 2023-2024 search. Vice Chancellor of Human Resources, Abe Ali shared that following an internal interview process, an agreement with Academic Search Services to assist Kern CCD with the Chancellor search process is forthcoming. Board members indicated their interest is the search moving smoothly and quickly.

2. Public Comments-(Regarding Closed Session Agenda Items Only)**A. Public Comments**

There were no requests for public comments.

3. Adjournment to Closed Session**A. Closed Session Items**

Board Vice President, John Corkins, adjourned to Closed Session at 12:09 p.m.

4. Return to Open Session**A. Call to Order-Open Session**

Board Vice President, John Corkins, reconvened the meeting to Open Session at 1:03

B. Pledge of Allegiance

Trustee Carter led the pledge.

C. Report of Actions Taken in Closed Session As Required

Board President, John Corkins, reported there were no actions in Closed Session to report.

5. Public Comments --- Open Session [At this time, the public may address the Board of Trustees on any matter within the subject matter jurisdiction of the Board that is not on the agenda. The public may address the Board of Trustees on each of the agenda items as those items are considered. Each speaker will be allowed a maximum of five (5) minutes per topic. Twenty (20) minutes shall be the maximum time allotment for public speakers on any one (1) subject regardless of the number of speakers at any one (1) Board meeting. At the discretion of a majority of the Board, these times may be extended. Each person who addresses the Board must first be recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, or address comments by the public. At the opening of this meeting, names and agenda items were taken for public comments. Are there any additional members of the public who wish to make public comments, please state your name and the item you wish to address.]

A. Public Comments

Isabel Castaneda provided public comments related to student safety.

Anthony Gonzalez provided public comments related to student safety.

Giovanni Ramirez provided public comments related to Bakersfield College public safety.

6. Preliminary Items

A. Approval of Consent Items: Business Services (Other than Construction) - Agenda Items: 8A-8E; Business Services (Construction) - Agenda Items: 10A - 100; Educational Services - Agenda Items: 12A - 12D; Human Resources - Agenda Items: 13A - 13B.

Motion by Kyle W Carter, second by Nan Gomez-Heitzeberg.

Final Resolution: Motion Carries

Ayes: John S Corkins, Kay S Meek, Kyle W Carter, Nan Gomez-Heitzeberg, Yovani Jimenez, Christina Scrivner

Student Trustee Advisory Vote - Aye: Shehrazad Barraaj

B. Approval of the Minutes

Motion by Nan Gomez-Heitzeberg, second by Kay S Meek.

Final Resolution: Motion Carries

Ayes: John S Corkins, Kay S Meek, Kyle W Carter, Nan Gomez-Heitzeberg, Yovani Jimenez, Christina Scrivner
Student Trustee Advisory Vote - Aye: Shehrazad Barra

C. Correspondence to the Board of Trustees and/or communications.
Interim Chancellor Burke stated there was no correspondence or communications to the Board to report.

D. Second Reading and approval of proposed revisions to the Kern Community College District Board Policy Manual, Chapter Four, Academic Affairs and Chapter Five, Student Services.

Motion by Kay S Meek, second by Christina Scrivner.
Motion Carries

Ayes: John S Corkins, Kay S Meek, Kyle W Carter, Nan Gomez-Heitzeberg, Yovani Jimenez, Christina Scrivner
Student Trustee Advisory Vote - Aye: Shehrazad Barra

E. Announcement of the Kern Community College District Dr. Jack Hernandez Phronesis Award
Chancellor Burke introduced Dr. Dadabhoy, Dr. Reggie Williams and Dr. Claudia Habib to announce the 2023 Kern Community College District Dr. Jack Hernandez Phronesis Award recipients. Dr. Claudia Habib announced 2023 Kern Community College District Dr. Jack Hernandez Phronesis Award recipient as Michael Carley, Porterville College Director Institutional Research, and Dr. Dadabhoy announced special Jack Hernandez Phronesis Legacy award recipient as Dr. Sonya Christian. Dr. Dadabhoy reminded the Board that the Dinner and Lecture event will take place in September.

7. Business Services --- Approval: (Other than Construction) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$200,000.00 or to procure goods and services other than construction services above \$109,300.00, in accordance with Board Policy 6340. All amounts designated are not to exceed the specified amount unless otherwise noted.

A. Authorization for the Chief Financial Officer to approve a software and support agreement between Kern Community College District and SHI International Corporation for Falcon CrowdStrike. The term is from July 1, 2023 through June 30, 2024. The cost to the District shall not exceed \$190,148.17, to be paid from GU001 Unrestricted fund.

Motion by Kay S Meek, second by Yovani Jimenez.
Final Resolution: Motion Carries

Ayes: John S Corkins, Kay S Meek, Kyle W Carter, Nan Gomez-Heitzeberg, Yovani Jimenez, Christina Scrivner
Student Trustee Advisory Vote - Aye: Shehrazad Barra

B. Authorization for the Chief Financial Officer to enter into an agreement between Kern Community College District, on behalf of Bakersfield College and Educational Solutions Enterprises to purchase Automotive Laboratory Equipment for training in advanced technical training in Hybrid, Electric Vehicle and traditional vehicles under a cooperative agreement PEPPM Multi-State Contract. The term is for 180 days following execution of the agreement. The cost to the district is \$212,977.00, to be paid from RP613 Restricted Program fund.

Motion by Yovani Jimenez, second by Kyle W Carter.
Final Resolution: Motion Carries

Ayes: John S Corkins, Kay S Meek, Kyle W Carter, Nan Gomez-Heitzeberg, Yovani Jimenez, Christina Scrivner
Student Trustee Advisory Vote - Aye: Shehrazad Barra

C. Approval of a Resolution of the Board of Trustees of the Kern Community College District, Authorizing the issuance of Kern Community College District Facilities Improvement District No. 1 (Kern, San Bernardino, and Tulare Counties, California) election of 2016 General Obligation Bonds, Series E and actions related thereto.

The Board postponed indefinitely any action on Item 7.C

D. Approval of a Resolution of the Board of Trustees of the Kern Community College District, Authorizing the issuance of Kern Community College District Facilities Improvement District No. 1 (Kern, San Bernardino, and Tulare Counties, California) election of 2016 General Obligation Bonds, Series E and actions related thereto.

Trustee Meek noted that the Board Finance & Audit Committee reviewed the need for the next issuance of the Measure J Bond for the primary purpose of repaying the BAN notes. The Committee recommends moving forward with the issuance.

Motion by Kay S Meek, second by Nan Gomez-Heitzeberg.
Final Resolution: Motion Carries

Ayes: John S Corkins, Kay S Meek, Kyle W Carter, Nan Gomez-Heitzeberg, Yovani Jimenez, Christina Scrivner
Student Trustee Advisory Vote - Aye: Shehrazad Barra

E. Authorization for the Chief Financial Officer to designate \$40,206,500.00 of faculty salary expenditures in the GU001 Unrestricted fund to be paid from revenues received from the Education Protection Account (EPA) in accordance with Proposition 30, The Schools and Local Public Safety Protection Act of 2012.

Motion by Nan Gomez-Heitzeberg, second by Christina Scrivner.
Final Resolution: Motion Carries

Ayes: John S Corkins, Kay S Meek, Kyle W Carter, Nan Gomez-Heitzeberg, Yovani Jimenez, Christina Scrivner
Student Trustee Advisory Vote - Aye: Shehrazad Barra

F. Approval of the appointment of new members to serve on the Kern Community College District Measure G and Measure J Bond Oversight Committee.

Motion by Nan Gomez-Heitzeberg, second by Kay S Meek.
Final Resolution: Motion Carries

Ayes: John S Corkins, Kay S Meek, Kyle W Carter, Nan Gomez-Heitzeberg, Yovani Jimenez, Christina Scrivner
Student Trustee Advisory Vote - Aye: Shehrazad Barra

8. Business Services---Consent: (Items Other than Construction) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services up to \$200,000.00 or to procure goods and services other than construction services up to \$109,300.00, in accordance with Board Policy 6340. All amounts designated are not to exceed the specified amount unless otherwise noted.

Board of Trustees Regular Meeting (Thursday, September 14, 2023)**Members present**

Romeo Agbalog, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Christina Scrivner

1. Open Session**A. Call to Order**

Board President, Romeo Agbalog, called the meeting to order at 10:08 a.m.

B. Adoption of Agenda

Board President, Romeo Agbalog, called for a motion to adopt the agenda with an amendment to remove agenda items 3A.3, 15K and 16C, and to amend item 13A by pulling the Bakersfield College Educational Master Plan until a later date.

Motion by John S Corkins, second by Christina Scrivner.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Christina Scrivner

C. Approval of Emeritus Recommendations

Motion by John S Corkins, second by Nan Gomez-Heitzeberg.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Christina Scrivner

D. Discussion Item: Revision of 2023-2024 Board Calendar of Meetings

Chancellor Burke shared that individual Board members have conflicts with upcoming Board meetings. Following discussion, the Board asked that the Chancellor's Office explore a new date for the January Board Retreat.

E. Discussion Item: Bakersfield College President Search

Board President, Romeo Agbalog, reminded the Board that the district is also currently undergoing a search for the next Chancellor. The Board identified Trustee Gomez-Heitzeberg to serve as their representative and to serve as Chair of that committee. Trustee Agbalog volunteered to serve as the Board representative and to serve as Chair of the Bakersfield College President Search. By consensus the Board supports Trustee Agbalog to serve in this capacity.

2. Public Comments--- (Regarding Closed Session Agenda Items Only)**A. Public Comments**

There were no requests to provide public comments.

3. Adjournment to Closed Session**A. Closed Session Items**

Item 3A.3 was removed from discussion with the adoption of the amended agenda.

Board President, Romeo Agbalog, adjourned the meeting to Closed Session at 10:21 a.m.

4. Return to Open Session**A. Call to Order-Open Session**

Board President, Romeo Agbalog, reconvened the meeting to Open Session at 1:00 p.m.

B. Pledge of Allegiance

Board President, Romeo Agbalog, asked Board Vice President, John Corkins, to lead the pledge.

C. Report of Actions Taken in Closed Session As Required

Board President, Romeo Agbalog, shared there were no actions taken in Closed Session to report.

5. Public Comments--- Open Session [At this time, the public may address the Board of Trustees on any matter within the subject matter jurisdiction of the Board that is not on the agenda. The public may address the Board of Trustees on each of the agenda items as those items are considered. Each speaker will be allowed a maximum of five (5) minutes per topic. Twenty (20) minutes shall be the maximum time allotment for public speakers on any one (1) subject regardless of the number of speakers at any one (1) Board meeting. At the discretion of a majority of the Board, these times may be extended. Each person who addresses the Board must first be recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, or address comments by the public. At the opening of this meeting, names and agenda items were taken for public comments. Are there any additional members of the public who wish to make public comments, please state your name and the item you wish to address.]

A. Public Comments

Paula Dahl provided public comments related to Bakersfield College Athletics.

Cornelio Rodriguez provided public comments related to the KCCD Chancellor Search.

6. Work Study

A. Presentation on the Educational Master Plans for Cerro Coso Community College and Porterville College.

President Hancock and President Habib reviewed the collegial process the colleges took in developing their Educational Master Plan, and highlighted components focused on student success with equity, application of Guided Pathways, the Student Centered Funding Formula and the importance of strategic partnerships.

7. Preliminary Items

M. Authorization for Chief Financial Officer to enter into a contract between the Kern Community College District, as the fiscal agent for the Central Valley Mother Lode Regional Consortium, and Foundation for California Community Colleges/Launch Apprenticeship Network to develop a regional workforce intermediary program for regional apprenticeships across the 15 colleges. The term is September 15, 2023 through March 15, 2026. The cost to the District is \$381,802.00, to be paid from RP676 Restricted Program fund.

Motion by Yovani Jimenez, second by Nan Gomez-Heitzeberg.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Christina Scrivner

16. Human Resources--- Approval

A. Approval of the Tentative Agreement between the Kern Community College District and the California School Employees Association Chapters 246, 336, and 617 for July 1, 2023 to June 30, 2024.

Motion by John S Corkins, second by Yovani Jimenez.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Christina Scrivner

B. Adoption of the Kern Community College District and CCA three (3) year successor collective bargaining agreement.

Motion by John S Corkins, second by Yovani Jimenez.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Christina Scrivner

C. Approval of the revised employment agreement for the Interim Chancellor.
This item was removed from action with the adoption of the amended agenda.

17. Human Resources--- Consent: The Human Resources items listed below require ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District which authorizes the Chief Financial Officer to execute agreements for goods and services. Only one motion is required to provide action on all.

A. Human Resources Report

B. Human Resources Special Compensation Report

Motion by John S Corkins, second by Yovani Jimenez.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez

Abstain: Christina Scrivner

18. Committee / Ad-Hoc Committee Reports / Report of Foundation Activities by Trustee Liaisons

A. Board Accreditation Committee Report to the Board

Trustee Gomez-Heitzeberg shared that the Accreditation Committee met on Monday, September 11, 2023. The trustees explored the various facets of accreditation, including an accreditation overview, information about our accrediting commission ACCJC, the college process for developing their self-evaluation and the trustee's role in the accreditation process. Additionally, the colleges each provided updates on their progress and briefly highlighted previous commendations. Trustee Gomez-Heitzeberg noted that the full report is attached to the September 14 meeting agenda.

B. Board Student Success with Equity (DEIA) Committee Report to the Board

Trustee Carter shared that the Student Success and Equity Committee met on Tuesday, September 12, 2023. The meeting focused on basic needs challenges that many Kern CCD students face. After presentations from the three colleges, trustees discussed how important it is to remove obstacles to equitable student success. Trustee Carter noted that the full report is attached to the September 14 meeting agenda.

19. Reports

A. Facilities Report Links

B. Faculty Reports

Bakersfield College Academic Senate President, Erica Menchaca, provided a written report and highlighted information contained in the report, noting that the Bakersfield College Academic Senate is back to holding meetings in person.

Cerro Coso Academic Senate President, Yvonne Mills, provided a written report and was not able to attend the Board meeting in person.

Porterville College Academic Senate President, Rebecca Baird, provided a written report and highlighted information contained in the report, specifically thanking Robert Simpkins for his contribution to the Teaching and Learning Exchange (TALE) blog.

C. Classified Reports

Bakersfield College CSEA President, Christopher Glaser, thanked President Habib and the entire Porterville College team for their hospitality. Glaser noted that CSEA negotiations have concluded, and thanked the district and CSEA negotiating teams for their work. Glaser also thanked Interim President Watkin for a the positive and uplifting Opening Day at Bakersfield College.

D. Management Association Reports

KCCD Management Association Vice President, Chad Houck, noted that all managers are part of the Management Association and that membership dues support three primary professional development activities of the Management Association which include the Lunch and Learn, the annual Symposium and the Association's scholarship program. Houck also announced the KCCD Management Association Manager of the Month to be Jasmin Quinones, Student Life and Leadership Program Manager at Porterville College. Jasmin's work is notable as she expands student engagement through various activities such as the Student Ambassador program, First Generation Day, Safe Space training, and Student Government programs and clubs.

E. College Reports

Porterville College President, Claudia Habib, welcomed the Board to the college and thanked the Porterville College IT staff for converting the theater for the Board meeting. Habib provided a written report and highlighted the upcoming Porterville College State of the College Breakfast being held on October 19, 2023.